

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD
AUGUST 16, 2011**

OPEN MEETING: Chairman O'Connell called the meeting to order at 7:30 p.m.

FLAG SALUTE: Chairman O'Connell led the flag salute.

ROLL CALL:

Diana Boyce – Present
Sue Howell – Present
Gerald Huelbig – Excused
Gail Phoebus – Present
Ellsworth Bensley Jr. – Excused
CeCe Pattison – Excused
Christine Kretzmer – Present
Rick Melfi – Present
Paul Messerschmidt (Alt.1) – Present
Ken Roberts (Alt. 2) – Present
Chairman John O'Connell – Present

PROFESSIONALS PRESENT: Richard Brigliadoro, Esq., and Joseph Golden, P.E., P.P.

OPEN PUBLIC MEETINGS ACT NOTICE: Chairman O'Connell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85. The rules are generally as stated on the agenda.

RULES: Chairman O'Connell read the following rules: No new cases after 9:30 p.m. or testimony after 10:00 p.m. Comments from each member of the public are limited to 5 minutes during the public portion of the meeting. Transcript requests are to be in writing with check for 100% of costs. Material for the meeting is to be filed fourteen days before the next meeting once it has been heard for completeness. Individuals or members of a partnership must be present at the meeting or be represented by an attorney. Testimony is under oath. False testimony constitutes perjury.

MINUTES: There were no minutes scheduled.

RESOLUTIONS: There were no resolutions scheduled.

COMPLETENESS REVIEW: There were no matters scheduled for a completeness review.

HEARING: 10Z-780PSPV, Cambridge Pavers, Inc./Limecrest Quarry Developers, LLC, Preliminary Site Plan, "C" Variances, and Waiver Relief, Andover Township Block 108 Lot 4.02, Block 108.01 Lot 1, and Block 107 Lot 5; Lafayette Township Block 1.01 Lot 1.01; and Sparta Township Block 34 Lot 2: Board members reviewed a request to carry forwarded by Bernd E. Hefle, Esq., on behalf of the Applicant. A motion to carry the matter without further notice was made by Paul Messerschmidt and seconded by Ken Roberts. Roll Call: Diana Boyce – yes; Sue Howell – yes; Rick Melfi – yes; Paul Messerschmidt – yes; Ken Roberts – yes; John O'Connell – yes. The motion carried.

PUBLIC PORTION: The meeting was opened to the public. Mr. Victor Capó expressed concern about noise caused by megaphones used by commercial establishments while conducting business. He stated he would like to prohibit their use. Board members discussed the matter. Chairman O'Connell stated there is no money left in this budget for additional ordinance work at this time.

No other members addressed the Board.

The meeting was closed to the public.

OLD/NEW BUSINESS:

Andover Township Code §190-32.3. Regulations for Development within Steep Slope Areas/Steep Slope Checklist: Joseph Golden, P.E., P.P., presented additional information and edits to the revised draft ordinance. Board members affirmed same and directed Mr. Golden to finalize the draft for Township Committee review.

A motion to recommend the revised draft to the Township Committee was made by Rick Melfi and seconded by Paul Messerschmidt. Roll Call: Diana Boyce – yes; Sue Howell – yes; Christine Kretzmer – yes; Rick Melfi – yes; Gail Phoebus – yes; Paul Messerschmidt – yes; Ken Roberts – yes; John O'Connell – yes. The motion carried.

Property Maintenance Code: Board members reviewed a draft property maintenance code. Following discussion, Chairman O'Connell directed Board Secretary Wilhelm to contact Planner McGroarty to obtain work he may have done on the matter to date. John O'Connell, Gail Phoebus, Ken Roberts, and Rick Melfi were identified as members of the Property Maintenance Subcommittee. A motion to refer the matter back to the subcommittee pending the planner's input was made by Rick Melfi and seconded by Paul Messerschmidt. All were in favor. The motion carried.

Board member Diana Boyce expressed concern about expiration dates of the township's IT system licenses.

Board member Christine Kretzmer announced that the Township's "Green Team" had been awarded a Bronze Certification from the state's Sustainable Jersey program.

VOUCHERS: A motion to recommend the Township's payment of the vouchers listed below was made by Sue Howell and seconded Diana Boyce. Roll Call: Diana Boyce – yes; Sue Howell – yes; Christine Kretzmer – abstain; Rick Melfi – yes; Gail Phoebus – yes; Paul Messerschmidt – yes; Ken Roberts – yes; John O'Connell – yes. The motion carried.

8/2/2011	145464	Richard Briigliodoro, Esq.	10Z-780PSPV	Cambridge Pavers...		\$1,539.40
8/2/2011	145467	Richard Briigliodoro, Esq.	A-6-11-01	McNellis, Brian		\$120.00
8/2/2011	145465	Richard Briigliodoro, Esq.	11Z-782APFSPV	Cumberland Farms, Inc.		\$360.00
8/2/2011	145466	Richard Briigliodoro, Esq.	SSX-L-1002-09	Litigation		\$2,715.29
8/2/2011	145463	Richard Briigliodoro, Esq.	AOE	Planning OE	Mtg.	\$600.00
8/4/2011	1949	Joseph Golden, P.E., P.P.	A-6-11-01	McNellis, Brian		\$60.00
8/4/2011	1947	Joseph Golden, P.E., P.P.	AOE	Planning OE	Site Reviews	\$240.00
8/4/2011	1944	Joseph Golden, P.E., P.P.	AOE	Planning OE	Slopes	\$210.00
7/28/2011	805G	Robert P. Guerin, P.E.,P.P.	10Z-80PSPV	Cambridge Pavers...		\$1,110.00

An additional voucher payable to Joseph Golden, P.E., P.P., was added to the list in the matter of A-7-11-01, Thompson, Robert; Invoice 1948 — \$60.00.

UPCOMING MEETING: Chairman O'Connell announced the September 6, 2011 meeting.

ADJOURNMENT: Having no further business, a motion to adjourn was made by Paul Messerschmidt and seconded by Christine Kretzmer. The meeting was adjourned at 9:10 p.m.

Minutes respectfully submitted by:

Anne-Marie Wilhelm
Land Use Administrator