

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD
MAY 21, 2013**

OPEN MEETING: Chairman O'Connell called the meeting to order at 7:30 p.m.

FLAG SALUTE: Chairman O'Connell led the flag salute.

ROLL CALL:

Diana Boyce – Present
Ellsworth Bensley, Jr. – Present
Suzanne Howell – Present
Rick Melfi – Present
CeCe Pattison – Present – Late @ 7:35 p.m.
Christine Kretzmer – Present – Late @ 7:35 p.m.
Dolores Blackburn – Present
Ken Roberts – Present
John O'Connell – Present
Paul Messerschmidt – Present
Richard Skewes – Present

PROFESSIONALS PRESENT: Board professionals Richard Briigliodoro, Esq., and Joseph Golden, P.E., P.P. were present.

OPEN PUBLIC MEETINGS ACT NOTICE: Chairman O'Connell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85. The rules are generally as stated on the agenda.

RULES: Chairman O'Connell read the following rules: No new cases after 9:30 p.m. or testimony after 10:00 p.m. Comments from each member of the public are limited to 5 minutes during the public portion of the meeting. Transcript requests are to be in writing with check for 100% of costs. Material for the meeting is to be filed fourteen days before the next meeting once it has been heard for completeness. Individuals or members of a partnership must be present at the meeting or be represented by an attorney. Testimony is under oath. False testimony constitutes perjury.

MINUTES: *Minutes of the Andover Township Land Use Board Meeting Held May 5, 2013:* A motion to approve was made by Ellsworth Bensley, Jr., and seconded by Suzanne Howell. There were no corrections or amendments proposed. Roll Call: Diana Boyce – yes; Ellsworth Bensley, Jr., – yes; Suzanne Howell – yes; Rick Melfi – yes; Dolores Blackburn – yes; Ken Roberts – yes; John O'Connell – abstain. The motion carried.

RESOLUTIONS: There were no resolutions scheduled for review.

COMPLETENESS REVIEWS:

A-4-13-1, Van Dyke, C. “D” Variance, Block 111 Lot 14.02 – Joseph Golden, P.E., P.P., confirmed his recommendation that the Board deem the matter incomplete. The writer advised that the Applicant submitted additional materials in response to the attached administrative and engineering commentary dated May 6, 2013 and April 29, 2013 respectively. It was noted that said materials would be reviewed at the next completeness hearing on June 18, 2013. There was no discussion. A motion to deem the matter incomplete was made by Diana Boyce and seconded by Ellsworth Bensley, Jr. Roll Call: Diana Boyce – yes; Ellsworth Bensley, Jr., – yes; Suzanne Howell – yes; Rick Melfi – yes; CeCe Pattison – yes; Christine Kretzmer – yes; John O’Connell – yes. The motion carried.

A-5-13-1, Sincaglia, J. “C” Variance, Block 109 Lot 1: Referencing the attached report dated May 11, 2013, Joseph Golden, P.E., P.P., provided an overview of the matter and presented the Applicant’s waiver requests. He recommended the Board deem the matter complete. There was no further discussion. A motion to deem the matter complete was made by Ellsworth Bensley, Jr., and seconded by Rick Melfi. Roll Call: Diana Boyce – yes; Ellsworth Bensley, Jr., – yes; Suzanne Howell – yes; Rick Melfi – yes; CeCe Pattison – yes; Christine Kretzmer – yes; John O’Connell – yes. The motion carried.

Board members reviewed scheduling. A motion to assign the matter to the June 18, 2013 agenda was made by Suzanne Howell and seconded by Ellsworth Bensley, Jr. All were in favor. The motion carried. Richard Briigliodoro, Esq., advised Applicant Sicilia that notice was required, and Mr. Sicilia confirmed he was prepared to notice.

HEARING: There were no hearings scheduled.

PUBLIC PORTION: The meeting was opened to the public. No members of the public addressed the Board. The meeting was closed to the public.

OLD/NEW BUSINESS: Christine Kretzmer announced an Environmental Commission and Sustainable Andover joint event to be held on June 15, 2013 at Hillside Park relative to the construction of a rain garden.

Mr. Melfi inquired about land use activity at the former Jump Airport site. Mr. Golden advised that activity was restricted to the runway. Mr. Melfi asked why the matter was not reviewed by the Board. It was noted that the Zoning Official addressed the activity.

Mr. Golden confirmed that he had been appointed to the position of Township Engineer in another municipality. He stated he does not intend to terminate his contract with Andover Township or the Andover Township Land Use Board.

VOUCHERS: There were no vouchers scheduled for review.

UPCOMING MEETINGS: Chairman O'Connell confirmed the June 18, 2013 and July 2, 2013 meeting dates noting that additional consideration of the July 2, 2013 date would be carried to the June 18, 2013 meeting.

ADJOURNMENT: Having no further business, a motion to adjourn was made by Ellsworth Bensley, Jr., and seconded by Suzanne Howell. All were in favor. The motion carried. The meeting adjourned at 7:50 p.m.

Minutes respectfully submitted by:

/s/Anne-Marie Wilhelm
Anne-Marie Wilhelm
Land Use Administrator