

NOVEMBER 17, 2010  
ANDOVER TOWNSHIP  
BOARD OF HEALTH MEETING

The regular meeting of the Andover Township Board of Health was called to order at 7:38 PM by Chair Person, Rachel Nazarian with the following members present, James Cunningham, Maryann Klenke and Jackie Huelbig. MaryAnn Frodella was absent. Liaison Bob Smith and Jim McDonald, SCHD were in attendance.

OPENING STATEMENT: The Chair Person noted compliance with Chapter 231, P.L. 1975 as being met.

MINUTES: A motion to approve the minutes of October 20, 2010 was made by Maryann Klenke. James Cunningham seconded the motion. All in favor.

OPEN TO THE PUBLIC: The meeting was opened to the public. No public was present. Meeting was closed to the public.

CORRESPONDENCE RECEIVED/SENT:

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| 1. | Andover Regional School Nurses  | Reports from LPS and FMB for Oct., 2009                       |
| 2. | State of NJ DEP Bureau of Underground Storage Tanks                   | Copy of notice to SCHealthDept. re Andover Maintenance Garage |
| 3. | NJLINCS   | Notices on: Bed Bugs  |
| 4. | NJ Dept. of Health & Senior Services Infectious and Zoonotic Diseases | Form for ordering rabies vaccine for 2011 Clinic              |

We reviewed Correspondence. We had copies of the usual reports from the Andover Regional School Nurses' for both schools. We briefly discussed the correspondence from the NJDEP Bureau of Underground Storage Tanks re the Sussex County Maintenance Garage on Rt. 206 in Andover Township. We are familiar with this site that was determined to have a subsurface contamination problem from improper salt storage by the SC Road Department at that site. Jim McDonald explained that there are new policies that the DEP is following in requiring that sites like this have to have a certified subsurface evaluator review the work that was performed by the uncertified firm/individual and certify that the sample locations were properly selected and all prior work and oversee the remediation.

We then discussed the information provided in a Public Health Seminar Announcement regarding the Bed Bug Epidemic. The seminar is offering recommendations on how to prevent and or control infestations by this common pest. Discussion followed by members regarding different businesses that are affected such as motels, hotels, moving businesses, theaters, etc. It seems that heating infested items up to 120 degrees will kill the bugs.

The Secretary ordered the supply of rabies vaccine from the NJ Department of Health and Senior Services, Infectious and Zoonotic Diseases Program. We asked for our usual 300 doses. We had 256 animals taken care of last year. We will be more stringent with how cats are being presented for inoculation this time. Last year we had a cat escape its owners and we had a heck of a time capturing it. We always advertise that the dogs must be on a leash being in the control of an adult and the cats must be in a carrier also in the control of an adult or they will not be allowed entry to the Department of Public Works Building. We will take a head count at the next meeting to see who will be on hand to write the certificates and help control the people and pets. Dr. Castimore and our ACO, John Abate will be on hand to handle the actual inoculations.

At this time, James Cunningham made a motion to file Correspondence Received. Maryann Klenke seconded the motion, all in favor.

#### OLD BUSINESS:

Update on delinquent food license holders: At this time we are just waiting to receive payment to go along with the license application filed for Domino's on Newton-Sparta Road. The owner sent the paperwork without the check. He has been notified and we expect to receive the payment shortly. All other delinquent food handling premises have taken care of their renewals.

#### NEW BUSINESS:

Reports from SCHD: Christine Davey was unable to attend this meeting. Jim McDonald, Chief REHS was in attendance to cover any issues the members needed to have clarified. Liaison Smith questioned Jim about how the inspection log is labeled as far as the types of inspections that take place and what the codes mean. Also there was a question about what seemed to be duplication of report of inspection at a site but Jim explained that if a dual inspection takes place by two inspectors they are listed separately to show that each REHS had conducted an inspection.

At this time the Secretary brought to the attention of the members a situation that took place recently whereby we had two township residents at separate locations who needed to have septic system problems and needed financial assistance to get this necessary work done. A social worker from the county called our local Board of Health office to see if there was any program available to help in these types of situations. Both homeowners were elderly widows with limited income. The one homeowner just needed her septic tank to be pumped and the Secretary recalled that Wilson Septic had helped by offering either free or greatly discounted services to those in need in prior years. After speaking with the office manager at Wilson's, we were able to assist the homeowner by having Wilson's contact her and the tank was pumped free of charge.

The other woman needed a more involved solution to her problem. She has a pump system and when her husband was living he would periodically pull the pump and clean it and it would work perfectly. It has been several years now that the pump hasn't been cleaned and now she is having a problem with odor in her basement. Christine Davey dyed the system and the field is fine and there is no evidence of the actual system malfunctioning. She feels that in fact it is a problem with the pump not working efficiently and most likely would just need to be pulled and cleaned. Fortunately, the next door neighbor at this location has been extremely helpful to this woman since she lost her husband and he has offered to take of the labor to pull the pump and clean it. So we are confident that this situation will be under control in the very near future.

We all commented that as the economy continues to suffer, more and more residents will be experiencing financial difficulties with maintaining their homes, including septic, etc. The social worker stated that the usual agencies that people rely on for assistance have experienced vast cuts in their funding so it doesn't look good for the immediate future. We were relieved that these two issues seem to have reached satisfactory conclusions.

At this time, James Cunningham mentioned that as a resident of the Rolling Hills Condo's he has witnessed a growing number of feral cats in the vicinity of the dumpster area. This was a problem in the past that seemed to be gotten under control and we do not want this to get out of hand once again. The Secretary will contact the management company for the condo's and bring this to their attention.

Discussion took place regarding cuts in county services that was reported in the local newspaper. We will no longer have a Medical Examiner located in the county. We will be using the Morris County Medical Examiner as a shared service. Liaison Smith said he was aware that there were 14 layoffs taking place on the county level covering several departments. Jim McDonald was expecting some cut backs in the Sussex County Health Department that we will be learning of in the near future.

THE MEETING TO REORGANIZE THE BOARD FOR 2011 IS SCHEDULED FOR WEDNESDAY, JANUARY 19, 2011 AT 7:30 PM.

ADJOURNMENT:

At this time, there being no further business to discuss, Maryann Klenke made a motion to adjourn the meeting at 8:19 pm. It was seconded by James Cunningham. All in favor.

Respectfully Submitted,

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Rachel Nazarian, Chair Person

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Jackie Huelbig, Secretary