

NOVEMBER 30, 2010  
ANDOVER TOWNSHIP  
RECREATION COMMITTEE

The regular meeting of the Andover Township Recreation Committee was called to order at 7:45 p.m. by Chair Ed Burgio, with the following members present, Mike Morel and Brian Robinson and Jodi Halteman. Janet Bardello was absent.

OPENING STATEMENT: The Chairman noted compliance with Chapter 231, P.L. 1975 as being met.

MINUTES: Approval of the minutes from the October 26, 2010 meeting; November 9, 2010 meeting was tabled to the next meeting

OPEN TO THE PUBLIC: No one was present. Close to the public.

CORRESPONDENCE SENT/RECEIVED:

- |    |                            |  |
|----|----------------------------|--|
| 1. | Mrs. Gregori               | Thank you for Teen Dance DJ donation           |
| 2. | NJ Herald/Township Journal | Emails re advertising Children's Holiday Party |

We reviewed all correspondence. The thank you letter for providing DJ funding for our annual Teen Dance was sent to Mrs. Gregori. Every year she is there for us with her financial support and we certainly appreciate it. Next we acknowledged the requests for advertising the upcoming Children's Holiday Party which were sent to the NJ Herald and the Township Journal. The Director sent a notice through the schools and it is on the township sign and was included in the winter newsletter sent to all tax payers as well.

At this time, Jodi Halteman suggested that we put our events info on Face Book. Jackie will email to Jodi in the morning the information we have distributed with the details of the party for Jodi to include on Face Book.

OLD BUSINESS:

1. Report on the Teen Dance: Chair Burgio apologized for not joining us at the Teen Dance. It seems he suffered from a senior moment! Those of us who were at the dance all agreed that the kids had a great time and behaved absolutely perfectly with not one incident of inappropriate behavior to report. The mozzarella sticks and pigs in the blanket went over well also.

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NEW BUSINESS:

1. Open Space Acquisition Development Plan Procedure: We discussed once again the memo from Mayor Walsh to Township Committee, Open Space and Recreation Committee regarding the development plan procedure for Open Space Acquisitions. We should have had something in writing from the Open Space Com. Re this so that we could vote and then send onto the Township Committee but at this time we have not received anything from Open Space. Chair Burgio who also sits on the Open Space Committee stated that he is hopeful that at the next Open Space meeting that will take place in December will be the time that Open Space will act on this. We would then receive it and have it for the January 11, 2011 meeting and then we can vote and send something in writing to the Township Committee by their second meeting in January, 2011.

We reviewed our discussion regarding the Lake Iliff Access Acquisition from last meeting and we are still supportive of naming the site – Lake Iliff Access – and not pinning a title of “Bird Sanctuary” or any other specific title that could limit the use of the site for any other realistic purposes. We will wait until we receive something from the Open Space Committee to continue the process.

We did discuss the possibility of having local Boy Scouts help with the site by building bird houses, bat houses, benches for viewing the flora/fauna. Mike Morel mentioned that as a matter of fact a young man who is a neighbor of Mike’s and is looking for an Eagle Scout Project approached him recently to see if he was aware of any potential projects that might be appropriate for him and the township to join in a partnership on. Mike told the Chair that this young man, Dennis Rupt is actually going on the bus trip this week so Ed will have a golden opportunity to speak with him on this topic.

Chair Burgio also brought up the idea of having the SWAP people, who are supervised by the Sheriff’s Department help with cleaning up the site in early spring, probably in March sometime. We would have to go over to the site and tag what we would want to have removed. We need to find out how much work they can offer us. Do they bring their own equipment? The Director said that through the Clean Communities we can supply them with gloves, bags, etc. Chair Burgio said he will take care of getting in touch with the Sheriff’s Department to get a plan set up. Chair Burgio said he would also get Open Space member Diane Gillespie involved with working with Dennis Rupt on this Eagle Scout project. Diane has a great deal of knowledge and can be a big help to him.

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Next we discussed the email from Joe Golden, Township Engineer regarding the permits for the bike trail from FMB to Hillside Park. It seems that all we can do right now is to remove the brush and RR ties but we cannot grade or place material. The special conditions that have been place on us are extreme. Joe is working on getting relief of these special conditions. After all, if we do our clean up during winter months, the turtles will be hibernating and would not be affected. Chair Burgio said he will speak with Road Supervisor Darren Dickinson to see if he can get this work done by the Road Department during the winter months so that we won't be disturbing the turtles. We will look forward to hearing from the township engineer, Joe Golden also because as is mentioned in the correspondence, if these conditions are enforced, the proposed project will not be able to be constructed due to funding and monies used to authorize these activities will have been wasted.

2. Finalize Plans for Bus Trip, Children's Holiday Party. The Director will have a clip board and folder to give to Chair Burgio on Saturday morning so that he will have all the information he needs to take care of the bus he is responsible for. Jackie will take care of the other bus. The weather seems to be cooperating with sunny/partly cloudy with temps in the 40's.

We spent the earlier part of this evening trimming our new Christmas tree and it looks great. The Director will take care of picking up the cupcakes, candy canes, juice, water, coffee and tea for parents. We will set up a couple of tables for the home made Christmas cards for the arts and crafts project. The doors open at 1:15 and the chorus begins at 1:30 with Santa arriving at 2:00 pm. Everyone will be there at 12:15 to begin the set up.

3. Review of 2010 rentals and fees for Hillside Park Hall and House – We reviewed totals for each category of rentals so we can compare to prior years and come up with a well thought out recommendation to the Township Committee as to what the fees should be in 2011. The following was the information we reviewed for Hillside Park Hall:

<u>2008- total 74 (\$17,400)</u>	<u>2009- total 73 (\$17,150)</u>	<u>2010 – total 64 (\$20,350)</u>
Resident at \$300 – 29	at \$300 – 27	at \$400 – 24
Non-Resident at \$1,000 – 3	at \$1,000 – 3	at \$1,100 – 0
In-town Non-Profit at \$100 – 24	at \$100 – 22	at \$200 – 22
Out of Town Non-Profit at \$350 – 6	at \$350 – 7	at \$450 – 9
Volunteer/Employee at \$100 – 12	at \$100 – 14	Volunteer at \$200 – 4 Employee at \$300 - 5

1. The following was the information we reviewed for Hillside Park House:

<u>2009 – total 11 (\$1,250)</u>	<u>2010 – total 12 (\$1,850)</u>
Resident at \$150 – 6	at \$150 – 9
Non-Resident at \$300 – 0	at \$300 – 1
In-Town Non-Profit at \$50 – 0	at \$50 – 0
Out of Town Non-Profit at \$175 – 0	at \$175 – 0
Employee at \$100 – 2	at \$100 – 2
Volunteer at \$50 – 3	at \$50 – 0

For the Hillside Park Hall - with the increase in fees this year we actually made more money on less rentals compared to the previous two years. The rental use of the “barn” is consistent and the Recreation Committee is pleased and satisfied that the majority of rental use for the hall is by Andover Township applicants, both private and non-profit. We are concerned that if we increase the fees again this year we might begin losing potential rentals due to the situation with the bad economy. The Director noticed that people have been combining parties with relatives and friends to help share the rental fee. After discussion, it is the Recreation Committee's opinion that we maintain the rental fees at the current amounts for the upcoming year and then compare our numbers against prior years. We might decide to increase fees for 2012.

This was the second year that the Hillside House has been available for rentals. This building has a limited appeal due to the lack of full kitchen facilities. It is appropriate for small parties such as bridal and baby showers or children’s parties. Also it can be used for business meetings, seminars, etc. After discussion, since we do not have a full kitchen facility, we recommend that the fees remain the same and not be increased for 2011.

The Director will put our recommendations in writing and give to the Township Clerk/Administrator to be distributed to the Township Committee for their review and approval. Then we will have a resolution for fees for 2012 to use to get our paperwork out for the reservations already on the calendar.

4. Any discussions brought before the Committee by members present: Jodi Halteman recommended that in our spring newsletter we should make mention that if people are looking to have a party in the picnic area at Hillside Park they should check in with the Recreation Office to make a reservation for use of the picnic area so that we don’t have several parties vying for use of the limited area. It is a public space and we can’t deny people use of the space, but perhaps if they go the extra effort to make a reservation, they will have a more enjoyable party with less conflict.

APPLICATIONS:

1. Dec. 4th Waste Management – Training Seminar at Hillside House – Fee -  
\$300.00

ADJOURNMENT: Mike Morel made a motion to adjourn the meeting at 8:50 pm. Brian Robinson seconded the motion, all in favor.

**NEXT MEETING IS 7:30 PM-JANUARY 11, 2011 AT THE TOWN HALL TO**

**REORGANIZE THE COMMITTEE FOR 2011**

Respectfully Submitted,

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Ed Burgio, Chairman

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Jackie Huelbig, Secretary