

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD
DECEMBER 18, 2012**

OPEN MEETING: Chairman O'Connell called the meeting to order at 7:30 p.m.

FLAG SALUTE: Chairman O'Connell led the flag salute.

ROLL CALL:

Diana Boyce – Present
Suzanne Howell – Present
Gerald Huelbig – Present
Gail Phoebus – Excused
Ellsworth Bensley Jr. – Present
CeCe Pattison – Present
Christine Kretzmer – Present
Rick Melfi – Excused
Paul Messerschmidt (Alt.1) – Present
Ken Roberts (Alt. 2) – Present
Chairman John O'Connell – Present

PROFESSIONALS PRESENT: Richard Briigliodoro, Esq.

OPEN PUBLIC MEETINGS ACT NOTICE: Chairman O'Connell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85. The rules are generally as stated on the agenda.

RULES: Chairman O'Connell read the following rules: No new cases after 9:30 p.m. or testimony after 10:00 p.m. Comments from each member of the public are limited to 5 minutes during the public portion of the meeting. Transcript requests are to be in writing with a check for 100% of costs. Material for the meeting is to be filed fourteen days before the next meeting once it has been heard for completeness. Individuals or members of a partnership must be present at the meeting or be represented by an attorney. Testimony is under oath. False testimony constitutes perjury.

MINUTES: The *Minutes of the Andover Township Land Use Board Meeting Held November 20, 2012*; and the *Minutes of the Andover Township Land Use Board Meeting Held December 4, 2012* were carried to the meeting of January 15, 2013.

RESOLUTIONS: A-8-12-1, Dina's LLC, Casa Bellissima, Amended Preliminary & Final Site Plan, "C" Variance, Block 106 Lot 19: A motion to adopt the memorializing resolution was made by Ellsworth Bensley, Jr., and seconded by Suzanne Howell. Roll Call: Diana Boyce –

yes; Suzanne Howell – yes; Gerald Huelbig – yes; Ellsworth Bensley, Jr., – yes; Christine Kretzmer – yes; Paul Messerschmidt – yes; Ken Roberts – yes; Chairman O’Connell – yes. The motion carried.

COMPLETENESS REVIEWS: There were no matters scheduled for review.

HEARING: There were no hearings scheduled.

UPCOMING MEETINGS: Chairman O’Connell confirmed the upcoming meeting date of January 15, 2013.

PUBLIC PORTION: No members of the public addressed the Board.

VOUCHERS: A motion to approve a recommendation of the vouchers listed below was made by Ellsworth Bensley, Jr., and seconded by Paul Messerschmidt. Roll Call: Diana Boyce – yes; Suzanne Howell – yes; Gerald Huelbig – yes; Ellsworth Bensley, Jr., – yes; CeCe Pattison – yes; Christine Kretzmer – yes; Paul Messerschmidt – yes; Ken Roberts – yes; Chairman O’Connell – yes. The motion carried.

	INVOICE	ACCOUNT	CASE	TOTAL
Richard Briigliodoro, Esq.				
	155374	717-343	A-1-12-3, Dina's LLC	\$263.50
	155856	717-345	A-10-12-1, Iacobelli, L	\$511.50
	155855	717-343	A-1-12-3, Dina's LLC	\$852.50
Joseph Golden, P.E., P.P.				
	2273	100-012	A-7-12-1, Campbell	\$600.00
	2275	717-343	A-1-12-3 Dina's LLC	\$420.00
	2274	717-345	A-10-12-1, Iacobelli	\$660.00
	2284	717-343	A-1-12-3, Dina's LLC	\$120.00
	2283	717-345	A-10-12-1, Iacobelli	\$240.00
	2282	100-012	A-7-12-1, Campbell	\$780.00

Richard Briigliodoro,
Esq.

OE		Meetings
\$310.00	155373	X
\$310.00	155854	X

OLD/NEW BUSINESS: Chairman O’Connell directed the writer to prepare a memo to Vita Thompson, Township Manager, and the Township Committee in the matter of 2013 Land Use Board appointments. Chairman O’Connell also presented a letter of resignation submitted by Gerald K. Huelbig. All Board members acknowledged Mr. Huelbig’s contributions to the Board and his years of dedicated service.

Board members discussed scheduling wind and solar ordinance development sessions. Ms. Kretzmer provided an overview of recent Township accomplishments made possible through the efforts of the Andover Township Environmental Commission and grants received from Rutgers. Ms. Kretzmer acknowledged the development of rain, butterfly, and vegetable gardens at Hillside Park between the barn and lower garage. Further, Ms. Kretzmer noted that a ribbon cutting at the Andover rail-trail site.

ADJOURNMENT: Having no further business, a motion to adjourn was made by Gerald Huelbig and seconded by Suzanne Howell. All were in favor. The meeting adjourned at 7:50 p.m.

Minutes respectfully submitted by:

/s/ Anne-Marie Wilhelm

Anne-Marie Wilhelm
Land Use Administrator