

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD  
DECEMBER 17, 2013**

**OPEN MEETING:** Chairman O'Connell called the meeting to order at 7:30 p.m.

**FLAG SALUTE:** Chairman O'Connell led the flag salute.

**ROLL CALL:**

Diana Boyce – Excused  
Ellsworth Bensley, Jr. – Present  
Suzanne Howell – Present  
Rick Melfi – Present  
CeCe Pattison – Present – 7:40 p.m.  
Christine Kretzmer – Excused  
Dolores Blackburn – Present  
Ken Roberts – Present  
John O'Connell – Present  
Paul Messerschmidt – Excused  
Richard Skewes – Present

**PROFESSIONALS PRESENT:** The professionals were not present.

**OPEN PUBLIC MEETINGS ACT NOTICE:** Chairman O'Connell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85. The rules are generally as stated on the agenda.

**RULES:** Chairman O'Connell read the following rules: No new cases after 9:30 p.m. or testimony after 10:00 p.m. Comments from each member of the public are limited to 5 minutes during the public portion of the meeting. Transcript requests are to be in writing with check for 100% of costs. Material for the meeting is to be filed fourteen days before the next meeting once it has been heard for completeness. Individuals or members of a partnership must be present at the meeting or be represented by an attorney. Testimony is under oath. False testimony constitutes perjury.

**MINUTES:** A motion to approve the *Minutes of the Andover Township Land Use Board Meeting Held December 3, 2013* was made by Suzanne Howell and seconded by Ellsworth Bensley, Jr. There was no discussion. Roll Call: Ellsworth Bensley, Jr., – yes; Suzanne Howell – yes; Dolores Blackburn – yes; Richard Skewes – yes; John O'Connell – yes. The motion carried.

A motion to approve the *Minutes of the Andover Township Land Use Board Executive Session Held December 3, 2013* was made by Dolores Blackburn and seconded by Richard Skewes. There was no discussion. Roll Call: Ellsworth Bensley, Jr., – yes; Suzanne Howell – yes; Dolores Blackburn – yes; Richard Skewes – yes; John O'Connell – yes. The motion carried.

**RESOLUTIONS:** There were no resolutions scheduled for review.

**COMPLETENESS REVIEW:** There were no matters scheduled.

**HEARING:** There were no hearings scheduled.

**PUBLIC PORTION:** The meeting was opened to the public. No members of the public addressed the Board. The meeting was closed to the public.

**OLD/NEW BUSINESS:** A review of the alternative energy ordinance was carried to the New Year. Chairman O'Connell announced that he would not be interested in acting as Chairman of the Land Use Board in 2014. Board members expressed their appreciation for his years of service as Chairman.

**VOUCHERS:** Board members reviewed the vouchers. A motion to approve a recommendation to pay the vouchers to the Township Committee was made by Ken Roberts and seconded by CeCe Pattison. Roll Call: Ellsworth Bensley, Jr., – yes; Suzanne Howell – yes; CeCe Pattison – yes; Dolores Blackburn – yes; Ken Roberts – yes; Richard Skewes – yes; John O'Connell – yes. The motion carried.

**UPCOMING MEETINGS:** Chairman O'Connell confirmed upcoming meeting dates.

**ADJOURNMENT:** Having no further business, a motion to adjourn was made by Ellsworth Bensley, Jr. and seconded by Suzanne Howell. All were in favor. The motion carried. The meeting ended at 7:40 p.m.

Minutes respectfully submitted by:

*/s/Anne-Marie Wilhelm*  
Anne-Marie Wilhelm  
Land Use Administrator