

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING
EXECUTIVE SESSION HELD OCTOBER 1, 2013**

CALL TO ORDER: Pursuant to N.J.S.A. 10:4-12b(1), Chairman O'Connell presented the session was opened to discuss personnel issues and concerns.

MEMBERS PRESENT: Diana Boyce, Suzanne Howell, Rick Melfi, CeCe Pattison, Christine Kretzmer, Ken Roberts, Paul Messerschmidt, Richard Skewes, John O'Connell

OTHERS PRESENT: Richard Briigliodoro, Esq., and Anne-Marie Wilhelm, Land Use Administrator

DISCUSSION: Mr. Golden presented a chronology of select case management activity relative to his preparation of completeness and substantive reports. He also provided an overview and statement of reasons for his responses to the testimony of witnesses during the hearing process. He expressed concern about the Board's perception of his job performance.

Board members, administrative staff, and consultants discussed administrative and hearing procedures. Richard Briigliodoro, Esq., provided a review of Ordinance No. 2012-10, ORDINANCE TO AMEND THE GENERAL ORDINANCES OF THE TOWNSHIP OF ANDOVER, CHAPTER 74, LAND USE PROCEDURES, ARTICLE V, GENERAL PROVISIONS, BY AMENDING SECTION 74-50, LOT LINE ADJUSTMENT APPROVAL' AND CHAPTER 131, SITE PLAN REVIEW, ARTICLE III, APPLICABILITY OF SITE PLAN REQUIREMENTS BY AMENDING SECTION 131-5, "EXCEPTIONS." Mr. Golden stated he would formally address future site plan waiver applications via a written report.

Having no further points of discussion, a motion to close was made by Suzanne Howell and seconded by Christine Kretzmer. All were in favor. The executive session concluded at 10:00 p.m.

Minutes respectfully submitted by:

/s/ Anne-Marie Wilhelm
Anne-Marie Wilhelm
Land Use Administrator