

MARCH 12, 2008
ANDOVER TOWNSHIP
BOARD OF HEALTH MEETING

The regular meeting of the Andover Township Board of Health was called to order at 7:42PM by Chair Person, Rachel Nazarian with the following members present:, Jackie Huelbig and MaryAnn Frodella. Maryann Klenke and Barbara Niedzinski were absent. Joan Skillin, SCHD was in attendance.

OPENING STATEMENT: The Chair Person noted compliance with Chapter 231, P.L. 1975 as being met.

MINUTES: Maryann Frodella made a motion to approve the minutes of February 20, 2008. Jackie Huelbig seconded the motion, all in favor.

OPEN TO THE PUBLIC:

No members of the public were present. Closed to the public.

CORRESPONDENCE RECEIVED:

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| 1. SCHD-Public Health Nursing | Copy of Spring Screenings Schedule |
| 2. Lucas & Gaus and | Copy of letter re 2nd request for variance for Block 139/lot 2 |
| 3. Dorsey & Semrau | Copy of letter sent to Rolling Hills Condo's re solid waste and/ trash disposal |
| 4. Sussex County Health Dept. | Application for the registration of local Boards of Health and Notice re Weights and Measures And Media Release re Be a Germ Buster |

The Secretary informed the Chair that there were two additional pieces of correspondence received since the packets were distributed. We need to amend the agenda to include these letters. At this time, Rachel Nazarian asked for a motion to amend to agenda under Correspondence Received to include the following: Dorsey & Semrau - Letter to Rachel Nazarian, Chair, Board of Health re McMahon Variance Application and Dorsey & Semrau - Letter to Joanne Sorrentino, Esq. representing Mr. McMahon re McMahon Variance Application. MaryAnn Frodella seconded the motion. All in favor.

We reviewed Correspondence Received. We commented on the upcoming health screenings that are offered to township residents. We have posted these notices in the building. We reviewed the correspondence re the McMahon variance hearing request. At this time we are following the guidance of our attorney by including the township Hydro-geologist, Matthew Mulhall as well as Emrick Seabold from the Sussex County Health Department to be present at the hearing.

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We need to work on a date for the hearing that is convenient for all parties. At this time, it is doubtful that we will be able to hold the hearing in April. Both Joan Skillin and Emrick Seabold are not available on the date of our April meeting which is April 9th. Perhaps we will move our April meeting date a week later on the 16th or to the end of the month on the 30th. The Secretary will look into this. A better date might be to hold the hearing at our May meeting. We will need to make sure that we will have all of our members present. The Board Secretary will have to step down from this discussion. The Board members will be notified if this hearing is taking place in April or moved to May.

Next we reviewed the letter from township attorney, Fred Semrau to the attorney representing Rolling Hills Condominiums Home Owners Association re issues regarding waste and/or trash disposal. Our attorney brought attention to the Association's plan to proceed with constructing additional areas and facilities to dispose of waste/trash. The fact that this project has not been completed adds to the problems at the site. Our attorney stated that the completion of this project may very well assist in alleviating the matter. We are anxious to learn if the Association is going forward with this. Joan Skillin will report on the status of the abatement notices sent to the Association under her report later in the meeting.

We have an application for the Registration of Local Boards of Health that needs to be completed and submitted to office of the Sussex County Health Officer. The Secretary will complete this on behalf of the Board. We also commented on the notice re Weights and Measures and the Media Release re Be A Germ Buster.

At this time, Jackie Huelbig made a motion to file Correspondence Received. Maryann Frodella seconded the motion, all in favor.

OLD BUSINESS:

1. Update on Rolling Hills Solid Waste/Animal Control Issues: Joan Skillin signed a summons on the owner of the management company overseeing the Rolling Hills Condominiums as well as the President of the Home Owners Association, Mr. Lohrman. They will have to come into court to represent the association. Joan was concerned that she has been working on this for a long time and is anxious that there will be representatives from the condos to show up in court when the time comes. The first hearing is scheduled for April 10th. Joan has a conflict with a course that day but she will do her best to be there. Joan had additional pictures of the dumpster area which prove that there has not been much improvement. Seeing is believing and pictures do not lie. If they would at least try to keep the dumpster closed, it would go a long way to contain the animal infestation. That should be the minimum maintenance that they perform and that doesn't even take place. Joan also reported that she spoke with Karen Reed, township ACO and she reports that the association is paying a private company to trap the cats located there. We are hopeful that the entire cat population will be trapped.

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NEW BUSINESS:

1. Reports from SCHD – Joan Skillin reported on a gas spill at Cumberland Farms on Newton-Sparta Road. The manager reported that a customer pulled the hose out of his vehicle and spilled the gas on the ground. The manager followed the procedures to contain the problem. Joan reported that it was handled properly. NJDEP was notified and they in turn asked the SCHD to respond and report. It was less than a gallon of gas.

Joan reported on "Serve Safe" which is a one day training course being offered at the SCCC for certain type of food serving facilities. By January 2, 2010, Risk Category # 3 food type facilities in the state of New Jersey will have to have someone on staff that has taken this course or another one that has the same accreditation. The certificate will be good for 5 years. The Risk Category #3 facilities are ones that have 3 potentially hazardous foods that they start from raw product, then they cook it then they cool it then they reheat it. A dinner or catering house or large restaurant would fall into this category. The current course offered by the SCHD will not be sufficient for this type of facility. We will have to inform the businesses in town that have staff who hold food service manager certifications that they will have to look into getting this higher level certification. Also nursing homes and day care centers will need this. Joan Skillin will definitely be in touch with our businesses on our behalf.

ADJOURNMENT:

At this time, there being no further business to discuss, MaryAnn Frodella made a motion to adjourn the meeting at 8:25 pm. It was seconded by Jackie Huelbig. All in favor.

Respectfully Submitted,

Rachel Nazarian, Chair Person

Jackie Huelbig, Secretary