

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD
AUGUST 2, 2016**

OPEN MEETING: Chairman Howell called the meeting to order at 7:30 p.m.

FLAG SALUTE: Chairman Howell led the flag salute.

ROLL CALL:

Ken Roberts – Present
Paul Messerschmidt, Vice Chairman – Present
CeCe Pattison – Present
Ellsworth Bensley, Jr., – Present
Dolores Blackburn – Present
Eric Olsen – Present
John O'Connell – Present
Suzanne Howell, Chairman – Present
Richard Skewes (Alternate 2) – Present
Wayne Grenewicz (Alternate 4) – Absent

PROFESSIONALS PRESENT:

Richard Briigliodoro, Esq., Joseph R. Golden, P.E., P.P., C.M.E., and
Jessica C. Caldwell, PP, AICP, LEED GA

OPEN PUBLIC MEETINGS ACT NOTICE: Chairman Howell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85.

MINUTES: *Minutes of the Andover Township Land Use Board Meeting Held June 21, 2016:* A motion to approve was made by Richard Skewes and seconded by John O'Connell. There was no discussion. Roll Call: Ken Roberts – yes, CeCe Pattison – yes, Dolores Blackburn – yes, John O'Connell – yes, Richard Skewes – yes, Suzanne Howell – yes. The motion carried.

Minutes of the Andover Township Land Use Board Meeting Held July 5, 2016: A motion to approve was made by Paul Messerschmidt and seconded by Richard Skewes. There was no discussion. Roll Call: Ken Roberts – yes, Paul Messerschmidt – yes, CeCe Pattison – yes, Ellsworth Bensley, Jr., – yes, Dolores Blackburn – yes, John O'Connell – yes, Richard Skewes – yes, Suzanne Howell – yes. The motion carried.

RESOLUTIONS: There were no resolutions scheduled.

COMPLETENESS REVIEW: There were no matters scheduled for review.

HEARINGS: A-1-16-1, IAT Reinsurance Co. LTD., D Variance, Block 5 Lot 1:

John Ursin, Esq., appeared on behalf of the Applicant. It was determined that the State Planning Commission had not been noticed resulting in the Board not having jurisdiction to hear the matter. Following discussion, the Board carried the matter to the September 6, 2016 meeting with notice preserved for those parties noticed and with notice required to the State Planning Commission via motion by John O'Connell and seconded by Paul Messerschmidt. Richard Briigliodoro, Esq., stated he would meet with Mr. Ursin to review notice to identify and resolve any potential notice issues. Roll Call: Ken Roberts – yes, Paul Messerschmidt – yes, CeCe Pattison – yes, Eric Olsen – yes, Richard Skewes – yes, John O'Connell – yes. The motion carried. Members of the public inquired about the matter. Richard Briigliodoro, Esq., advised the public that the matter could not be discussed until the hearing date.

Andover Township Master Plan Amendment: *Housing Element and Fair Share Plan, Andover Township, Sussex County, New Jersey, August 2, 2016* - Jessica C. Caldwell, PP, AICP, LEED GA, presented that the *Andover Township Housing Element and Fair Share Plan, August 2, 2016* would be amended in accordance with a pending settlement agreement with Fair Share Housing Center, Inc. She explained the amendment consists of a durational adjustment that will reduce the Township's affordable housing obligation down until public utilities are available.

The new plan was assigned a September 6, 2016 hearing date with notice required.

PUBLIC PORTION: Chairman Howell opened to the public. Ms. Dianne Gillespie stated she is very passionate in her views and apologized to the Board. The meeting was closed to the public.

OLD/NEW BUSINESS: Andover Township Land Use Board Subcommittee Paul Messerschmidt presented the subcommittee met with Jessica C. Caldwell, PP, AICP, LEED GA in the matter of Rt. 206 corridor redevelopment. The Board directed the writer to forward a request for a cost estimate to Jessica C. Caldwell, PP, AICP, LEED GA as discussed during the subcommittee's meeting with her.

Board members reviewed the hearing schedule. A motion to cancel the August 16th meeting was made by John O'Connell and seconded by Paul Messerschmidt. All were in favor. The motion carried.

VOUCHERS: There were no vouchers scheduled for review.

ADJOURNMENT: Having no further business, a motion to adjourn was made by John O'Connell and seconded by Paul Messerschmidt. All were in favor. The motion carried. The meeting concluded at 8:00 p.m.

Minutes respectfully submitted by:

/s/Anne-Marie Wilhelm
Anne-Marie Wilhelm
Land Use Administrator