

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD  
MAY 7, 2013**

**OPEN MEETING:** Chairman O'Connell called the meeting to order at 7:30 p.m.

**FLAG SALUTE:** Chairman O'Connell led the flag salute.

**ROLL CALL:**

Diana Boyce – Present  
Ellsworth Bensley, Jr. – Present [Late 7:35 p.m.]  
Suzanne Howell – Present  
Rick Melfi – Present  
CeCe Pattison – Excused  
Christine Kretzmer – Excused  
Dolores Blackburn – Present  
Ken Roberts – Present  
John O'Connell – Present  
Paul Messerschmidt – Present  
Richard Skewes – Present

**PROFESSIONALS PRESENT:** Board professionals Richard Briigliodoro, Esq., and Joseph Golden, P.E., P.P., were not present.

**OPEN PUBLIC MEETINGS ACT NOTICE:** Chairman O'Connell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85. The rules are generally as stated on the agenda.

**RULES:** Chairman O'Connell read the following rules: No new cases after 9:30 p.m. or testimony after 10:00 p.m. Comments from each member of the public are limited to 5 minutes during the public portion of the meeting. Transcript requests are to be in writing with check for 100% of costs. Material for the meeting is to be filed fourteen days before the next meeting once it has been heard for completeness. Individuals or members of a partnership must be present at the meeting or be represented by an attorney. Testimony is under oath. False testimony constitutes perjury.

**MINUTES:** *Minutes of the Andover Township Land Use Board Meeting Held March 19, 2013:* A motion to approve was made by Suzanne Howell and seconded by Dolores Blackburn. There were no corrections or amendments. Roll Call: Diana Boyce – yes; Suzanne Howell – yes; Dolores Blackburn – yes; Ken Roberts – yes; Richard Skewes – yes; John O'Connell – yes. The motion carried.

**RESOLUTIONS:** There were no resolutions scheduled for review.

**COMPLETENESS REVIEW:** There were no matters scheduled for a completeness review.

**HEARING:** There were no hearings scheduled.

**PUBLIC PORTION:** The meeting was opened to the public. No members of the public addressed the Board. The meeting was closed to the public.

**OLD/NEW BUSINESS:** Diana Boyce requested hard copy of future meeting materials noting difficulties with the Township's e-system and website. Dolores Blackburn reported that Board Engineer Golden had secured an additional engineering contract with another township. Chairman O'Connell reminded Board members to file their financial disclosure forms as soon as possible.

**VOUCHERS:** A motion to approve a recommendation to the Township Committee to pay the bills noted on the *LAND USE BOARD MONTHLY EXPENDITURE SUMMARY AND FEE DEPOSIT RECORD APRIL 2013* report was made by Diana Boyce and seconded by Ken Roberts. Roll Call: Diana Boyce – yes; Ellsworth Bensley, Jr., – yes; Suzanne Howell – yes; Rick Melfi – yes; CeCe Pattison – yes; Dolores Blackburn – yes; Ken Roberts – yes; Paul Messerschmidt – yes; John O'Connell – yes. The motion carried.

**UPCOMING MEETING:** Chairman O'Connell confirmed the May 21, 2013 and June 18, 2013 meeting dates.

**ADJOURNMENT:** Having no further business, a motion to adjourn was made by Ellsworth Bensley, Jr., and seconded by Suzanne Howell. All were in favor. The motion carried. The meeting adjourned at 7:50 p.m.

Minutes respectfully submitted by:

Anne-Marie Wilhelm  
Land Use Administrator