

OCTOBER 14, 2008
ANDOVER TOWNSHIP
RECREATION COMMITTEE

The regular meeting of the Andover Township Recreation Committee was called to order at 7:40 p.m. by Chair Ed Burgio, with the following members present Mike Morel, Jodi Halteman, and Brian Robinson. Helene Reczka, Dick Lagg, Patti Clark and Janet Bardello were absent. Liaison Tom Walsh was also present.

OPENING STATEMENT: The Chairman noted compliance with Chapter 231, P.L. 1975 as being met.

MINUTES: Approval of minutes from the September 8, 2009 meeting was made with a motion by Brian Robinson. Mike Morel seconded the motion. All in favor.

OPEN TO THE PUBLIC: Chairman Burgio opened the meeting to the public. No public present. Meeting was closed to the public.

CORRESPONDENCE SENT /RECEIVED:

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| 1. | Township Clerk | Copies of letters/oaths for Membership position changes |
| 2. | Mrs. Gregori | Letter re Teen Dance |
| 3. | Scott Both | Letter/Agreement for DJ Teen Dance |

At this time we reviewed all correspondence. At this time Brian Robinson signed his oath and it will be filed properly by the Deputy Clerk. We commented on the letter and agreement for the DJ, Scott Both and Mrs. Gregori regarding their participation with the upcoming teen dance. Mrs. Gregori called to say she will be putting her donation check to cover the DJ's services in the mail. Scott Both has signed and returned his agreement to provide those services. Discussion followed as to whether it would be better to hold the dance from 6:30-9:00 pm instead of the usual 7:00-9:30 pm. After everyone gave their recommendations, we decided to stay with the 7:00-9:30 pm hours.

At this time we briefly discussed the possibility of having a DJ at the township's adult holiday party on Friday, December 11th. We all felt that this would be a great addition to the party and help make it a more festive occasion. The DJ would play some quiet holiday music during the beginning of the party while everyone is eating and visiting with each other and then we can have some more appropriate dance music for the remainder of the evening. The Director will check to see availability for the DJ.

At this time, Brian Robinson made a motion to file all correspondence. Jodi Halteman seconded the motion. All in favor.

OLD BUSINESS:

1. Review of Senior Luncheon: Everyone agreed it was a great success. The food was very well accepted. Due to such a wonderful turnout, we had very little leftovers to pack up for people to take home. We discussed moving the date of the luncheon into October so that the Newton High School Touring Chorus would be able to provide some entertainment. They hesitated to get involved this year due to the date of the luncheon being in September right after the kids got back in school. The Music Director felt that they would not have sufficient rehearsal time this year. Due to this we will pick an October date for 2010.

At this time, Liaison Tom Walsh addressed the Committee re opening up the planning committee for Andover Township Day, 2010 to more township organizations or volunteer groups such as the Economic Development Committee to make a larger committee to spread the work around and get more ideas to make the day as successful as possible. The date for the event is scheduled for Saturday, May 22, 2009. The Director will put information about the day in the fall/winter newsletter that will be mailed to all residents in the next month. We will ask for any group who wants to be involved to contact the Recreation Office and then we will begin holding planning meetings in late winter, early spring. As Liaison Walsh commented, we need to take full advantage of all of our resources.

At this time, Liaison Walsh asked the members if they were aware of any people who might be interested in volunteering for helping with the upcoming Run/Walk for breast cancer that will take place at Kittatinny Valley State Park. They need at least 10 teens or adults to help set up, take down, participate during the race, etc. The students that participate would be eligible for 5 hours of community service. Chairman Burgio offered to get a group of teens together and give the list of names to either Liaison Walsh or Charles Grotyohann so they can get this taken care of.

At this time the Director informed the members that she has been contacted by, Holly Miller, a representative of a newly formed spring travel baseball program called the Andover-Green Extreme. They will have approximately 4 teams and will play this upcoming spring, 2010. They are assuming they will be able to use the fields at Hillside Park. We all know that without the addition of any new teams or programs, our fields are being used to the max. This will pose a problem. Ms. Miller mentioned that Bob Dole would be a contact person regarding working out details of field use. They also need to work with Andover Borough and Green for field use. After much discussion regarding how we have been working diligently on keeping our fields in optimum condition, it was recommended that the Director get in touch with the Lackawanna LL, Andover Girls Softball and this new Andover-Green Extreme and ask for a contact person to attend our next meeting to go over field use. We need to address this situation early instead of late. Tom Walsh is also working on possibly having a softball field/T Ball field built at Long Pond School. This is a distinct possibility and would go a long way to meet the demand.

Chairman Burgio informed the members that he has worked with Darren with the Road Department regarding having another sign made up and put up at the other ball field that was dedicated to Linda Doyle at Hillside Park. The cost will be approximately \$300.00 which will be taken out of a Recreation line item.

At this time Liaison Walsh left the meeting. We continued with our agenda and went onto item #2 under Old Business.

OLD BUSINESS:

1. Review of Senior Luncheon – We discussed this early in the meeting. The only addition to the discussion was that Deputy Mayor Gail Phoebus did contact both the Director and Chairman to let us know that Farmstead will want to be included in the Senior Luncheon planned for 2010. So we will definitely coordinate the menu with Gail next year.
2. Update on the following: Plans for Halloween Costume Parade, 10/31; Teen Dance, 11/13; NYC Bus Trip, 12/5; Children's Holiday Party, 12/6; Adult Holiday Party, 12/11: The Director informed the members that she ordered trophies from Newton Trophy for the Halloween Costume Parade on October 31st. We will divide the kids into age groups similar to our Easter Egg Hunt: pre-school; kindergarten, 1st, 2nd, 3rd, 4th. Each group will be awarded a trophy for the following: most original, funniest, prettiest, scariest, best overall category. We will have trick or treat bags that were paid for at ½ from Recreation and ½ from Clean Communities. We have the flashlights here tonight and we have been included a battery with each one so that the parents can have for the kids for trick or treating that evening. We will have tables set up with crayons so that the kids can color the pumpkins that go along with the flashlights. We have a couple of little Halloween themed games also. The refreshments will include cup cakes, cookies, juice boxes and cider. We are looking forward to a great day and are hopeful of a good turnout. Everyone will be there at 12 noon to set up for a start time of 1:00 pm. The Director will use the township sign, NJ Herald and Township Journal and school newsletters to help advertise this event.

The Teen Dance will take place on November 13th. We will have the mini pizzas, cookies, brownies and soda and water for the kids. The Director will contact the ATPD to ask for Police presence sometime during the evening like in past years. We need chaperones and the following stated they would be there: Ed, Mike and friends, Brian, Helene, Jackie and Janet. We thought that we should give Barbara Niedzinski, past member, to come and help chaperone. We all would like to see her. The student council will decide which charity they will be supporting at the dance.

The Director reminded members that seats for the NYC bus trip are going fast. Ed Burgio will need his usual 4 seats and Jodi Halteman said she would like to take the trip with her husband and son. We will definitely have 2 full buses on December 5th. We leave from the FMB parking lot at 8 am and leave NYC at 6 pm for the ride home.

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Next we briefly discussed the kids and adults holiday parties scheduled for December 6th and 11th respectfully. The children's party begins at 1:15 on Sunday with school chorus singing from 1:30-2:00 pm with Santa arriving on the fire truck at 2 pm. We usually finish around 3:30 or 4:00 pm. The adult party is on a Friday night and we will hopefully be having a DJ to go along with the food provided by Farmstead and the Recreation Committee and of course it is a BYOB party. We will make sure that invitations will go out in a timely manner so that people can mark their calendars accordingly.

NEW BUSINESS:

1. Status of Trail Grant Application: We all had a copy of the memo from township engineer, Joe Golden regarding the 2009 Recreational Trails Program Grant Application, notice of approval and Engineer's Estimate. We have gotten approval from the Federal Highway Administration for \$25,000.00. The funding for the project will be used to develop a 4 mile trail along an existing decommissioned railroad right-of-way. We are all very excited about this and we understand that the matching funds will come from the Open Space Tax account. The Director stated that the township engineer said that if we can do some of the permit filing, paperwork in-house it will help to keep the cost down. Mike Morel offered his assistance also as far as using his machinery. We probably can get other assistance that will help keep cost down. The least we would spend is \$5,000 with the state's part being \$25,000.

2. Any business brought forward by members: The Director brought a copy of the newly printed Playground Guide – Best of Sussex & Warren Counties, NJ. Hillside Park was given a 5 Star rating and was listed in the Best of the Best category. We are all very proud of this and we all commented on how well our Road Department personnel take care of the park for all residents to enjoy.

APPLICATIONS:

1. Nov. 8th - Bosworth – Christening – Fee - \$300.00
2. Nov. 15th- ISBOG – Fund Raiser – Fee - \$350.00
3. Nov. 21st- Ringleben – Birthday Party – Fee - \$300.00
4. Dec. 5th - Williams/Isolatek – Christmas Party – Fee - \$300.00
5. Dec. 12th - Newton HS Touring Choir – Fund Raiser – Fee - \$100.00
6. Dec. 13th - Nisler/Bradley – Birthday Party – Fee - \$300.00

NEXT MEETING IS SCHEDULED FOR NOVEMBER 10, 2009

ADJOURNMENT:

At this time, there being no further business to discuss, Mike Morel made a motion to adjourn the meeting at 8:40 pm. It was seconded by Brian Robinson. All in favor.

Respectfully Submitted,

Ed Burgio, Chairman

Jackie Huelbig, Secretary