

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD  
OCTOBER 16, 2012**

**OPEN MEETING:** Chairman O'Connell called the meeting to order at 7:30 p.m.

**FLAG SALUTE:** Chairman O'Connell led the flag salute.

**ROLL CALL:**

Diana Boyce – Present  
Suzanne Howell – Present  
Gerald Huelbig – Excused  
Gail Phoebus – Excused  
Ellsworth Bensley Jr. – Present  
CeCe Pattison – Present  
Christine Kretzmer – Present @ 7:35  
Rick Melfi – Present  
Paul Messerschmidt (Alt.1) – Present  
Ken Roberts (Alt. 2) – Present  
Chairman John O'Connell – Present

**PROFESSIONALS PRESENT:** The Board's professionals were not present.

**OPEN PUBLIC MEETINGS ACT NOTICE:** Chairman O'Connell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85. The rules are generally as stated on the agenda.

**RULES:** Chairman O'Connell read the following rules: No new cases after 9:30 p.m. or testimony after 10:00 p.m. Comments from each member of the public are limited to 5 minutes during the public portion of the meeting. Transcript requests are to be in writing with a check for 100% of costs. Material for the meeting is to be filed fourteen days before the next meeting once it has been heard for completeness. Individuals or members of a partnership must be present at the meeting or be represented by an attorney. Testimony is under oath. False testimony constitutes perjury.

**MINUTES:** A motion to approve the *Minutes of the Andover Township Land Use Board Meeting Held October 2, 2012* was made by CeCe Pattison and seconded by Paul Messerschmidt. Roll Call: Suzanne Howell – yes; Ellsworth Bensley, Jr., – yes; CeCe Pattison – yes; Christine Kretzmer – yes; Rick Melfi – yes; Paul Messerschmidt – yes; Ken Roberts – yes; John O'Connell – yes. The motion carried.

**RESOLUTIONS:** There were no resolutions scheduled for review.

**COMPLETENESS REVIEWS:** There were no matters scheduled for review.

**HEARING:** There were no matters scheduled for a hearing.

**UPCOMING MEETINGS:** Chairman O'Connell confirmed the upcoming meeting dates of November 20, 2012 and December 4, 2012.

**PUBLIC PORTION:** Chairman O'Connell acknowledged that no members of the public were present.

**VOUCHERS:** A motion to approve the October finance report and recommend payment of the bills to the Township Committee was made by Suzanne Howell and seconded by Ellsworth Bensley, Jr. Roll Call: Diana Boyce - abstain; Ellsworth Bensley, Jr., - yes; Suzanne Howell - yes; Christine Kretzmer - abstain; Rick Melfi - yes; CeCe Pattison - yes; Paul Messerschmidt - yes; Ken Roberts - yes; John O'Connell - yes. The motion carried.

**OLD/NEW BUSINESS:** Board members reviewed the development status of various projects and ordinance requirements relative to signage. Chairman O'Connell confirmed that the Board's \$6,000 budget request was received by the Township Committee.

**ADJOURNMENT:** Having no further business, a motion to adjourn was made by Ellsworth Bensley, Jr., and seconded by Ken Roberts. All were in favor. The meeting adjourned at 7:45 p.m.

Minutes respectfully submitted by:

*/s/ Anne-Marie Wilhelm*

Anne-Marie Wilhelm  
Land Use Administrator