

MAY 19, 2010
ANDOVER TOWNSHIP
BOARD OF HEALTH MEETING

The regular meeting of the Andover Township Board of Health was called to order at 7:50 PM by Chair Person, Rachel Nazarian with the following members present, Mary Ann Frodella, Mary Ann Klenke, James Cunningham and Jackie Huelbig.

OPENING STATEMENT: The Chair Person noted compliance with Chapter 231, P.L. 1975 as being met.

MINUTES: A motion to approve the minutes of March 24, 2010 was made by Maryann Frodella. James Cunningham seconded the motion. All in favor. A motion to approve the minutes of April 21, 2010 was made by Maryann Klenke with the following amendment: Maryann Klenke was present at this meeting not absent. James Cunningham seconded the motion. All in favor.

OPEN TO THE PUBLIC: As there were no members of the public present, the meeting was closed to the public without further comment.

CORRESPONDENCE RECEIVED/SENT:

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| 1. | Andover Regional School Nurses | Report from LPS and FMB |
| 2. | NJLincs/SC Dept. of Environmental & Public Health Services | FDA Boil Water info and NJDHSS Retail Emergency Food Guidelines (36 pages Will be available for review At meeting |
| 3. | Township Clerk/Administrator | Annual financial disclosure Statements (please complete And bring with you0 |
| 4. | SC Dept. of Environmental & Health | Copy of April's log of Inspections, etc. Corresponding reports will be available at the meeting for your review |

At this time we discussed all correspondence. As usual we marveled at the number of students that are seen in the Andover Regional School Nurses' offices each month. We reviewed the message from the US Food and Drug Administration regarding guidelines on procedures to follow when a boil water or other water supply emergency is declared. The document is designed to assist both food establishments and state/local authorities to make the proper decisions in the event that a community water supply has been compromised. Additionally, NJDHSS has developed a guideline to assist both food establishments and local authorities in the event that food supplies are compromised as a result of a man-made or natural disaster.

All members complied with filing their annual financial disclosure statements.

We sorted through the inspections reports filed by the SCHD. Water tests were reported on for the following locations: Harmony Lodge, Thor Labs on Stickles Pond Rd., SC Maintenance Garage on Rt. 206, Smokehouse BBQ, Andover Twp. Fire and Police Dept. buildings, Hillside Park Barn and The Cellar.

There were retail food establishment inspections reports for The Greeks, FMB and LPS cafeterias, Newton-Sparta Country Deli and Domino's Pizza. Cumberland Farms was issued a warning regarding their improper procedures for handling solid waste and recyclable materials.

There was a dog bite complaint at 4 Lenape Ave. and the dog was put in quarantine by the SCHD. There was an oil odor complaint in the basement at 692 Rt. 206 S that was investigated and mitigated.

At this time, James Cunningham made a motion to file Correspondence Received and Sent. Maryann Klenke seconded the motion, all in favor.

NEW BUSINESS:

1. Reports from SCHD – Christine Davey, our formally assigned Registered Environmental Health Specialist has not been able to come to our meetings or cover Andover Township in the field due to her continued rehabilitation of a foot injury. In her absence Andover Township has been covered by REHS Adam Boltz and Adam was not available to attend this evenings meeting.

The members were reminded that we will not meet in June, July and August. Our next scheduled meeting is Wednesday, September 15th at 7:30 pm at the Municipal Building.

ADJOURNMENT:

At this time, there being no further business to discuss, James Cunningham made a motion to adjourn the meeting at 8:16 pm. It was seconded by Maryann Klenke. All in favor.

Respectfully Submitted,

Rachel Nazarian, Chair Person

Jackie Huelbig, Secretary

