

DECEMBER 10, 2008
ANDOVER TOWNSHIP
BOARD OF HEALTH MEETING

The regular meeting of the Andover Township Board of Health was called to order at 7:32 PM by Chair Person Rachel Nazarian with the following members present: MaryAnn Frodella, Maryann Klenke, James Cunningham and Jackie Huelbig. Emrick Seabold and Christine Davey, SCHD were also in attendance. Township Attorney, Dominick DiYanni was in attendance to preside over the variance hearing scheduled to take place this evening.

OPENING STATEMENT: The Chair Person noted compliance with Chapter 231, P.L. 1975 as being met.

ROLL CALL: James Cunningham, Maryann Klenke, MaryAnn Frodella, Rachel Nazarian, Jackie Huelbig, Board of Health members all present. Dominick DiYanni, Esq., Emrick Seabold, Principal Sanitary Inspector, SCHD were present to represent the Board at the hearing.

VARIANCE HEARING: Block 139, lot 2, 5 Dennis Dr., Andover Township

Township Attorney, Dominick DiYanni will provide the Board with a document stating the facts of the hearing that will be copied into the minutes.

RECESS:

At this time, Chairperson Rachel Nazarian made the following statement: As per Township Attorney, Dominick DiYanni's instructions, the members will wait to receive the official memo from the Township Attorney's office which will state the facts of the hearing and will be approved by Mr. McMahon's attorney prior to submittal to this Board for our review and discussion, in public, at a future Board of Health meeting. The members were instructed not to discuss this case until and only at the future Board of Health meeting.

MINUTES: Maryann Klenke made a motion to approve the minutes of November 12, 2008 MaryAnn Frodella seconded the motion, all in favor.

OPEN TO THE PUBLIC: As there were no representatives from the public present, the meeting was closed to the public.

CORRESPONDENCE SENT:

- | | | |
|----|---------------------------|---|
| 1. | NJHerald/Township Journal | Letter/notice re rabies clinic for 2009 |
| 2. | Township Clerk | Memo re membership reappointments |

CORRESPONDENCE RECEIVED:

- | | | |
|----|--|---|
| 1. | Lucas & Gaus - Joanne Sorrentino,
attorney for Mr. McMahon - Bl 139
Lot 2 - 5 Dennis Dr. | Letter and related
correspondence re
Variance hearing |
| 2. | Andover Regional School Nurses | Reports for both schools
for November, 2008 |

At this time we reviewed correspondence. All notices re advertising the upcoming rabies clinic scheduled for January 9, 2009 have been taken care of. Once again our clinic will be the day before Newton's clinic which works well for area residents. If they miss our clinic they can go to Newton the next day. The membership positions held by Rachel Nazarian and Maryann Klenke will expire on December 31st. The Board Secretary sent a memo to the Township Clerk recommending that these positions be renewed. They will be reappointed at the Township Committee's Reorganization Meeting scheduled for January 2, 2009. Both positions are for 3-year terms, set to expire December 31, 2011.

MaryAnn Frodella made a motion to file Correspondence Sent. James Cunningham seconded the motion, all in favor.

Correspondence Received was covered under the hearing. The school nurses submitted their November report for review.

Jackie Huelbig made a motion to file Correspondence Received. MaryAnn Frodella seconded the motion, all in favor.

OLD BUSINESS:

1. Finalize Plans for 2009 Rabies Clinic: To confirm the information already discussed under correspondence, the 2009 clinic will be held on Friday, January 9, 2009 at the township garage beginning at 5:00 pm and until 7:00 pm for dogs and then 7:00 pm to 8:00 pm for cats. The members will meet at the Road Department Building at 4:45 pm on that day. The Secretary will make sure that we have the certificate books ready so we can handle the onslaught of "early birds" at 5:00 pm on the dot! We will have some sandwiches and drinks available for everyone working the clinic. All members stated they will be available for that evening to handle the certificates.

The Secretary will have vouchers on hand to be signed by those working the clinic. Dr. Castimore will be paid \$400.00 for the clinic plus \$20.00 for syringe disposal and Karen Reed, ACO will be paid \$75.00 which is based upon \$25.00 per hour to assist Dr. Castimore. Those members present to complete the certificates are paid \$15.00 per hour for their time and effort. Of course, if the weather is bad, we will notify everyone, and with Dr. Castimore's help, we will come up with another date to hold the clinic.

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NEW BUSINESS:

1. Vouchers for meeting stipends: Members completed their vouchers for meeting attendance for 2008. The Secretary will submit the vouchers to the Finance Office for processing.

2. Reports from SCHED - Christine Davey reported that Joan Skillin will be in court tomorrow evening for the case against Rolling Hills re the solid waste problems with the dumpster area and other issues related to this on-going problem. We will be anxious to hear the outcome of this court date. Christine also reported on a form that will need to be filled out for water testing reports to the state. We have been asked to put off filling the forms out until the SCHED has had time to work on this new electronic reporting system on behalf of the township. The Secretary reported to the Board that the lower level at the Hillside Park Barn which was leased to SCARC for over 20 years for use as a Senior Center has been vacant for several months. At this time, the township has been working with First Environmental, Inc., a company that specializes in guiding entities to meet state and local environmental requirements for developing properties. The township is looking to have the premises at the barn approved for use as a day care center. That type of use fits in with that building since that type of business would only be operating during weekdays and daytime hours. The upper level of the building, as well as the other outdoor facilities at the park, are heavily used in the evening and weekend hours. The day care center would not add to the problem of sufficient parking during those hours which make it ideal for the site. At this time we are awaiting the results of the review by the NHJDEP of submitted water tests.

ADJOURNMENT:

At this time, there being no further business to discuss, MaryAnn Frodella made a motion to adjourn the meeting at 9:25 pm. It was seconded by Maryann Klenke. All in favor.

Respectfully Submitted,

Rachel Nazarian, Chairperson

Jackie Huelbig, Secretary