

DECEMBER 15, 2010
ANDOVER TOWNSHIP
BOARD OF HEALTH MEETING

The regular meeting of the Andover Township Board of Health was called to order at 7:46 PM by Chair Person Rachel Nazarian with the following members present: MaryAnn Frodella, Maryann Klenke and Jackie Huelbig. James Cunningham was absent. Christine Davey of the SCHD was also in attendance. Township Committeeman and Liaison to the Board of Health, Bob Smith was also in attendance.

OPENING STATEMENT: The Chair Person noted compliance with Chapter 231, P.L. 1975 as being met.

MINUTES: Maryann Klenke made a motion to approve the minutes of November 17, 2010. Jackie Huelbig seconded the motion, all in favor.

OPEN TO THE PUBLIC: As there was no representation from the public present, the meeting was closed to the public.

CORRESPONDENCE RECEIVED/SENT:

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| 1. Andover Regional School Nurses | Reports from LPS and FMB
For November, 2010 |
| 2. State of NJ, DEP | Copies of notices re Under-
Ground Storage Tank removals
At 128 Elm Ave. and 130
Andover-Sparta Rd. in the
township |
| 3. Township Clerk/Administrator | Copy of letter regarding future
test sampling procedures for
wells located at Hillside Park,
AT Police Headquarters and
AT Fire House, 625 Limecrest
Rd. (Discussion under New
Business) |
| 4. NJHerald/Township Journal | Letter/notice re rabies
clinic for 2011 |
| 5. Township Clerk | Memo re membership
reappointment |

At this time we reviewed all correspondence. Once again we exclaimed over the large number of students being seen by the school nurses at the FMB and LP Schools. We were wondering why there are such large numbers of students seen without any indication as to why. The Board Secretary will attempt to find out what exactly these numbers refer to by speaking with the nurses and will report back to the Board at the next meeting. We reviewed the notice re Underground Storage Tank removal at 128 Elm Ave. and 130 Andover-Sparta Rd. After removing the underground home heating oil tanks at these residences, site remediation was required due to leakage of oil. To have an underground tank removed, residents must get a permit from the township and if there is any sign of leakage, the NJDEP is notified and this notification and remediation process takes place.

Next we had discussion regarding the new policy that will take effect in January of 2011 whereby it will become the municipality's responsibility to provide sample collection and analysis for Total Coliform and Nitrate for three wells located at township properties – Police Headquarters, Fire House on Limecrest Rd. and the Hillside Park Barn. The Sussex County Health Department has been handling this prior to this change and they will offer assistance and training to the township employee who will be given this task. They recommend that the collection of samples be taken at the very beginning of each quarter, preferably during the first week of the quarter and early in the week since if a sample fails then you need to resample within 24 hours and we don't want to be running into weekend days for the resample. The SCHD has been working with Garden State Labs under a contract that will be honored when the municipalities take over. The contract is in effect until May.

There were questions from the members as to why this new policy has been introduced. From the letter received from the SCHD, it seems that the SCHD feels that with new Federal Ground Water Rule regulations which became effective December of 2009, they find that it is impossible to provide the service of maintaining compliance for water systems as well as being the enforcing agency. They contend that poses a conflict of interest. Liaison Smith contended that opinion does not make sense and actually, by the township taking the sample and submitting it for testing becomes more of a conflict of interest since the township would be penalized if the sample failed. The township could provide a sample of water from a source known to be pure to submit to make sure it would always be in compliance. That is a true conflict of interest. Everyone agreed that this can be looked at from several points for further discussion, but the bottom line is that the SCHD will no longer provide this service and now we must or pay the lab to take the sample for us.

Further discussion took place as to the cost of this sampling and testing. We are trying to keep costs down, hence the reason we will have an employee take the samples for submission. The lab fees will not be terribly expensive - \$10.00 per sample per well site for total coliform on a quarterly basis and then once during the year we need to test each well for nitrates which is an additional \$1.00 per well. If the sample fails, then it can run into more money due to the fact that you must do repeated tests until you are in compliance. We discussed who we would recommend to the Township Committee to be the responsible person for taking the water samples. After much discussion, the members unanimously voted to recommend the township's Department of Public Works Supervisor and his delegate as the person(s) to handle this task. He is acquainted with the buildings and has a township vehicle at his disposal. The Secretary was directed to send a memo regarding this recommendation to the Township Clerk/Administrator to be distributed to the Township Committee for their review and approval. Also, the township Finance Office needs to be aware that there will be fees paid to the lab for these well water tests starting in 2011.

All notices re advertising the upcoming rabies clinic scheduled for January 7, 2011 have been taken care of. Once again our clinic will be the day before Newton's clinic which works well for area residents. If they miss our clinic they can go to Newton the next day. All members stated they will be on hand to assist at the clinic with writing the certificates and providing "traffic duty" in moving owners and dogs and cats along in an orderly fashion. Dr. Castimore will be assisted by John Abate, our ACO with the Wantage Township Animal Control Department.

The members voiced their support for the memo sent to the Township Committee regarding the reappointment of Jackie Huelbig to a 3 year term with expiration date of December 31, 2013 as regular member of the Board of Health. She will have an oath to sign at the next meeting.

MaryAnn Frodella made a motion to file all correspondence. Maryann Klenke seconded the motion, all in favor.

OLD BUSINESS:

1. Finalize plans for 2011 rabies clinic – January 7, 2011: – this was discussed under Correspondence.

NEW BUSINESS:

1. Discussion regarding the new procedures and practices regarding obtaining, submitting total Coliform and Nitrate sample collection/analysis for the aforementioned locations: - this was discussed under Correspondence.
2. Vouchers for meeting attendance. Vouchers were distributed and signed.
3. Reports from SCHD – Christine Davey brought to our attention a rabies quarantine that she just worked on and wanted our dog licensing official to contact the owner – Brandon Blauvelt – to get a license for the dog in question. The Secretary will also contact the ACO to make sure he has followed up on this.

Next we discussed Romancing Desserts, a company with a website listing an Andover Township address as their location. They would need to have a commercial, licensed and inspected kitchen in their home to be in compliance if they are indeed using their home as the site for the actual baking. They might just be using the house as their office/website location and they might be using Café Pierro location since that is where the person listed on the website – Jennifer Daley – is working. That would be acceptable since Café Pierro is a licensed kitchen.

Christine Davey informed the members that she recently completed the inspection at the Casa Bellisima Restaurant and she was extremely impressed with the spotless and well-organized kitchen located there.

4. 2011 Meeting Dates – Review of meeting date resolution for 2011 to be adopted at Reorganization Meeting. – Members approved the meeting dates as listed.

ADJOURNMENT:

At this time, there being no further business to discuss, Maryann Klenke made a motion to adjourn the meeting at 8:54 pm. It was seconded by MaryAnn Frodella. All in favor.

Respectfully Submitted,

Rachel Nazarian, Chairperson

Jackie Huelbig, Secretary