

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD
OCTOBER 7, 2014**

OPEN MEETING: Acting Chairman Melfi called the meeting to order at 7:30 p.m.

FLAG SALUTE: Acting Chairman Melfi led the flag salute.

ROLL CALL:

Ken Roberts – Present
Ellsworth Bensley, Jr., – Present
Rick Melfi, Vice Chairman – Present
CeCe Pattison – Present
Christine Kretzmer – Present
Dolores Blackburn – Present
Diana Boyce – Absent
John O'Connell – Absent
Suzanne Howell, Chairman – Absent
Paul Messerschmidt, Alternate 1 – Absent
Richard Skewes, Alternate 2 – Absent

PROFESSIONALS PRESENT: The professionals were excused.

OPEN PUBLIC MEETINGS ACT NOTICE: Acting Chairman Melfi read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85. The rules are generally as stated on the agenda.

RULES: Acting Chairman Melfi read the following rules: No new cases after 9:30 p.m. or testimony after 10:00 p.m. Comments from each member of the public are limited to 5 minutes during the public portion of the meeting. Transcript requests are to be in writing with check for 100% of costs. Material for the meeting is to be filed fourteen days before the next meeting once it has been heard for completeness. Individuals or members of a partnership must be present at the meeting or be represented by an attorney. Testimony is under oath. False testimony constitutes perjury.

MINUTES: A motion to approve the *Minutes of the Andover Township Land Use Board Meeting Held September 2, 2014* was made by Ken Roberts and seconded by Dolores Blackburn.
Roll Call: Ken Roberts – yes; Dolores Blackburn – yes. The motion carried.

RESOLUTIONS: There were no resolutions scheduled for review.

COMPLETENESS REVIEW: There were no matters scheduled for review.

HEARING: There were no hearings scheduled.

PUBLIC PORTION: The meeting was opened to the public. No members of the public addressed the Board. The meeting was closed to the public.

OLD/NEW BUSINESS: Board members discussed administrative goals, budgeting, and planning strategies. Board members agreed to recommend, via liaison Blackburn, the following objectives to the Township Committee for their consideration: the creation of a digital zoning map depicting labeled block and lot parcels as presented in Mr. Golden's proposal dated September 30, 2014; a Master Plan Reexamination; a review of a 206 corridor program including the designation of an area in need of rehabilitation; a review of the zoning in proximity to the train station; a review of the technical checklists to ensure comprehensive environmental reviews; a review of the Industrial/Airport, Industrial, and General Industrial Zones; and a review of the zoning along Newton-Sparta Road, including the Rolling Greens Golf Course and surrounding parcels.

The Board carried a discussion of 2015 appointments to the 10/21/14 meeting.

The Board discussed Lake Lenape water system issues.

VOUCHERS: The review was carried to the 10/21/14 meeting.

UPCOMING MEETINGS: Acting Chairman Melfi confirmed the October 21, 2014 and November 18, 2014 meeting dates.

ADJOURNMENT: Having no further business, a motion to adjourn was made by CeCe Pattison and seconded by Ben Bensley. All were in favor. The meeting adjourned at 8:30 p.m.

Minutes respectfully submitted by:

/s/Anne-Marie Wilhelm
Anne-Marie Wilhelm
Land Use Administrator