

June 14, 2011
~~ANDOVER~~ TOWNSHIP
RECREATION COMMITTEE

The regular meeting of the Andover Township Recreation Committee was called to order at 7:48 p.m. by Chair Ed Burgio with the following members present: Brian Robinson, Mike Morel, Janet Bardello, Jodi Halteman, Maechele Alborano, Sabrina Burke and Bill Clark. Liaison to the Recreation Committee, Township Committeeman and Deputy Mayor, Mike Lensak was also in attendance.

OPENING STATEMENT: The Chair noted compliance with Chapter 231, P.L. 1975 as being met.

FLAG SALUTE:

OPEN TO THE PUBLIC:

At this time the meeting was open to the public. Deb Danielson, Secretary and John Costa, Safety Officer representing the Lackawanna Little League were in attendance to discuss the construction of a concession stand at Hillside Park. Darren Dickinson, DPW Supervisor who oversees Buildings and Grounds advised them to come before the Recreation Committee to get approval to go forward with the plans at this point. The plan that the LLL has come up with would be to remove the 2 storage sheds adjacent to the ball field area and in their place erect the concession stand. The stand would have windows that would open out to field areas allowing viewing of all the ball fields while the volunteers would be manning the stand. The stand would not be equipped with water, just electric. It would basically be a stand to sell packaged snacks, donated snacks and other foods that would not require the use of a kitchen-type set up. This way it would be a very simple building to construct and maintain.

They had 2 drawings for the proposed concession stand, a one-story building and two-story building. The 2-story one was their preference with the idea of having additional storage space on the second floor. Since the stand would be on township property they would need something in writing from the township showing support and permission to move forward. The LLL has some corporate sponsorship available to them to obtain funding for this project and at this time they are looking for guidance from the Recreation Committee as to how they can move forward. They stated that they would get volunteers to come forward to help build the buildings.

Deb Danielson was asked if they were looking to the township for any type of funding or would it be totally paid for by the LLL and their sponsors. Deb explained that there are several sources of funding available to them and they are continuing their search to make sure they avail themselves of every possible assistance they can get. They have some money set aside and at this point they need to get some areas that could be potentially questionable cleared up. One is who ultimately owns this building since it is on township/Green Acres land and would the fact that it is Green Acres land pose any restrictions.

One positive aspect would be that the 2 existing sheds can be moved and used by the Road Department and the Recreation Department. One would be moved to the DPW Building site and the other would be moved to the area behind the Hillside House and would be used by Recreation for storage of equipment and also could be used for storing chairs and tables from the Hillside Barn when not in use. These sheds have recently been painted and new roofs constructed as an Eagle Scout project so it would be good to continue to use them.

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Discussion took place regarding tree removal, scheduling the construction, electric service, permits, etc. They have already discussed the project with Township Construction Official, Jim Cutler and he has been cooperative and supportive. It was stated that the Recreation Committee can give a recommendation to support this project but it is the Township Committee who will have to make the final decision to either say yes or no to this project.

The potential problem with who will have the ability to use this structure was brought up. Would it just be used by the LLL or would the Andover Girls Softball program or the other baseball programs be allowed to make use of the building. Deb Danielson stated that they would of course allow the township to use it during township celebrations at the park such as Andover Day or the Charity Softball Tournament. They would expect that the storage area on the second level would be theirs for storage but she thought that it made sense to allow the girls softball program to use it during a tournament or games. She stated that she cannot speak for the LLL board as to whether they would be supportive of this aspect of the use but will take these issues back to the LLL board to get their opinion on this. Also, another question was asked as to who determines how any money from the stand is distributed. There would have to be some sort of agreement made before hand. Obviously all of these youth sports organizations are non-profit. Liaison Lensak was asked his opinion and he was cautious about whether this can take place on Green Acres land. Our attorney will have to give guidance and then we can proceed.

At this time, discussion was deemed complete and a vote was taken of members present with the result being unanimous that all the members were in agreement that we were supportive of the construction of a concession stand at Hillside Park pending approval of the Township Committee and the NJ Green Acres Commission. Liaison Lensak stated he would bring this project to the attention of the township attorney and he will have discussion regarding it with the Township Committee and we will go from there. The meeting was closed to the public.

MINUTES: Minutes from the May 10, 2011 was made with a motion by Sabrina Burke, seconded by Brian Robinson, all in favor.

CORRESPONDENCE SENT:

1. Area Merchants Thank you for contribution to Ms. Andover Twp. Contests (sample Letter & Program copied and sent to all merchants listed on program)
2. Ms. Pricilla Stafford Letter re 2011 Lil Ms/Mr and Ms. Andover Twp. representatives
4. NJHerald/Township Journal Notice re upcoming Summer Rec
5. Andover Regional Schools Notice re upcoming Summer Rec
6. Summer Rec Staff Copies of letters/vouchers sent to 2011 staff – Full Time Assistants, Part Time Assistants and Assistants In Training

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| 7. | All past/present Cross Training/
Pilate's participants | Registration Form and email sent
for summer session |
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CORRESPONDENCE RECEIVED:

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| 1. | Lackawanna LL Representatives | Copy of plans for proposed conces-
sion stand at Hillside Park – Darren
Dickinson and Committeeman Tom
Walsh will be present along with representatives
from Lackawanna LL
to discuss this project |
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At this time we reviewed Correspondence Sent. The Director stated that we had only one contestant for the Miss Andover Township Contest this year which meant that we did not need to solicit a great deal of prizes and donations as when we have a group of contestants. We were able to put together a lovely prize package and on June 5th Chelsea Grotyohann, Ms. Andover Township 2010 crowned her successor Ms. Olivia Davis as Miss Andover Township 2011 immediately following the Little Ms/Mr. Andover Township Contest. Little Ms. is Samantha Kunkel who prefers to be called Mai-Mai and Little Mr. is Dante Dellisanti. We had 8 contestants and the contest went nicely. Pictures were taken and emailed to the NJ Herald and Township Journal. Thank you letters were sent to the area merchants thanking them for their support. The Director sent notification of this year's winners to Ms. Pricilla Stafford who will take care of the Pageant at the SC Farm & Horse Show in August. We all offered good wishes for Olivia at the fair.

The upcoming Summer Recreation Program has been advertised in the local newspapers and through the schools. Letters and vouchers have been sent to the assistants for the program and also the assistants in training so that they are aware of dates, times, etc. We are receiving registrations slowly but surely and are hopeful they will meet or surpass last year's total. The subcommittee working on the Summer Recreation Program are busily getting everything ready and making sure each day is full of good activities and fun for the kids. It was decided that the subcommittee will meet once again before the program begins, this time at town hall on Monday, June 20th at 10:00 am. This meeting should help fine tune everything the week prior to the program beginning. Subcommittee chair, Jodi Halteman, members, Maechele Alborano and Sabrina Burke as well as Arts/Crafts Director and member Janet Bardello and Fun/Games Director Wendy Eehalt will meet with Jackie in the meeting room.

The ladies cross-training and Pilates program to take place this summer has been advertised and we are receiving registrations. We will run it 2 evenings a week on Tuesday and Thursday at 7 pm for one hour. The instructor for Pilates, Diana Holyoak, is considering running a program that incorporates other forms of exercise instead of mainly Pilates. The ladies are looking forward to this.

At this time, Jodi Halteman made a motion to file all correspondence. Brian Robinson seconded the motion, all in favor.

OLD BUSINESS:

1. Review of annual contests. This was covered under correspondence.

NEW BUSINESS:

1. Discussion re proposed concession stand at Hillside Park: This was covered under Open to the Public.
2. Discussion re remaining activities for 2011: We all agreed that we would be doing the right thing to cancel the Family Movie/Fun Day originally planned for Labor Day weekend. We had hoped to get the movie screen without fee through our Environmental Commission's work with Sustainable NJ. We learned that they would not be able to assist us until next year so it didn't make sense to spend approximately \$1000 to \$1500 on renting a screen now when next year we should be able to use one at no cost. In lieu of that activity discussion took place regarding the idea of joining with the Annual Charity Softball Tournament by providing food and activities for the families that will be there for the entire day on Saturday, September 10th (rain date the 11th). The Tournament begins in the morning and the games go on for the whole day with the championship game approximately 5 pm. If we set up the grill and started serving food right after noon time and then had other entertainment throughout the afternoon – live music, square dance, children's games, etc. the day would be wonderful for the whole community. We discussed types of food to offer, snacks, drinks, etc. We would take care of all of that including the grilling. Ed Burgio will contact the Armed Forces Recruiting Office to see about having their climbing wall available that day. Also, there were a couple of live music options we discussed. All in all, it was unanimous that we would offer this in conjunction with the softball tournament. Liaison Lensak was very supportive of the idea and since he is one of the spearheads for the softball tournament, we all felt that it would be well received. We will begin our plans at the next meeting.
3. Any discussion brought to the floor by members: Jodi Halteman brought up the idea of a family camp out that we could sponsor at Hillside Park next year. Byram Township did one this year and it seemed to go over very well. Everyone thought it was a fun idea and we will look into what it takes to put this together. Jackie will contact the Township Clerk in Byram to get some info on their recent camp out.

APPLICATIONS:

1. June 26th – Lemoncelli – graduation party - \$400.00
2. July 9th – Russell – 80th birthday party - \$400.00
3. July 17th – Bove – Graduation Party - \$400.00
4. July 30th – Cianciulli/Hall – Anniversary Party - \$400.00
5. July 31st – Newton Swim Team – Banquet - \$200.00
6. July 30th – Sussex County Women's Forum – Fund Raiser - \$100
7. August 6th – DiRenzo Family Picnic - \$400.00
8. August 27th – Jenkins – graduation Party - \$400.00

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ADJOURNMENT:

At this time, there being no further business to discuss, Brian Robinson made a motion to adjourn the meeting at 9:13 pm. It was seconded by Jodi Halteman. All in favor.

Respectfully Submitted

Ed Burgio, Chairperson

Jackie Huelbig, Secretary