

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD  
MAY 15, 2012**

**OPEN MEETING:** Chairman O'Connell called the meeting to order at 7:30 p.m.

**FLAG SALUTE:** Chairman O'Connell led the flag salute.

**ROLL CALL:**

Diana Boyce – Excused  
Suzanne Howell – Present  
Gerald Huelbig – Present  
Gail Phoebus – Excused  
Ellsworth Bensley Jr. – Present  
CeCe Pattison – Present  
Christine Kretzmer – Excused  
Rick Melfi – Excused  
Paul Messerschmidt (Alt.1) – Excused  
Ken Roberts (Alt. 2) – Excused  
Chairman John O'Connell – Present

**PROFESSIONALS PRESENT:** Richard Brigliadoro, Esq., and Joseph Golden, P.E., P.P.

**OPEN PUBLIC MEETINGS ACT NOTICE:** Chairman O'Connell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85. The rules are generally as stated on the agenda.

**RULES:** Chairman O'Connell read the following rules: No new cases after 9:30 p.m. or testimony after 10:00 p.m. Comments from each member of the public are limited to 5 minutes during the public portion of the meeting. Transcript requests are to be in writing with check for 100% of costs. Material for the meeting is to be filed fourteen days before the next meeting once it has been heard for completeness. Individuals or members of a partnership must be present at the meeting or be represented by an attorney. Testimony is under oath. False testimony constitutes perjury.

**MINUTES:** A motion to approve the *Minutes of the Andover Township Land Use Board Meeting Held April 17, 2012* was made by Ellsworth Bensley, Jr., and seconded by Suzanne Howell. Roll Call: Ellsworth Bensley, Jr., – yes; Gerald Huelbig – yes; CeCe Pattison – yes; Suzanne Howell – yes; John O'Connell – yes. The motion carried.

**RESOLUTIONS:** There were no resolutions scheduled for review.

**COMPLETENESS REVIEW:** A-4-12-1, Pittigher, Raymond & Susan. Minor Subdivision, Block 124 Lots 11.03 and 14.01. Joseph Golden, P.E., P.P., provided an overview of the matter, and Board members discussed his report titled *Completeness Review II – May 2, 2012, Raymond & Susan Pittigher...* Mr. Golden recommended the granting of the waiver requests.

A motion to grant the waivers for completeness and deem the application complete was made by Ellsworth Bensley, Jr., and seconded by CeCe Pattison. Roll Call: Ellsworth Bensley, Jr., – yes; Gerald Huelbig – yes; CeCe Pattison – yes; Suzanne Howell – yes; John O’Connell – yes. The motion carried.

The matter was assigned a hearing date of June 19, 2012.

**HEARING:** There were no hearings scheduled.

**UPCOMING MEETINGS:** Chairman O’Connell confirmed the June 19, 2012 and July 17, 2012 hearing dates.

**PUBLIC PORTION:** Chairman O’Connell opened the meeting to the public. No members of the public addressed the Board. The meeting was closed to the public.

**VOUCHERS:** Board members reviewed the May 2012 Finance Summary Report and associated vouchers. A motion to forward a recommendation to pay the bills to the Township Committee was made by Suzanne Howell and seconded by CeCe Pattison. Roll Call: Ellsworth Bensley, Jr., – yes; Gerald Huelbig – yes; CeCe Pattison – yes; Suzanne Howell – yes; John O’Connell – yes. The motion carried.

**OLD/NEW BUSINESS:** Board members discussed ordinance definitions and land use procedures. Richard Briigliodoro, Esq., advised that the Site Plan Waiver Ordinance and the Fee Schedule were pending Township Committee review.

**ADJOURNMENT:** Having no further business, a motion to adjourn was made by Suzanne Howell and seconded by CeCe Pattison. All were in favor. The motion carried. The meeting adjourned at 8:07 p.m.

Minutes respectfully submitted by:

*/s/ Anne-Marie Wilhelm*

Anne-Marie Wilhelm  
Land Use Administrator