

NOVEMBER 12, 2008
ANDOVER TOWNSHIP
BOARD OF HEALTH MEETING

The regular meeting of the Andover Township Board of Health was called to order at 7:40 PM by Chair Person, Rachel Nazarian with the following members present:, MaryAnn Frodella, Maryann Klenke and Jackie Huelbig. James Cunningham was absent. Christine Davey, SCHD was in attendance.

OPENING STATEMENT: The Chair Person noted compliance with Chapter 231, P.L. 1975 as being met.

At this time, Chairperson Nazarian asked for a motion to amend the agenda to reflect the moving forward to the next regular meeting of the Board of Health scheduled for December 10, 2008 the Variance Hearing for Block 139, Lot 2, 5 Dennis Drive, Andover Township. Due to a family emergency, Emerick Seabold of the Sussex County Health Department was unavailable this evening. Township Attorney, Fred Semrau determined that Mr. Seabold's testimony on behalf of the township is necessary for the hearing thereby requiring the hearing to be moved. MaryAnn Frodella made the motion, seconded by Maryann Klenke. All in favor.

MINUTES: A motion to approve the minutes of October 8, 2008 was made by MaryAnn Frodella. Maryann Klenke seconded the motion. All in favor.

OPEN TO THE PUBLIC: The meeting was opened to the public. No public was present. Meeting was closed to the public.

CORRESPONDENCE RECEIVED:

- | | | |
|----|--|---|
| 1. | SCHD - Emerick Seabold, Chief Registered Environmental Health Specialist | Copy of letter re revised septic plan -Bl 139, lot 2 |
| 2. | SCHD - Joan Skillin, Registered Environmental Health Inspector | Copy of letter re dumpster area at Rolling Hills Condos |
| 3. | State of NJ, DEP | Copies of notifications/letters re hazardous substance discharge: 86 Newton-Sparta Rd.; 239 Newton-Sparta Rd.; 13 Lenape Ave.; 8 Longview Rd. |
| 4. | AT Construction Office, Jim Cutler Construction Official | Copy of letter re insufficient sanitation facilities and letter Re well and septic at 5 Bernard Dr. |
| 5. | SCHD - Ralph D'Aries, Chief Registered Environmental Health Specialist | Copy of letter re Andover Krauzers |
| 6. | Andover Twp. Recreation Committee | Invitation to Holiday Party |

We reviewed Correspondence Received. We commented on the letter from the SCHD regarding their review of the revised septic design for block 139, lot 2. The revision shows a change in the placement of the tanks and not the fields which is the main issue in meeting the required distances between well and septic. This new letter will be added to the file on block 139, lot 2.

We next reviewed the letter Joan Skillin of the SCHD sent to the attorney for the Rolling Hills condominium Association regarding the dumpster area and the related problems at that site. Joan is no longer our assigned representative with the SCHD but she will continue to work on this case. Christine Davey, our newly assigned sanitarian commented that she knows that Joan is working diligently on this case. She read to the members the letter Joan received in response of the letter we had in our packets. The response letter basically responded that the area around the dumpster area that is constantly littered with debris from the over-flowing dumpster area does not belong to the Condo Association but they did clear a 20 ft. area around the dumpster of brush and growth as was stated in the violation. They are now acquiring the services of an engineer to help them plan how to best install a fence around the area and an enclosure for the trash, bulk and recycling materials that meets township ordinances. He also stated that they are continuing with the Claws Cat Rescue operation in order to keep the feral cat population under control. We commented that we were hopeful that the new management company that is covering the condos will continue to be progressive with the improvements that are urgently needed.

We reviewed the notices from the State of NJ, DEP reporting suspected hazardous substance discharge from home owners removing their underground heating fuel storage tanks. These are reports that we receive on a continuing basis that are not considered to be of serious concern. Each case is required to be followed up and then closed. We reviewed the letter from the township construction office to Thorlabs regarding insufficient sanitation facilities. Our Construction Official, Jim Cutler, received complaints stating that there are only two toilets and one urinal for use by approximately 85 male employees. That number is below the necessary fixture count required by the plumbing code. Thorlabs must now acquire the services of an Architect to make plans to correct the situation and submit to them to the township for review and approval.

Mr. Cutler also copied the Board on his letter to the owners of 5 Bernard Drive notifying them of State requirements for the abandonment of well and septic prior to the demolition of the house located at that property. The well must be abandoned and capped by a Licensed Well Driller and a copy of this certification is to be provided to the construction office and to the SCHD at the completion of the work. The septic tank must be uncovered, pumped out and completely filled in with gravel to the satisfaction of the SCHD. These are mandatory requirements.

The Andover Krauzer's has changed ownership. The SCHD has reviewed their application to reopen the food establishment. The new owners must apply for a new food license from the township also. The license acquired by the previous owners cannot be transferred.

The members received an invitation to the township's annual holiday party on December 12th. Hopefully everyone will be able to make it.

At this time, Jackie Huelbig made a motion to file Correspondence Received. Maryann Klenke seconded the motion, all in favor.

OLD BUSINESS:

1. Report on recent flu clinic: Mary Ann Frodella and Jackie Huelbig assisted at the SC flu clinic held in the main meeting room at town hall on Wednesday, Oct. 29th. It was very well attended. In fact the clinic was to run until 6 pm and wound up running until 7:30 pm. There were some issues with people not knowing that prior appointments were necessary. Unfortunately, the Township Journal did not include that important piece of information in their article. Many people were disgruntled over this and the nurses were trying to be cooperative by allowing them to come back at 5:30 pm to be added into the list of appointments. This wound up causing problems, one of which was the insufficient supply of vaccine! They were able to go back to the county offices to replenish the supply and in the end everyone was able to get the inoculations they required. We will offer our township as a site for next year but perhaps we will move the site to the Hillside Park Hall which can handle the large amount of people that come out for this as well as giving sufficient parking area to support the clinic.

2. Update on solid waste situation at Rolling Hills Condos: This was covered under Correspondence Received.

NEW BUSINESS:

Reports from SCHD: Christine Davey reported that she recently did inspections at the Newton-Sparta Deli and the Holiday Motel. The deli needed to install a mop sink and we discussed whether the motel should be required to have a food license. It was determined that they serve coffee only and so it is not necessary to have them licensed. She also commented on the malfunctioning septic at the Bodhi Monastery on Lawrence Road. The system was overflowing due to a clog which was taken care of. They were issued a violation for pumping the effluent onto the surface. They also were required to perform a proper clean up of the area.

Christine reported that at the St. Paul's Abbey, at the monastery, meals are being prepared for people attending retreats. They are presently not licensed. It has been many years since they were licensed. There was a long period of inactivity there. Christine will get contact information for the township if it should be determined that they need to be licensed. She also mentioned brochures she recently gave to the township construction office regarding the use of outdoor wood boilers to heat residences. They do pose health issues for people suffering from asthma. She will drop off more copies to the health office for distribution to residents.

ADJOURNMENT:

At this time, there being no further business to discuss, MaryAnn Frodella made a motion to adjourn the meeting at 8:18 pm. It was seconded by Maryann Klenke. All in favor.

Respectfully Submitted,

Rachel Nazarian, Chair Person

Jackie Huelbig, Secretary