

DECEMBER 21, 2011  
ANDOVER TOWNSHIP  
BOARD OF HEALTH MEETING

The regular meeting of the Andover Township Board of Health was called to order at 7:37 PM by Chair Person Rachel Nazarian with the following members present: MaryAnn Frodella, Maryann Klenke and Jackie Huelbig. James Cunningham was absent. Christine Davey of the SCHD was also in attendance. Township Committeeman and Liaison to the Board of Health, Bob Smith was also in attendance.

OPENING STATEMENT: The Chair Person noted compliance with Chapter 231, P.L. 1975 as being met.

MINUTES: Maryann Klenke made a motion to approve the minutes of November 16, 2011. MaryAnn Frodella seconded the motion, all in favor.

OPEN TO THE PUBLIC: As there was no representation from the public present, the meeting was closed to the public.

CORRESPONDENCE RECEIVED/SENT:

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| 1. Andover Regional School Nurses  | Reports from LPS and FMB<br>For November, 2011 |
| 2. NJHerald  | Letter/notice re rabies<br>clinic for 2012     |
| 3. NJ Dept. of Health & Senior Services,<br>Infectious & Zoonotic Diseases Program | Notice of intent for rabies clinic             |
| 4. Township Clerk  | Memo re membership<br>reappointment            |
| 5. SCHD<br>clinics   | Notice re flu and pneumococcal                 |
| 6. Garden State Labs<br>records  | Copies of chain of custody                     |

At this time we reviewed all correspondence. The upcoming 2012 rabies clinic will be advertised in the NJ Herald on Sunday, January 1, 2012. It has also been advertised through our township newsletter sent to every property owner as well as on our township website and the township sign located at town hall. The Secretary sent the paperwork to the state to inform them of our clinic so they can notify the Sussex County Health Department to release the required amount of vaccine, syringes and certificate books. We have 2 members whose terms expire at the end of this year and we have recommended to the Township Clerk/Administrator that they be reappointed for the next 3 year term to expire on December 31, 2015. Those members are Rachel Nazarian and Maryann Klenke. The SCHD through the Public Health Nursing Division are continuing to offer the flu and pneumococcal clinics on a walk in-basis. We reviewed the copy of chain of custody records for the water testing collections that our DPW Supervisor takes care of at the 3 township locations – Police, Fire and Park building.

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MaryAnn Frodella made a motion to file all correspondence. Maryann Klenke seconded the motion, all in favor.

OLD BUSINESS:

1. Finalize plans for 2012 rabies clinic – January 6, 2012: – We covered most of the information on the upcoming rabies clinic scheduled for January 6, 2012 under correspondence. Once again our clinic will be the day before Newton's clinic which works well for area residents. If they miss our clinic they can go to Newton the next day. All members stated they will be on hand to assist at the clinic with writing the certificates and providing “traffic duty” in moving owners and dogs and cats along in an orderly fashion. Dr. Castimore will be assisted by John Abate, our ACO with the Wantage Township Animal Control Department.

NEW BUSINESS:

1. Vouchers for meeting attendance. Vouchers were distributed and signed.
2. Reports from SCHD – Christine Davey reported that during the month of November there were a total of 6 food related inspections including Harmony Lodge; Max’s Station House; Lenape Lodge and Bella Italia. She had to visit Bella Italia 3 times to reinspect for unsatisfactory conditions. There were 4 septic related inspections and 14 other inspections including safe water problems with The Cellar Tavern, Smokehouse BBQ and XRay’s Lounge. The Cellar Tavern required 3 reinspections. She visited the Ascott Apartments to follow up on a citizen complaint re air pollution due to improper use of drilling machinery on concrete and cement walkways.
3. 2012 Meeting Dates – Review of meeting date resolution for 2012 to be adopted at Reorganization Meeting. – Members approved the meeting dates as listed with one exception – we moved the meeting schedule for November to a week later since it was scheduled to fall on the eve of Thanksgiving. The meeting date was changed from November 21<sup>st</sup> to the 28<sup>th</sup>.

ADJOURNMENT:

At this time, there being no further business to discuss, Maryann Klenke made a motion to adjourn the meeting at 8:35 pm. It was seconded by MaryAnn Frodella. All in favor.

Respectfully Submitted,

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Rachel Nazarian, Chairperson

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Jackie Huelbig, Secretary