

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD
NOVEMBER 17, 2015**

OPEN MEETING: Chairman Howell called the meeting to order at 7:30 p.m.

FLAG SALUTE: Chairman Howell led the flag salute.

ROLL CALL:

Ken Roberts – Present
Vincent DeLuca – Present
Rick Melfi, Vice Chairman –Present
CeCe Pattison – Present
Christine Kretzmer – Absent
Dolores Blackburn – Present
Wayne Grenewicz – Present
John O'Connell – Absent
Suzanne Howell, Chairman – Present
Paul Messerschmidt, Alternate 1 – Absent
Richard Skewes – Present

PROFESSIONALS PRESENT: The Board's professionals were not present.

OPEN PUBLIC MEETINGS ACT NOTICE: Chairman Howell read the following statement:
This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85. The rules are generally as stated on the agenda.

RULES: Chairman Howell read the following rules: No new cases after 9:30 p.m. or testimony after 10:00 p.m. Comments from each member of the public are limited to 5 minutes during the public portion of the meeting. Transcript requests are to be in writing with check for 100% of costs. Material for the meeting is to be filed fourteen days before the next meeting once it has been heard for completeness. Individuals or members of a partnership must be present at the meeting or be represented by an attorney. Testimony is under oath. False testimony constitutes perjury.

MINUTES: A motion to adopt the *Minutes of the Andover Township Land Use Board Meeting Held October 6, 2015* was made by CeCe Pattison and seconded by Richard Skewes. There was no discussion. Roll Call: Ken Roberts – yes, Vincent DeLuca – yes, Rick Melfi – yes, CeCe Pattison – yes, Dolores Blackburn – yes, Wayne Grenewicz – yes, Richard Skewes – yes, Suzanne Howell – yes. The motion carried.

RESOLUTIONS: There were no resolutions scheduled.

COMPLETENESS REVIEW: There were no matters scheduled.

HEARINGS: There were no matters scheduled.

PUBLIC PORTION: Chairman Howell opened to the public. There were no participants. The meeting was closed to the public.

OLD/NEW BUSINESS: Board members discussed reappointments and elected to speak to the Board engineer during an executive session at the next meeting. Dolores Blackburn announced the formation of a Forest Lake Dam subcommittee of the Township Committee and invited members of the Land Use Board to volunteer if motivated to do so.

VOUCHERS: Board members reviewed the vouchers. There was no discussion. A motion to recommend payment of the vouchers to the Township Committee was made by Ken Roberts and seconded by Vincent DeLuca. All were in favor. The motion carried.

UPCOMING MEETINGS: Chairman Howell announced the December 15, 2015 and January 5, 2016 meeting dates.

ADJOURNMENT: Having no further business, a motion to adjourn was made by Dolores Blackburn and seconded by Vincent DeLuca. All were in favor. The meeting concluded at 8:00 p.m.

Minutes respectfully submitted by:

/s/Anne-Marie Wilhelm
Anne-Marie Wilhelm
Land Use Administrator