

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD
FEBRUARY 16, 2016**

OPEN MEETING: Chairman Howell called the meeting to order at 7:30 p.m.

FLAG SALUTE: Chairman Howell led the flag salute.

ROLL CALL:

Ken Roberts – Absent
Paul Messerschmidt, Vice Chairman – Present
CeCe Pattison – Present
Ellsworth Bensley, Jr., – Present @7:35 p.m.
Dolores Blackburn – Absent
Eric Olsen – Present
John O'Connell – Present
Suzanne Howell, Chairman – Present
Richard Skewes (Alternate 2) – Present
Wayne Grenewicz (Alternate 4) – Absent

PROFESSIONALS PRESENT: Richard Briigliodoro, Esq.

OPEN PUBLIC MEETINGS ACT NOTICE: Chairman Howell read the following statement:
This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85. The rules are generally as stated on the agenda.

RULES: Chairman Howell read the following rules: No new cases after 9:30 p.m. or testimony after 10:00 p.m. Comments from each member of the public are limited to 5 minutes during the public portion of the meeting. Transcript requests are to be in writing with check for 100% of costs. Material for the meeting is to be filed fourteen days before the next meeting once it has been heard for completeness. Individuals or members of a partnership must be present at the meeting or be represented by an attorney. Testimony is under oath. False testimony constitutes perjury.

MINUTES:

Minutes of the Andover Township Land Use Board Reorganization Meeting Held January 5, 2016: A motion to approve was made by John O'Connell and seconded by Richard Skewes. There was no discussion. Roll Call: Paul Messerschmidt – yes, CeCe Pattison – yes, Eric Olsen – yes, Richard Skewes – yes, John O'Connell – yes, Suzanne Howell – yes. The motion carried.

Minutes of the Andover Township Land Use Board Meeting Held January 5, 2016: A motion to approve was made by Paul Messerschmidt and seconded by Richard Skewes. There was no discussion. Roll Call: Paul Messerschmidt – yes, CeCe Pattison – yes, Eric Olsen – yes, John O'Connell – yes, Richard Skewes – yes, Suzanne Howell – yes. The motion carried.

RESOLUTIONS: *Township of Andover Land Use Board Report on Variance Applications and Amendment Recommendations:* A motion to approve and adopt the resolution was made by Paul Messerschmidt and seconded by John O'Connell. There was no discussion. Roll Call: Paul Messerschmidt – yes, CeCe Pattison – yes, Eric Olsen – yes, John O'Connell – yes, Richard Skewes – yes, Suzanne Howell – yes. The motion carried.

COMPLETENESS REVIEW: There were no matters scheduled.

HEARINGS: There were no matters scheduled.

PUBLIC PORTION: Chairman Howell opened to the public. There were no participants. The meeting was closed to the public.

OLD/NEW BUSINESS: Chairman Howell reviewed correspondence in the matter of an individual transition area waiver application to the NJDEP for Block 34 Lot 6.11. Mr. Olsen announced a Winter Market event to be held at the barn. Mr. Bensley noted the opening of a new business in town.

VOUCHERS: A motion to approve the *Land Use Board Bill List 2/16/16* was made by John O'Connell and seconded by Paul Messerschmidt. All were in favor. The motion carried.

ADJOURNMENT: Having no further business, a motion to adjourn was made by John O'Connell. All were in favor. The meeting concluded at 7:40 p.m.

Minutes respectfully submitted by:

/s/Anne-Marie Wilhelm
Anne-Marie Wilhelm
Land Use Administrator