

FEBRUARY 20, 2008
ANDOVER TOWNSHIP
BOARD OF HEALTH MEETING

The regular meeting of the Andover Township Board of Health was called to order at 7:49 PM by Chair Person, Rachel Nazarian with the following members present: Maryann Klenke, MaryAnn Frodella and Jackie Huelibg. Barbara Niedzinski was absent. Joan Skillin, Sussex County Health Department was present.

OPENING STATEMENT: The Secretary noted compliance with Chapter 231, P.L. 1975 as being met.

MINUTES: Maryann Frodella made a motion to approve the minutes of January 8, 2008. Jackie Huelbig seconded the motion, all in favor.

OPEN TO THE PUBLIC: The Chairperson opened the meeting to any public present for their comments. There was no public in attendance. The meeting was officially closed to the public. If a member of the public should join the meeting in progress and wish to speak they will be afforded the opportunity.

CORRESPONDENCE RECEIVED:

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| 1. . Andover Regional School Nurses | Reports for January, 2008 |
| 2. Sussex County LINCS | Press Release Public Health Nurses Take Heart Disease To the Streets |
| 4. Sussex County Health Dept. | Message re Dog Licensure and the Duration of Immunity of Animal Rabies Vaccines |
| 5. Township Clerk | Copy of resolution and letter reappointing Dr. Castimore as Township Vet and Pound Service |
| 6. SCHD | Guidelines for Proper Disposal of Household Medication |
| 7. Dorsey & Semrau; SCHD; Alan Lowcher | Copies of correspondence re Rolling Hills Condominiums - Solid Waste/ Animal issues |

CORRESPONDENCE SENT:

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| 1. NJHerald;Daily Record & Star Ledger | Notice of 2008 Meeting Dates Resolution |
| 2. Liaison Charles Grotyohann | Info to be included in committee reports at Township meeting re Board Of Health business |
| 3. NJ Herald | Notice re postponement of Board of Health meeting |

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We reviewed Correspondence Received including the school nurses' reports; a media release Public Health Nurses Take Heart Disease to the Streets; Public Health Information re Dog Licensing Procedures, Fees, Vaccination Requirements and Cat Licensing. Also, correspondence to Dr. Castimore re his contract to provide services to the township; Guidelines for proper disposal of household medications.

We were particularly interested in the correspondence from the township attorney to the Board of Directors at Rolling Hills Condominium Association re the ongoing animal control and solid waste issues. We also had a copy of a Notice of Violation issued by the Sussex County Health Department to the management company that oversees the Rolling Hills Condominium Complex. The violation/remedial action - Allowing the unlawful discarding of litter on private property, Section 8 - Allowing bulky household waste storage 1), not in fully enclosed structure or 2), Placed out on days not designated for bulky item collection. , Section 11 - Property owner permitting open and overflowing waste disposal bins on their private property, Section 12 Causing the dumpster areaway to be obstructed by liter and other offensive material, NJPHNC 2.1 (h) (i) Accumulation of garbage which may attract flies and serves as food for insects and rodents.

They were also ordered to clean and abate all litter at least 20 feet surrounding the five dumpsters. Also, maintain the area free of litter on a daily basis and provide plus keep the dumpster closed to prevent wildlife attractions. Provide a fully enclosed structure for bulky items or restrict placement of bulky items to designated day of collection per Township of Andover schedule. Cleanup shall be complete within ten days of receipt of the notice. The notice was dated January 24th.

At this time, Maryann Klenke made a motion to file Correspondence Received MaryAnn Frodella seconded the motion, all in favor.

We commented on the Secretary's report on the January Board of Health meeting given to our Liaison Charles Grotyohann to be included in his report at the next Township Committee meeting. At this time, MaryAnn Frodella made a motion to file Correspondence Sent. Maryann Klenke seconded the motion, all in favor.

OLD BUSINESS:

1. Update on Block 139, Lot 2 - Dennis Drive: We received a letter from the attorney representing Mr. McMahon requesting a hearing with our Board for the possible waiver/variance relating to the required distance between a well and septic system. The Secretary has compiled a file on this property and submitted it to the township attorney, Fred Semrau for his review. He will be representing the Board in this matter and he will be contacting Mr. McMahon's attorney as to how it will proceed. We will be awaiting word from our attorney.

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NEW BUSINESS:

1. Reports from SCHD: Joan Skillin reported on her most recent inspection of the dumpster area at the condos which took place after the snow storm of last week. She took pictures and they show the messy accumulation of over-flowing dumpsters and also several cats were noted hiding and living there. The dumpsters are left open which contributes to the general overflow problem.

ADJOURNMENT:

At this time, there being no further business to discuss, Maryann Klenke made a motion to adjourn the meeting at 9:17 pm. It was seconded by MaryAnn Frodella. All in favor.

Respectfully Submitted,

Rachel Nazarian, Chair Person

Jackie Huelbig, Secretary