

SEPTEMBER 14, 2010  
ANDOVER TOWNSHIP  
RECREATION COMMITTEE

The regular meeting of the Andover Township Recreation Committee was called to order at 8:30 p.m. by Chairman Ed Burgio, with the following members present: Mike Morel, Jodi Halteman and Brian Robinson. Janet Bardello was absent.

OPENING STATEMENT: The Chairman noted compliance with Chapter 231, P.L. 1975 as being met.

MINUTES: Mike Morel made a motion to approve the minutes from the February 9, 2010 meeting, Brian Robinson seconded the motion all in favor. Mike Morel made a motion to approve the March 9, 2010 minutes as amended. Brian Robinson seconded the motion. Jodi Halteman made a motion to approve the minutes of March 23, 2010. Brian Robinson seconded the motion. Jodi Halteman made a motion to approve the minutes of April 13, 2010. Mike Morel seconded the motion. Brian Robinson made a motion to approve the minutes of June 8, 2010. Ed Burgio seconded the motion. Mike Morel made a motion to approve the minutes of August 10, 2010 as amended. Ed Burgio seconded the motion. All in favor.

OPEN TO THE PUBLIC: Chairman Burgio opened the meeting to the public. No public present. Meeting was closed to the public.

CORRESPONDENCE SENT/RECEIVED:

The following correspondence was added to the agenda to be reviewed with a motion by Chair Ed Burgio, seconded by Brian Robinson. All in favor.

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| 1. The Conservation Fund                | Letter re Kodak American Greenways Awards Program                   |
| 2. NJ Youth Soccer                      | Copy of certificate of insurance                                    |
| 3. NJ Dept. of Transportation           | Letter of support for trail grant - NJ DOT                          |
| 4. Aerobics/Cross Training Participants | Memo and registration form for fall Schedule                        |
| 5. Andover Reg. – Mr. Baggs             | Fall Newsletter for students  |
| 6. Hudson Farm Foundation               | Letter that accompanied \$500.00 donation                           |
| 7. Panorama Tours                       | Confirmation of NYC Bus Trip – 2 buses For December 4 <sup>th</sup> |

We reviewed correspondence. We took notice of the letter notifying the township that we were not chosen to receive funding for the proposed trail system from the Kodak American Greenway Awards Program. The explanation was that due to the large number of applications received; many worthwhile projects could not be funded, including ours. The Director will file the insurance certificate for the youth soccer programs in the appropriate place.

The Director reported that the fall session of Ladies Cross Training/Pilates has begun this week and we have approximately 30 ladies participating so their fees will cover the instructors' fees completely. Mike Morel asked to have it clarified as to how the classes are taking place. Our usual instructor is handling the Monday and Thursday classes from 7-8 pm and we have a new certified instructor who will offer Pilates on Wednesday evenings.

Recreation members who are parents of children in the Andover Regional School system all reported that their children did in fact bring home the fall newsletter that was distributed in both schools alerting every one of the programs being offered through fall and early winter.

We mentioned how much we appreciated the additional donation of \$500.00 to the Recreation activities by Hudson Farm Foundation. The money has to be deposited in a trust for upcoming activities. The money will be used to increase the amount to be given to the charities as a result of the upcoming Charity Softball Tournament.

We took note that Panorama Tours has increased their fee for the 2 buses we reserve for our annual bus trip into NYC each December. The fee was increased \$50.00 per bus. We have increased the fees we charge from \$10 to \$15 for township residents and \$20 to \$30 for non-residents.

Jodi Halteman made a motion to file Correspondence Sent and Received. Mike Morel seconded the motion, all in favor.

#### OLD BUSINESS:

Discussion re trail system and Lake Iliff Access: We clarified a past question as to whether we are planning 2 separate and different trails. We are planning only 1 trail but if funding was available to increase the distance of the trail we would continue it to the Borough. Everyone is on the same page with this now. We had a map of the township in the meeting room so we were able to visualize exactly where the proposed trail will go. As to the plans for the Lake Iliff Access, we need to wait until we find out exactly what we can do there with permits or not requiring permits before we go any further with our plans. We would like to have some wooden benches along the path for people to sit and enjoy the birds. We could have some bird houses or bat houses put up in the trees. There is a sign that identifies it as Green Acres. Perhaps we can promote this project if an Eagle Scout candidate comes forward looking for suggestions.

At this time, Chair Ed Burgio brought us up to date on the Eagle Scout project that took place at Hillside Park during the summer, finished this fall. The benches were all painted and the rails were painted. There are pavers under each bench making the benches more stable and if the ground is muddy people would be able to sit without their feet being in mud or puddles. Unfortunately, the project didn't go as smoothly as had been hoped for. The scout expected a lot of assistance and guidance from our Road Department personnel. In future, any projects proposed by the scouts and needing approval by the township will have to be simple enough in scope that the scout can handle it without so much input from the township.

Discussion re remaining activities for 2010: Charity Softball Tournament – 9/26, Senior Luncheon – 10/17, Halloween Costume Parade – 10/31, Teen Dance – 11/19, Bus Trip – 12/4, Holiday Party - children - 12/5 and adults – 12/10 – Since this is the first time for the Charity Softball Tournament we really don't know what exactly will be required of the Recreation Committee. The Director has been assisting Committeeman Mike Lensak with the details to this point. As far as the actual running of the tournament, it doesn't look like our input is expected or needed. The Lakeland Emergency Squad will handle food so we don't need to plan for that. There is a need for umpires so Ed Burgio offered his help with that. Mike Morel is participating with one of the teams which will be from Hidden Valley development. The Director will be on hand to give assistance wherever needed that day.

The Senior Luncheon is to take place on Sunday, October 17<sup>th</sup>. As far as entertainment is concerned, the Director had contacted the Newton HS touring chorus and their Director was very excited about a potential program for us. We did contact him last year and he was not able to get a program together since the luncheon took place in September. He did ask us to move it back a bit to October so that it would give them more time to get it a program ready which we did. Chair Burgio also offered to contact the Pope John Women's chorus to see if they would be interested in performing if we would like to alternate schools each year. We will definitely look into that.

We did not ask for participation in the luncheon last year from Farmstead. We all felt that it seemed like we were taking advantage by expecting Farmstead to automatically cover this event. We took it upon ourselves to handle all the food and Deputy Mayor Phoebus was disappointed that we took that tact. She does want to participate this year. We will ask for a minimal contribution since most likely Farmstead will also be providing for the Adult Township Holiday Party in December. We can fine tune our menu at our next meeting.

The children's Halloween Costume Parade scheduled for 2 pm on Sunday, October 31<sup>st</sup>. Jodi Halteman suggested we offer medals for the winners of the categories in each age group – prettiest, funniest, scariest, most original and best all around. The age groups will be – preschool age, kindergarten, 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> grades. We decided against offering refreshments since the kids will be heading out to trick or treat right after the parade and there is the issue of nut allergies that so many kids have also.

We will give each child a goodie bag of small novelties that are age appropriate along with the trick or treat bag we had imprinted with the township's name and we will also make up a certificate for each child commending them on their participation. Jodi Halteman also mentioned that we could ask Raymond who entertained the kids during the summer program to be on hand to provide music and fun for the kids while we have the parade. The Director will be in contact with him. We can fine tune the details at the next meeting.

The Teen Dance is scheduled for November 19<sup>th</sup> which is a Friday night. After some discussion we decided that instead of the mini pizzas we could offer mozzarella sticks. Something different and kids love them. We will probably be able to get them from Schwan's also. When we get closer we will make up the chaperone list.

In December we have our bus trip and children's and adult's holiday parties. We have time for planning those activities. The bus trip is on Saturday, December 4<sup>th</sup>, children's party is December 5<sup>th</sup> and the adult party is December 10<sup>th</sup>.

At this time, 9:15 pm, Jodi Halteman had to leave the meeting.

#### NEW BUSINESS:

Report on meeting re field use held earlier this evening at 7:30 pm prior to the commencement of this meeting. We all commented that we were very pleased with the attitudes of all of the groups. We had representation from the Andover Soccer Program – Eric Stanton; Highland Soccer – Mike Morel; Lackawanna LL – Scott Price and Debbie Danielson; Andover Softball – Bernie Kapuscinski (arrived late due to another commitment); NJ Fall Ball - 0 Chuck Dillard; AGX – Bob Dole; Andover/Green Lacrosse – Peggy Bohmann. Mayor Tom Walsh, Deputy Mayor Gail Phoebus was also involved in the meeting.

Much discussion took place regarding what fields are available, how hard it is to keep those fields in good shape, how we have gone out to the community to get more fields on line, how expensive this whole thing is. We needed to make sure that the programs were aware of the expense, time and equipment that are connected with the field maintenance. We will be under stricter guidelines in the future as to how much we can increase any budgets. So due to all of these factors, we need to have each organization pitch in with an amount of money that can be deposited in a fund to be used for maintenance – seed, fertilizer, etc. So after further discussion, each group agreed to a \$300.00 stipend to be paid to the township beginning next year. Mike Morel felt that the representatives from each program came to this meeting knowing that they were going to be asked to be supportive of the maintenance of the fields so they came with the right mindset. We appreciate not having to convince them that it is a real need. We are hoping that this amount will be satisfactory as we go along and that we won't have to go back and ask for more.

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APPLICATIONS:

1. Oct. 15<sup>th</sup> - FOP #177 - Retirement Party - Fee - \$200.00
2. Oct. 27<sup>th</sup> - Meals on Wheels – Halloween Party – Fee - \$100.00
3. Oct. 30<sup>th</sup> - One Step Closer Animal Rescue – Fund Raiser – Fee - \$400.00
4. Nov. 7<sup>th</sup> - Lisette George – Birthday Party – Fee - \$400.00 – waived (donated sand for sandbox at park, participated with Environmental Com.)
5. Nov. 27<sup>th</sup> - Jessica Weir – Birthday Party – Fee - \$300.00

ADJOURNMENT:

At this time, there being no further business to discuss, Mike Morel made a motion to adjourn the meeting at 9:30 pm. It was seconded by Brian Robinson. All in favor.

Respectfully Submitted,

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Ed Burgio, Chairperson

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Jackie Huelbig, Secretary