

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD
DECEMBER 1, 2015**

OPEN MEETING: Chairman Howell called the meeting to order at 7:30 p.m.

FLAG SALUTE: Chairman Howell led the flag salute.

ROLL CALL:

Ken Roberts – Present
Vincent DeLuca – Absent
Rick Melfi, Vice Chairman – Absent
CeCe Pattison – Present
Christine Kretzmer – Present
Dolores Blackburn – Present
Wayne Grenewicz – Present
John O'Connell – Present
Suzanne Howell, Chairman – Present
Paul Messerschmidt, Alternate 1 – Present
Richard Skewes – Present

PROFESSIONALS PRESENT:

Joseph R. Golden, P.E., P.P., C.M.E.

OPEN PUBLIC MEETINGS ACT NOTICE: Chairman Howell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85. The rules are generally as stated on the agenda.

RULES: Chairman Howell read the following rules: No new cases after 9:30 p.m. or testimony after 10:00 p.m. Comments from each member of the public are limited to 5 minutes during the public portion of the meeting. Transcript requests are to be in writing with check for 100% of costs. Material for the meeting is to be filed fourteen days before the next meeting once it has been heard for completeness. Individuals or members of a partnership must be present at the meeting or be represented by an attorney. Testimony is under oath. False testimony constitutes perjury.

MINUTES: A review of the minutes of the November 17, 2015 meeting was carried to the December 15, 2015 meeting.

RESOLUTIONS: There were no resolutions scheduled.

COMPLETENESS REVIEW: There were no matters scheduled.

HEARINGS: There were no matters scheduled.

EXECUTIVE SESSION: The Board entered executive session pursuant to N.J.S.A. 10:4-12.8(a) at 7:34 p.m. via the motion made by John O'Connell and seconded by Ken Roberts. All were in favor. The meeting resumed at 8:20 p.m.

PUBLIC PORTION: Chairman Howell opened to the public. There were no participants. The meeting was closed to the public.

OLD/NEW BUSINESS: Dolores Blackburn presented the meeting schedule of the Township Committee's Forest Lakes Dam subcommittee. Chairman Howell advised members to contact the Township Committee if they desired reappointment.

VOUCHERS: There were no vouchers scheduled for review.

UPCOMING MEETINGS: Chairman Howell announced the December 15, 2015 and January 5, 2016 meeting dates.

ADJOURNMENT: Having no further business, a motion to adjourn was made by John O'Connell and seconded by Christine Kretzmer. All were in favor. The meeting concluded at 8:30 p.m.

Minutes respectfully submitted by:

/s/Anne-Marie Wilhelm
Anne-Marie Wilhelm
Land Use Administrator