

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD  
APRIL 17, 2012**

**OPEN MEETING:** Chairman O'Connell called the meeting to order at 7:30 p.m.

**FLAG SALUTE:** Chairman O'Connell led the flag salute.

**ROLL CALL:**

Diana Boyce – Excused  
Suzanne Howell – Present  
Gerald Huelbig – Present  
Gail Phoebus – Excused  
Ellsworth Bensley Jr. – Present @ 7:40 p.m.  
CeCe Pattison – Present  
Christine Kretzmer – Excused  
Rick Melfi – Present  
Paul Messerschmidt (Alt.1) – Excused  
Ken Roberts (Alt. 2) – Present  
Chairman John O'Connell – Present

**PROFESSIONALS PRESENT:** Richard Brigliadoro, Esq.

**OPEN PUBLIC MEETINGS ACT NOTICE:** Chairman O'Connell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85. The rules are generally as stated on the agenda.

**RULES:** Chairman O'Connell read the following rules: No new cases after 9:30 p.m. or testimony after 10:00 p.m. Comments from each member of the public are limited to 5 minutes during the public portion of the meeting. Transcript requests are to be in writing with check for 100% of costs. Material for the meeting is to be filed fourteen days before the next meeting once it has been heard for completeness. Individuals or members of a partnership must be present at the meeting or be represented by an attorney. Testimony is under oath. False testimony constitutes perjury.

**MINUTES:** A motion to approve the *Minutes of the Andover Township Land Use Board Meeting Held April 3, 2012* was made by Suzanne Howell and seconded by Rick Melfi. Roll Call: Suzanne Howell – yes; Gerald Huelbig – yes; Rick Melfi – yes; Ken Roberts – yes; John O'Connell – yes. The motion carried.

**RESOLUTIONS:** A-1-12-4, Scordato, Mark. C Variances, Block 102 Lot 3.09: A motion to adopt the memorializing resolution was made by CeCe Pattison and seconded by Suzanne Howell. There was no discussion. Roll Call: Suzanne Howell – yes; Gerald Huelbig – yes;

Rick Melfi – yes; CeCe Pattison – yes; Ken Roberts – yes; John O'Connell – abstain. The motion carried.

**COMPLETENESS REVIEW:** There were no matters scheduled for completeness.

**HEARING:** There were no hearings scheduled.

**UPCOMING MEETINGS:** John O'Connell confirmed the May 1, 2012 and May 15, 2012 meeting dates. Board members discussed the July 3, 2012 hearing date and potential quorum issues. A motion to cancel the July 3, 2012 meeting date was made by Ellsworth Bensley, Jr., and seconded by Ken Roberts. All were in favor. The motion carried.

**PUBLIC PORTION:** Chairman O'Connell opened the meeting to the public. No members of the public addressed the Board. The meeting was closed to the public.

**VOUCHERS:** Board members reviewed the April 2012 Finance Summary Report and associated vouchers. A motion to forward a recommendation to pay the bills to the Township Committee was made by Suzanne Howell and seconded by CeCe Pattison. Roll Call: Suzanne Howell – yes; Gerald Huelbig – yes; Rick Melfi – yes; CeCe Pattison – yes; Ken Roberts – yes; John O'Connell – yes. The motion carried.

**OLD/NEW BUSINESS:** The Board reviewed engineering cost estimates for site plan waiver ordinance, steep ordinance, and zoning map preparation as noted in a memorandum submitted by Joseph Golden, P.E., P.P. Board members discussed budget issues and agreed to eliminate the zoning map proposal.

A motion to recommend the Township Committee's funding of site plan waiver and steep slope ordinance work by Joseph Golden, P.E., P.P., in accordance with Mr. Golden's proposal dated April 9, 2012 was made by Rick Melfi and seconded by Ken Roberts. Roll Call: Suzanne Howell – yes; Gerald Huelbig – yes; Rick Melfi – yes; Ken Roberts – yes; John O'Connell – yes. The motion carried.

**ADJOURNMENT:** Having no further business, a motion to adjourn was made by Ellsworth Bensley, Jr., and seconded by Suzanne Howell. All were in favor. The motion carried. The meeting adjourned at 7:50 p.m.

Minutes respectfully submitted by:

*/s/ Anne-Marie Wilhelm*

Anne-Marie Wilhelm  
Land Use Administrator