

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD  
OCTOBER 6, 2015**

**OPEN MEETING:** Chairman Howell called the meeting to order at 7:30 p.m.

**FLAG SALUTE:** Chairman Howell led the flag salute.

**ROLL CALL:**

Ken Roberts – Present  
Vincent DeLuca — Present  
Rick Melfi, Vice Chairman — Present  
CeCe Pattison — Present  
Christine Kretzmer — Present  
Dolores Blackburn – Present  
Wayne Grenewicz – Present  
John O'Connell – Absent  
Suzanne Howell, Chairman – Present  
Paul Messerschmidt, Alternate 1 — Present  
Richard Skewes – Present

**PROFESSIONALS PRESENT:**

John P. Miller, Esq., and Joseph R. Golden, P.E., P.P., C.M.E.

**OPEN PUBLIC MEETINGS ACT NOTICE:** Chairman Howell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85. The rules are generally as stated on the agenda.

**RULES:** Chairman Howell read the following rules: No new cases after 9:30 p.m. or testimony after 10:00 p.m. Comments from each member of the public are limited to 5 minutes during the public portion of the meeting. Transcript requests are to be in writing with check for 100% of costs. Material for the meeting is to be filed fourteen days before the next meeting once it has been heard for completeness. Individuals or members of a partnership must be present at the meeting or be represented by an attorney. Testimony is under oath. False testimony constitutes perjury.

**MINUTES:** A motion to approve the *Minutes of the Andover Township Land Use Board Meeting Held September 1, 2015* was made by CeCe Pattison and seconded by Ken Roberts. There was no discussion. Roll Call: Ken Roberts – yes, CeCe Pattison – yes, Dolores Blackburn – yes, Wayne Grenewicz – yes, Richard Skewes – yes, Suzanne Howell – yes. The motion carried.

**RESOLUTIONS:** A-5-15-1, One Way Focused Holdings, LLC, Preliminary Site Plan, Block 151 Lot 16: Corrections were reviewed and accepted. Board members discussed fire suppression

requirements. A motion to approve was made by Dolores Blackburn and seconded by Ken Roberts. Roll Call: Ken Roberts – yes, CeCe Pattison – yes, Dolores Blackburn – yes, Wayne Grenewicz – yes, Richard Skewes – yes, Suzanne Howell – yes. The motion carried.

**COMPLETENESS REVIEW:** There were no matters scheduled.

**HEARINGS:** There were no matters scheduled.

**PUBLIC PORTION:** The meeting was opened to the public. There were no participants. The meeting was closed to the public.

**OLD/NEW BUSINESS:** Chairman Howell announced receipt of a letter of resignation submitted by Mr. Melfi effective at the end of the year. She acknowledged his years of service and thanked him on behalf of the Board.

**VOUCHERS:** Board members reviewed the vouchers attached to the September 2015 Finance Report. A motion to approve the vouchers was made by Dolores Blackburn and seconded by Rick Melfi. Roll Call: Ken Roberts – yes, Vincent DeLuca – yes, Rick Melfi – yes, CeCe Pattison – yes, Christine Kretzmer – yes, Dolores Blackburn – yes, Wayne Grenewicz – yes, Paul Messerschmidt – yes, Suzanne Howell – yes. The motion carried.

**UPCOMING MEETINGS:** Suzanne Howell announced the October 20, 2015 and November 17, 2015 meeting dates.

**ADJOURNMENT:** Having no further business, a motion to adjourn was made by Dolores Blackburn and seconded by Vincent DeLuca. All were in favor. The meeting concluded at 7:50 p.m.

Minutes respectfully submitted by:

*/s/Anne-Marie Wilhelm*  
Anne-Marie Wilhelm  
Land Use Administrator