

ANDOVER TOWNSHIP

134 Newton Sparta Road, Newton, NJ 07860 973-383-4280 X225

APPLICATION FOR STREET OPENING PERMIT

Applicant's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

Location of proposed street opening: \_\_\_\_\_

Contractor: \_\_\_\_\_

Contractor's Address: \_\_\_\_\_

Roadway Surface Type: \_\_\_\_\_

Size of Opening: \_\_\_\_\_ L.F. \_\_\_\_\_ S.F. Purpose of Opening: \_\_\_\_\_

IF STREET OPENING IS FOR NEW GAS SERVICE/NEW GAS APPLIANCE, A CONSTRUCTION PERMIT MAY BE NEEDED.

TYPE OF NEW GAS APPLIANCES TO BE INSTALLED: \_\_\_\_\_

Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Emergency contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

Andover Police Department Use Only

Approval required by the Andover Police Department prior to any work commencing.

Contractor may supply traffic control: \_\_\_\_\_

Police presence required:  No  Yes If yes, please call 973-383-5544

Police Approval - Signature of Authorizing Officer: \_\_\_\_\_

I certify that I have received and read Chapter 155 of the revised General Ordinances and will abide by all of the provisions of that Chapter as applicable. If Posting of Bond has been waived because the Applicant is a Public Utility, I understand the Township shall be held harmless from all loss, damage, claim or expense as a result of issuing this permit.

Signed: \_\_\_\_\_ Printed Name: \_\_\_\_\_

For minor openings the deposit shall be \$1,000, plus the permit fee of \$100, and no bond shall be required. To qualify as minor, the opening shall not exceed 50 feet in length across the roadway, nor five feet in width or depth.

Fee: \$100 Cash  Check No. \_\_\_\_\_ Received By: \_\_\_\_\_

Bond Filed: \_\_\_\_\_ Bond Waived: \_\_\_\_\_ Issued: \_\_\_\_\_

Approved by the Construction Official for the time period: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Authorizing Official

## **Chapter 155. STREETS AND SIDEWALKS**

### **Article I. Excavations**

#### **§ 155-1. Permit required.**

No person shall break or dig up, or excavate in, any street, highway, alley, or public place in the Township unless for a lawful purpose and under a written permit on deposit of security for restoration of the street to its former condition, including the expenses of inspection.

#### **§ 155-2. Application; deposit and fee.**

**[Amended 4-13-2009 by Ord. No. 2009-11]**

- A. Any person desiring to open the surface of a street, highway, alley or public place shall make written application to the Construction Official for a permit. The application shall set forth the place and extent of the intended opening and purpose, together with specific location of the section of street or highway involved, estimated time required for the intended work, and the number of both lineal and square feet of road surface reasonably estimated to be required to be opened for the purpose.
- B. Except for minor openings, each application shall be accompanied by the required deposit in an amount fixed by the Township Engineer, together with a permit fee of \$100 and a bond adequate in sureties, coverage and amount to guarantee the Township against civil liability during the course of the work and restoration, the bond to be approved as to form and sufficiency by the Township Attorney, before a permit is issued.

#### **§ 155-3. Amount of deposit.**

**[Amended 4-13-2009 by Ord. No. 2009-11]**

- A. Permission shall not be granted until and unless there is deposited with the Construction Official a sum sufficient to cover the estimated cost of restoration and restoration and protection against settlement, including the expense of inspection, any balance remaining to be returned to the applicant.
- B. Whenever application for a permit is made by any department, bureau or board of the Township, county or state, or by any electric, telephone, telegraph, gas, railroad company or other public utility, the Construction Official may issue a permit without payment of the deposit but after restoration of the bed and surface he shall collect from the department, bureau, board or company the cost to the Township of restoration and inspection.
- C. For minor openings the deposit shall be \$1,000, plus the permit fee of \$100, and no bond shall be required. To qualify as minor, the opening shall not exceed 50 feet in length across the roadway, nor five feet in width or depth.

#### **§ 155-4. Refund to permittee or additional amount due.**

- A. The Construction Official shall prepare a final bill for the permittee, deducting the deposit and refunding the balance remaining, if any.
- B. When no deposit has been taken, or if the deposit fails to discharge the final bill in full, the Construction Official shall prepare and forward a bill to the permittee and collect the full amount owing to the Township.

#### **§ 155-5. Safety and restoration requirements.**

- A. All open trenches, ditches, manholes, vaults, excavations, road surface disturbances or any work in, under or upon any street, highway, alley or public place which, if left exposed, would be dangerous to persons using the street shall be properly and adequately fenced, railed or barricaded until the construction or danger is removed. In addition, the posting of red flags or other warning signs or devices during the daytime may be ordered by the Township Engineer.
- B. At twilight suitable and sufficient lights shall be lighted and placed upon or about railings, fences, barricades and other obstructions and open trenches, ditches, manholes, vaults and excavations in any street, highway, alley or public place and they shall be kept lighted throughout each night the obstruction continues.
- C. Upon completion of the work the permittee shall immediately and adequately fill in the opening temporarily and forthwith notify the Construction Official that the work has been done and the opening temporarily filled in. The Construction Official shall at once notify the Township Road Department which, under supervision of the Township Engineer, shall restore the site to its proper condition as soon as is practicable, reporting to the Township Clerk the amount of materials, equipment and labor used in the restoration, together with the cost of supervision and inspection.