

JANUARY 11, 2011
ANDOVER TOWNSHIP
RECREATION COMMITTEE

The meeting to reorganize the Andover Township Recreation Committee was called to order at 7:36 PM by Secretary Jackie Huelbig with the following members present: Ed Burgio, Mike Morel, Brian Robinson, Jodi Halteman and Janet Bardello.

OPENING STATEMENT: The Secretary noted compliance with Chapter 231, P.L. 1975 as being met.

At this time, the Secretary called for reorganization of the Committee. Nominations for Chairperson and Vice Chairperson were called for. Brian Robinson nominated Ed Burgio to fill the position of Chairperson. Jodi Halteman seconded the motion, all in favor. A vote was called for with all members present voting yes. Jodi Halteman nominated Brian Robinson to fill the position of Vice Chair. Mike Morel seconded the motion, all in favor. A vote was called for with all members present voting yes.

At this time the Secretary turned the meeting over to Chair Ed Burgio. Chair Burgio led us in a salute to the flag. Next we reviewed the resolution # R2011-1, listing meeting dates for 2011. The resolution was approved and will be filed with the Township Clerk, posted in the municipal building and sent to the newspapers for legal notice.

MINUTES: Approval of minutes from the following meetings were made with the following motions: October 25, 2010 motion made by Mike Morel, seconded by Brian Robinson; November 9, 2010 motion made by Mike Morel, seconded by Jodi Halteman; November 29, 2010 motion made by Mike Morel with following correction: Eagle Scout discussed had his name misspelled – correct spelling is Rupp, Brian Robinson seconded the motion. All in favor.

OPEN TO THE PUBLIC: At this meeting we had 2 township residents present who had submitted applications for membership to our committee. We have 3 alternate positions available to be filled. Maechele Alborano and Sabrina Burke have expressed interest in joining the committee. Also, we are expecting to get an application from Bill Clark who would also like to join the committee. At this time, an overview of what the Recreation Committee's goals and aspirations were discussed. We try to reach out to all ages of residents from the very young to the very old. We explained how we do this by offering the Easter Egg Hunt, Summer Recreation Program, Halloween Party and Holiday Party for the children; we offer the annual Teen Dance for the teens; we offer a Senior Luncheon for the senior citizens and we also have a long running cross-training and Pilates exercise program for the township women and also a scrap booking program. Then we have our annual bus trip into NYC in December that appeals to people of all ages as well as whole families. Then of course we have our Andover Township Day Celebration that comes every other year. On the off year, we usually offer some type of family style fun program at the park in lieu of the full blown town celebration day.

At this time we asked Maechele and Sabrina to offer their thoughts on the activities we offer and then asked them what they would like to see added to the programs. Maechele offered that she thought that parents would rather bring their children to an activity at the park to celebrate a holiday such as Halloween instead of doing the traditional trick or treating. It would probably depend upon the age of the children, but the little ones really enjoyed the Halloween Costume Parade and Party we had this year. Of course, we had the pleasure of having Raymond Griffiths on hand as our MC and music man. He really got the kids up and having fun so we definitely would ask him back if we do the Halloween Celebration at the park again this year. We would pick the weekend day closest to Halloween which would be Sunday, October 30th. We can fine tune the details at future meetings.

We talked about a town-wide flea market/garage sale at the park. We could also offer food and charge people a fee of about \$10.00 for a table or space. Lake Lenape holds an area garage sale each June so we would have to make sure we don't conflict with that. Sabrina Burke offered that it's hard enough to get everything together at your own home for the traditional style garage sale, but then transporting it to the park and back might be just too much. That was a very valid point that made this idea less attractive.

We then discussed offering another activity this year in lieu of Andover Township Day. We thought about music in the park or a movie in the park. We did try to do this once before but we never got the details together. Chair Burgio offered that we could charge a fee of \$10 per family sort of similar to a charge per carload that you would have at a drive-in. It is pricey to rent a huge movie screen, but if we did get some money in from charging the family fee it would be a great help. We then looked at the calendar for park/barn use and rental and we looked at the end of the summer and actually plan it for Labor Day weekend. We could plan it for Saturday, September 3rd with rain date of Sunday, September 4th avoiding any night prior to a school day which is always a problem. We could sell hot dogs and hamburgers and keep it simple. Ice Cream, pop corn would also be good. Or people could just bring picnic baskets for their own families. Both Sabrina and Maechele thought it was a great idea and would appeal to all families. We could add some other things to the day such as having a clown or bounce house for the little ones and perhaps some live music would be a nice touch. We will definitely put it on the calendar and fine tune it at future meetings.

At this time, Chair Burgio asked both Maechele and Sabrina to tell us a little bit about them. Maechele shared that she is currently a stay at home Mom and has lived in Andover for 12 years and has 4 daughters from 9-22 years of age. The Director stated that her oldest daughter was Miss Andover Township a couple of years ago. Her children have participated in all township activities through the years. She sits on the Executive Board for Newton Junior Athletic League and she and her daughters are involved with cheerleading on several levels. She is involved with the PTA and serves as Class Mother and is always involved with activities involving children.

Sabrina shared that she has been a resident for 2 and half years and she is the mother of very young children 7 months old, 2 year old and a 5 year old. She wants to get more involved with this community which she loves. She is a member of the local Mom's Club where she has gotten to know regular member Jodi Halteman. She is very enthusiastic and wants to contribute some ideas to make the programs even better.

At this time, Chair Burgio thanked both Maechele and Sabrina for spending this time with us and sharing their ideas. Ed reassured the ladies that we would never expect them to have to ignore a family issue to fulfill an obligation to the Recreation Committee. We do a lot work but when we have a full staff of members – 5 regular and 3 alternates – we will have plenty of hands to get it all done. All the members expressed their support for nominating these ladies to the Alternate #1 and #2 positions. Jackie will send a memo and copy of the applications to the Township Clerk to be distributed to the Township Committee at their next meeting. Once they are appointed by the Township Committee, they will be given their oath at the next Recreation Committee meeting. Jackie will be in touch with them during this next month.

At this time Chair Burgio closed the meeting to the public.

CORRESPONDENCE SENT/RECEIVED:

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| 1. Township Clerk/Administrator | Memo re membership reappointments |
| 2. Township Clerk/Administrator, Mayor and TC | Memo re Rental Fee Schedule For 2011 – Hillside House and Hillside Park Hall |
| 3. New, Past & Present Aerobics Participants | Memo and registration form for winter session 1/3-3/10 |
| 4. Donna Seitz, Diana Holyoak Training and Pilates Instructors | Letters and vouchers for cross- |

We reviewed Correspondence Sent and Received. The following members were reappointed to their membership positions by the Township Committee at the Township's reorganization meeting on January 7, 2011: Ed Burgio, regular member, term to expire December 31, 2013; Mike Morel, regular member, term to expire December 31, 2013. The members signed their oaths.

The fee schedule for the Hillside Park Hall and Hillside House was discussed and approved at the last Township Committee meeting. The fees are remaining the same as last year which was this committee's recommendation.

The Aerobics winter session is already running. All participating people were told that we have to be flexible about class make ups during the winter session since the weather is always a potential problem. As a matter of fact we are cancelling the class planned for tomorrow evening due to the expected storm. We will add any cancelled classes onto the end of the schedule.

At this time, Mike Morel made a motion to file all Correspondence. Brian Robinson seconded the motion, all in favor.

OLD BUSINESS:

Report on Holiday Activities: The bus trip was a complete success. Last year we had horrible weather but this year it was cold and a little windy but not bad at all. We had very competent bus drivers and it was a pleasure to work with them. We had a total of 90 plus people and everyone was on time getting on and off with a small exception. A great day was had by all who participated. We look forward to it every year.

The children's party went well. We had another great turn out and the line to see Santa went really well by giving people color coded tickets. Our Santa is getting really comfortable with the kids and the school chorus did a very good job. We had a craft for the kids to do – home made Christmas cards – to keep them busy while they waited to visit with Santa. They also had refreshments to enjoy and a goodie bag to leave with. Unfortunately, even though we made many announcements to the crowd that we would appreciate it if people only took 1 cup cake to begin with to make sure all the children get at least one, we had several people taking handfuls! We had enough but it's a shame that people, especially adults, will behave this badly.

NEW BUSINESS:

1. Meeting with applicants for openings on Recreation Committee: This was covered under Open to the Public. Jackie will be in touch with Bill Clark to get his application in and hopefully have him come join us at the next meeting.
2. Discussion re connection with Open Space Committee and topics concerning both Recreation and Open Space: The Director explained that she had a conversation with Carla Kostelnik and Carla was very enthusiastic about having joint meetings of both boards each month or on an every other month basis. Both Chair Burgio and Mike Morel sit on the Open Space Committee as well as the Recreation Committee. They both expressed that there is no doubt that there is a close connection between these committees and it would be a good thing to have joint meetings when they are warranted.

Discussion took place as to how interested the Open Space members would be in topics that apply just to our activities. Would the Open Space members want to sit through a meeting when we are planning our Summer Rec Program or Halloween Party? We didn't think so.

Mike Morel offered that we need to look at our meeting dates and pick a few that would be planned as a joint meeting date. The Director offered that Carla was agreeable that the Open Space Committee would change their scheduled meeting dates to reflect our meeting schedule. We would have to figure out how each committee would call their respective committee's to order, then discuss their specific work and then open it up to the joint meeting of the committees. The Director will make sure that she confers with the Township Clerk as to how these meetings are noticed and advertised.

Mike Morel recommended that we go to our meeting schedule and pick perhaps the meeting scheduled for April as the first joint meeting and then go every other month after that. Of course, if something comes up we could always call for a special, joint meeting to take care of business. The Director will speak again with Carla to make sure we are on the same page in planning these joint meetings.

At this time, Chair Burgio gave a brief explanation of what the Open Space Committee is to both Maechele and Sabrina. He also told them about the trail that we are trying to establish as well as the Lake Iliff Access property that is being developed as a passive recreation area due to environmental constraints.

At this time, the Director mentioned that Township Committeeman and Deputy Mayor Mike Lensak serves as the Liaison to both the Recreation Committee and Open Space Committee so this should work for Mike in that he will have to attend 1 meeting in lieu of 2 per month as the township committee liaison.

1. Any discussion brought before the Committee by members: Mike Morel asked if we had heard anything new on the permit process for the Lake Iliff Access. A friend of his received notification of potential disturbance on that site to any property owners who are located within a certain footage of the site. We will definitely be discussing this topic at our joint meeting with Open Space since this is a project that we must deal with together.

Mike then asked where we stand with having the lower level of the barn rented as a nursery school. The Director informed him that we are still dealing with the NJ DEP, Division of Safe Drinking Water on what we will have to do on getting the well on that property approved. The interested people are still on board and they might be interested in making the improvements to the space in lieu of paying rent for an agreed upon number of months.

Next Mike asked who actually had control of the storage shed at the Goodale Road Soccer Field. The Director stated that at the time that the shed was established, there was a Township Resolution approved that stated that the shed was owned by the Highland Soccer Club since they purchased it and arranged for its installation. When or if Highland Soccer Club no longer used fields in Andover Township, the shed would then revert to the Township Recreation Committee for use and control. Mike said he would pass this info onto the officers of the Highland Soccer Club.

At this time Chair Burgio mentioned that he did speak with Eagle Scout candidate, Dennis Rupp recently on the bus trip to NYC regarding a potential Eagle Scout Project for making benches, signage, and bird and bat houses for the Lake Iliff Access property. Mike Morel will coordinate some type of exchange of ideas between Dennis Rupp and Diane Gillespie, member of the Environmental Committee and Open Space Committee, who is a Master Gardener who is very versed in identifying flora and fauna so that they can make a plan to do the appropriate improvements at that site that fit into the sensitive environmental constraints located there.

Chair Burgio then brought up the idea of having the Sheriff's Department's SWAP program participate with doing work in cleaning up the Lake Iliff Access site. The Director will check with Road Supervisor, Darren Dickinson to see if he can coordinate this type of work in the township.

ADJOURNMENT:

At this time, there being no further business to discuss, Mike Morel made a motion to adjourn the meeting at 8:50 pm. It was seconded by Brian Robinson. All in favor.

Respectfully Submitted,

Ed Burgio, Chairperson

Jackie Huelbig, Secretary

