

JANUARY 12, 2010
ANDOVER TOWNSHIP
RECREATION COMMITTEE

The meeting to reorganize the Andover Township Recreation Committee was called to order at 7:38 PM by Secretary Jackie Huelbig with the following members present: Helene Reczka, Mike Morel, Brian Robinson, Patti Clark and Janet Bardello. Ed Burgio, Jodi Halteman and Dick Lagg were absent. Liaison Gail Phoebus was also in attendance.

OPENING STATEMENT: The Secretary noted compliance with Chapter 231, P.L. 1975 as being met.

At this time, the Secretary called for reorganization of the Committee. Nominations for Chairperson and Vice Chairperson were called for. Helene Reczka nominated Ed Burgio to fill the position of Chairperson. Mike Morel seconded the motion, all in favor. A vote was called for with all members present voting yes. Helene Reczka nominated Brian Robinson to fill the position of Vice Chair. Mike Morel seconded the motion, all in favor. A vote was called for with all members present voting yes.

At this time the Secretary turned the meeting over to Vice Chairperson Brian Robinson since Chair Ed Burgio was not present. We reviewed the resolution # R2010-1, listing meeting dates for 2010. The Director explained that she added some extra meeting dates in March and May as we will need to meet to go over the details of the 2010 Andover Township Day Celebration scheduled for Saturday, May 22nd. If it turns out that the extra meetings are not necessary we can cancel them by giving notice to the newspaper and posting the cancellations on the township website. The meeting in February on the 9th would be the first one that we would hold an Andover Twp. Day meeting prior to the regular meeting. The Director will be contacting those groups who participated in the 2007 Andover Township Celebration to attend this meeting. The second meeting in March which is the 23rd falls the week before the Easter Egg Hunt which is scheduled for Saturday, April 3rd. We will hold one meeting in April and then we have 2 meetings in May to bring us up to the actual celebration. Our October meeting is the week before the Senior Luncheon and our November meeting falls the week of the Teen Dance on Nov. 12th. Our usual December meeting will be held on November 30th in order for us to finish the hall decorations for the upcoming holiday activities. Mike Morel made a motion to approve Resolution #2010-1. Helene Reczka seconded it, all in favor. It will be published according to law.

MINUTES: Approval of minutes from the December 1, 2009 meeting was made with a motion by Patti Clark. Helene Reczka seconded the motion. All in favor.

OPEN TO THE PUBLIC: No public present. Meeting was closed to the public.

The following members were reappointed to their membership positions by the Township Committee at the Township's reorganization meeting on January 1, 2010: Helene Reczka, regular member, term to expire December 31, 2012; Jodi Halteman, regular member, term to expire December 31, 2012. Janet Bardello, alternate #1 member, term to expire December 31, Dick Lagg, alternate #2 member, term to expire December 31, 2012, Patti Clark, alternate #3 member, term to expire December 31, 2012; The members present signed their oaths. The Secretary/Director will have the absent members sign at the next meeting.

At this time, Brian Robinson asked if we could consider asking Dick Lagg if he intends on staying on as an alternate member. Due to Dick's new employment he has not been able to attend meetings or activities. Brian informed us that he has been approached by a township resident, Christine DeVenizia expressing interest in joining the Recreation Committee. After some discussion it was determined that the Secretary/Director will contact Dick and ask him about this. We are going to need every hand we can get to help with the 2010 activities, especially since we are celebrating Andover Township Day this year. Of course we would welcome Dick at any meeting and activity. He has been a good worker for this committee for many years and certainly appreciates his input. Perhaps we will have Christine attend the next meeting so she can meet us and experience a meeting and then determine whether she will want to join us. She would take Dick's membership slot as Alternate #2 with term to expire on December 31, 2010.

CORRESPONDENCE SENT/RECEIVED:

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| 1. Mayor and TC | Memo re Rental Fee Schedule
For 2010 – Hillside House and
Hillside Park Hall |
| 2. New, Past & Present
Aerobics Participants | Memo and registration form
for winter session 12/28-3/8 |
| 3. Township Clerk/Administrator | Letter re Recreational Trails
Program Grant Res. #2009-187 |
| 4. Township Clerk/Administrator | Memo re membership
reappointments/ letters and oaths for
Reappointments |
| 5. Township Clerk/Administrator | List of Township Liaison/
Subcommittee Appointments for
2010 |
| 6. Jackie Frank | Email from Jackie Frank re 2010
Girl's softball |
| 7. Bill Ceddia | Letter and proposals for juggling act |

We reviewed Correspondence Sent and Received. The fee schedule for the Hillside Park Hall and Hillside House has not been finalized as yet. We sent our recommendations to the Township Committee and after discussion they have recommended that a review be made as to what the actual cost of running the buildings is as opposed to fees collected to better decide if we need to have the fees increased to meet our needs. We will continue to use the fee schedule from 2009 for those reservations taken prior to a new fee being recommended. A suggestion has been made to add a cleaning/maintenance fee onto each rental. We will have a recommendation from the Township Committee to review at our next meeting. Liaison Phoebus stated that it was not the intention of the Township Committee to hold up the rental paperwork process so she will speak with the CFO and Administrator to ask them to move on this as quickly as possible. The Secretary/Director will also speak with the CFO to get this done.

The Aerobics winter session is full and already running. The membership reappointments were covered earlier in the meeting. Each member was given a copy of the Township/Liaison/Subcommittee appointments for 2010. We briefly discussed the situation with the change in the people taking care of the Andover Girl's Softball program. It seems that Jackie Frank has gotten some help and they will have a full slate of people running this program for Andover girls. They had considered joining Newton's program but now it looks like they can remain on their own. We looked at Bill Ceddia's info to see if we might be interested in having him perform at Andover Township Day. He is a strolling juggler and we might be interested. We can add this to our list of activities for Andover Township Day.

At this time we began a discussion on Andover Township Day. Liaison Phoebus shared with the members that she has learned from the ATVFD that they will handle the food for that day and share it with the Boy Scouts. That is a great help to us so that we can be taking care of all the other things. They will do all the grilling for the main food and we can have the volunteer groups handle the snacking food like pop corn, ice cream, cotton candy, etc. We also talked about having the fire department rigs at the park that day. The kids love seeing the equipment. We thought that having the fire trucks perform like they do at a wet down might be a really great addition. Liaison Phoebus will discuss this with the fire fighters and see if they can pull this off.

We also discussed that we are planning for a fireworks display to bring the day to a close. We have a company, Garden State Fire Works and they will be sending a representative in mid February to meet with township officials to go over where the fireworks would best be performed. They are state contract so that helps with all of the paperwork for payment and insurance, etc. We will have to work with our police to make a plan for traffic and parking. We know that the cost will be around \$6,000.00 and we also discussed organizing a serious drive to get participation from area businesses to help defray the cost of the fireworks as well as the other activities we will want to offer our residents for that day.

We need to formulate a donation letter that will give businesses an opportunity to pick a level of donation, possibly asking for as little as \$100.00 and then going up in increments of \$100.00 and then making public the list of contributors. We discussed having signs made up, similar to the advertising signs for the day that we spread around town. Each sign could be placed by the activity that it has donated toward. We would make mention of the contributions that day and perhaps put a rolling list of contributors on our township sign. With the addition of fireworks, we will have more of a turnout of people coming than ever before. The Secretary/Director will begin compiling a list of rides, blowups, games, etc. along with the cost of each rental and we can get a good idea of what we want, the cost and then distribute that list along with a letter.

We also discussed allowing area merchants/crafters to come and set up tables to sell their wares or just to give out information about their business, such as the local banks. We can charge a fee for each merchant and that can go toward paying for some of our activities. Helene suggested that when the school does the fair they ask for \$30.00 for each table. We thought that \$25.00 would be a good charge. We will have to figure out an area where we will set up this “merchant’s alley”. The Economic Development Committee could help with this also.

Next we discussed the time for this day. We figure that the fireworks would begin around 8:30 since that is about the time that it would be dark enough. So we decided that if we begin at 4 pm people will be able to get their chores, children’s athletic games and whatever else they need to get done early in the day and then come to the park for late afternoon to play and eat and then fireworks. We will be holding the Little Ms/Mr. Andover Twp. contest that day also. The 4 pm start will also give us time to set up that day and we should be ready for everyone. We will have 2 bands for live music so that will work. Liaison Phoebus also suggested that we hold a poster contest for the kids. They would have to draw a picture of a scene or activity that takes place in the township and then we can display them on Andover Township Day and then judge them and pick winners in various age groups. We could divide the children in the similar groups we do for our Easter Egg Hunt – K-2; 3-5; 6-8. We could give each winner a \$50 savings bond and the posters can then be hung in town hall. Helene will take charge of this and get it advertised through school. We also talked about ordering new Andover Township Recreation shirts. We have a proposal from Newton Trophy and we need to pick a color. It was decided to go with grey and red lettering.

At this time, Mike Morel made a motion to file all Correspondence. Janet Bardello seconded the motion, all in favor.

OLD BUSINESS:

Report on Holiday Activities: The bus trip was great with exception of the horrible weather. We had very competent bus drivers and it was a pleasure to work with them. Everyone had a good time and they all say they will be back again next year.

The children's party went well. We had the best turn out in recent years and the line to see Santa went really well by giving people numbers instead of colors. Our Santa is getting really comfortable with the kids and the school chorus did a very good job.

The adult party was very enjoyable. The food was outstanding and the evening went along without any problems. We had a DJ for the first time and he played nice holiday background music while everyone ate and then played some great dance music for the rest of the evening. We will definitely have a DJ next year. People seemed to want to stay a while longer so they must have been having a good time.

NEW BUSINESS:

Preliminary plans for Andover Township Day, May 22nd. This was covered earlier in the meeting.

4. Any discussion brought before the Committee by members: Liaison Phoebus spoke to us about the funding from the Open Space Committee's tax levy. Liaison Phoebus asked our opinion on using these funds to take care of the upkeep and maintenance of our fields. Also the 13 acre property that was acquired by the township through the Open Space tax needs to be developed. We need to put some type of entrance, parking area for 4-6 cars and then the dock. Lake Iliff has been stocked so this is a great thing with timing if we can get this done this spring. Of course we will be using the Open Space tax funds for developing this property. At this time, the members made note that Ed Burgio is the representative from the Recreation Committee to serve on the Open Space Committee.

ADJOURNMENT:

At this time, there being no further business to discuss, Helene Reczka made a motion to adjourn the meeting at 8:43 pm. It was seconded by Patti Clark. All in favor.

Respectfully Submitted,

Brian Robinson, Vice Chairperson

Jackie Huelbig, Secretary

