

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD
JANUARY 5, 2016**

OPEN MEETING: Chairman Howell called the meeting to order at 7:50 p.m.

FLAG SALUTE: Chairman Howell led the flag salute.

ROLL CALL:

Ken Roberts – Present
Vincent DeLuca – Absent
Paul Messerschmidt, Vice Chairman – Present
CeCe Pattison – Present
Ellsworth Bensley, Jr., – Present
Dolores Blackburn – Present
Eric Olsen – Present
John O'Connell – Present
Suzanne Howell, Chairman – Present
Richard Skewes (Alternate 2) – Present
Wayne Grenewicz (Alternate 4) – Present

PROFESSIONALS PRESENT: Richard Briigliodoro, Esq.

OPEN PUBLIC MEETINGS ACT NOTICE: Chairman Howell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85. The rules are generally as stated on the agenda.

RULES: Chairman Howell read the following rules: No new cases after 9:30 p.m. or testimony after 10:00 p.m. Comments from each member of the public are limited to 5 minutes during the public portion of the meeting. Transcript requests are to be in writing with check for 100% of costs. Material for the meeting is to be filed fourteen days before the next meeting once it has been heard for completeness. Individuals or members of a partnership must be present at the meeting or be represented by an attorney. Testimony is under oath. False testimony constitutes perjury.

MINUTES: *Minutes of the Andover Township Land Use Board Meeting Held November 17, 2015:* A motion to approve was made by Dolores Blackburn and seconded by Richard Skewes. There was no discussion. Roll Call: Ken Roberts – yes, CeCe Pattison – yes, Dolores Blackburn – yes, Wayne Grenewicz – yes, Richard Skewes – yes, Suzanne Howell – yes. The motion carried.

Minutes of the Andover Township Land Use Board Meeting Held December 1, 2015: A motion to approve was made by Paul Messerschmidt and seconded by Richard Skewes. There was no discussion. Roll Call: Ken Roberts – yes, Dolores Blackburn – yes, Wayne Grenewicz – yes, John O'Connell – yes, Paul Messerschmidt – yes, Richard Skewes – yes, Suzanne Howell – yes. The motion carried.

Minutes of the Andover Township Land Use Board Executive Session Held December 1, 2015: A motion to approve was made by John O'Connell and seconded by Paul Messerschmidt. There was no discussion. Roll Call: Ken Roberts – yes, CeCe Pattison – yes, Dolores Blackburn – yes, Wayne Grenewicz – yes, John O'Connell – yes, Paul Messerschmidt – yes, Richard Skewes – yes, Suzanne Howell – yes. The motion carried.

RESOLUTIONS: There were no resolutions scheduled.

COMPLETENESS REVIEW: There were no matters scheduled.

HEARINGS: There were no matters scheduled.

PUBLIC PORTION: Chairman Howell opened to the public. There were no participants. The meeting was closed to the public.

OLD/NEW BUSINESS: Board members discussed Board jurisdiction. Mr. Briigliodoro noted enforcement concerns are beyond the jurisdiction of the Board.

Board members discussed consultants' insurance coverage. Mr. Messerschmidt made several suggestions including the addition of hold harmless and indemnification clauses and an additional insured clause for the Board. Ms. Howell noted that limits of liability should be a minimum of one million dollars. Following discussion, a motion to authorize the Board Secretary to forward the 2016 consultant contracts to Township Attorney Semrau for review with an initial three-hour review cap was made by John O'Connell and seconded by Ken Roberts. All were in favor. The motion carried. Vice Chairman Messerschmidt agreed to prepare a summary of concerns.

VOUCHERS: There were no vouchers scheduled for review.

ADJOURNMENT: Having no further business, a motion to adjourn was made by John O'Connell and seconded by Paul Messerschmidt. All were in favor. The meeting concluded at 8:15 p.m.

Minutes respectfully submitted by:

/s/Anne-Marie Wilhelm
Anne-Marie Wilhelm
Land Use Administrator