

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD
AUGUST 20, 2013**

OPEN MEETING: Chairman O'Connell called the meeting to order at 7:30 p.m.

FLAG SALUTE: Chairman O'Connell led the flag salute.

ROLL CALL:

Diana Boyce – Excused
Ellsworth Bensley, Jr. – Present
Suzanne Howell – Present
Rick Melfi – Present
CeCe Pattison – Present
Christine Kretzmer – Present
Dolores Blackburn – Present
Ken Roberts – Present
John O'Connell – Present
Paul Messerschmidt – Present
Richard Skewes – Present

PROFESSIONALS PRESENT: Board professionals Richard Briigliodoro, Esq., and Joseph Golden, P.E., P.P., were present.

OPEN PUBLIC MEETINGS ACT NOTICE: Chairman O'Connell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85. The rules are generally as stated on the agenda.

RULES: Chairman O'Connell read the following rules: No new cases after 9:30 p.m. or testimony after 10:00 p.m. Comments from each member of the public are limited to 5 minutes during the public portion of the meeting. Transcript requests are to be in writing with check for 100% of costs. Material for the meeting is to be filed fourteen days before the next meeting once it has been heard for completeness. Individuals or members of a partnership must be present at the meeting or be represented by an attorney. Testimony is under oath. False testimony constitutes perjury.

MINUTES: A motion to approve the *Minutes of the Andover Township Land Use Board Meeting Held July 16, 2013* was made by Suzanne Howell and seconded by Paul Messerschmidt. There were no comments or corrections. Roll Call: Ellsworth Bensley, Jr., – yes; Suzanne Howell – yes; Christine Kretzmer – yes; Dolores Blackburn – yes; Ken Roberts – yes; Paul Messerschmidt – yes; Richard Skewes – yes; John O'Connell – yes. The motion carried.

RESOLUTIONS: There were no resolutions scheduled for review.

COMPLETENESS REVIEW: A-7-13-1, United Telephone Company of New Jersey, Inc., d/b/a Century Link, Use Variances, C Variances, Site Plan Waiver, Block 151 Lot 2: Megan Ward, Esq., appeared on behalf of the Applicant and provided an overview of the submission. Board members reviewed a completeness report dated August 5, 2013, prepared by Joseph Golden, P.E., P.P. Mr. Golden recommended the Board deem the matter complete. He stated that there would not be an additional report. Ms. Ward noted the Applicant was working on addressing the LOI requirement.

A motion to deem the matter complete and assign a September 3, 2013 hearing date was made by Ellsworth Bensley, Jr., and seconded by Paul Messerschmidt. Roll Call: Ellsworth Bensley, Jr., – yes; Suzanne Howell – yes; Rick Melfi – yes; CeCe Pattison – yes; Christine Kretzmer – yes; Paul Messerschmidt – yes; John O’Connell – yes. The motion carried.

HEARING: A-4-13-1, Van Dyke, C. “D” Variance, Preliminary and Final Site Plan, Block 111 Lot 14.02 – Board members reviewed a request to carry dated August 20, 2013 forwarded by William P. Askin, Esq. A motion to grant the request and assign a hearing date of September 17, 2013 was made by Suzanne Howell and seconded by Christine Kretzmer. Mr. Golden noted there would not be an additional report. Roll Call: Ellsworth Bensley, Jr., – yes; Suzanne Howell – yes; Rick Melfi – yes; CeCe Pattison – yes; Christine Kretzmer – yes; Paul Messerschmidt – yes; John O’Connell – yes. The motion carried.

PUBLIC PORTION: The meeting was opened to the public. No members of the public addressed the Board. The meeting was closed to the public.

OLD/NEW BUSINESS: Christine Kretzmer stated the Township’s rain garden was operating successfully and well received by everyone. Board members commended ongoing township clean up and capital improvement efforts.

VOUCHERS: Board members reviewed the vouchers and August 20, 2013 finance summary. There were no comments. A motion to approve a payment recommendation to the Township Committee was made by Ellsworth Bensley, Jr., and seconded by Paul Messerschmidt. Roll Call: Ellsworth Bensley, Jr., – yes; Suzanne Howell – yes; Rick Melfi – yes; CeCe Pattison – yes; Christine Kretzmer – yes; Paul Messerschmidt – yes; Richard Skewes – yes; John O’Connell – yes. The motion carried.

UPCOMING MEETINGS: Chairman O’Connell confirmed the September 3, 2013 and September 17, 2013 hearing dates.

ADJOURNMENT: Having no further business, a motion to adjourn was made by Paul Messerschmidt and seconded by Ellsworth Bensley, Jr. All were in favor. The motion carried. The meeting adjourned at 8:00 p.m.

Minutes respectfully submitted by:

/s/Anne-Marie Wilhelm
Anne-Marie Wilhelm
Land Use Administrator