

OCTOBER 11, 2011
ANDOVER TOWNSHIP
RECREATION COMMITTEE

The regular meeting of the Andover Township Recreation Committee was called to order at 7:47 p.m. by Chair Ed Burgio, with the following members present Mike Morel, Brian Robinson, Jodi Halteman Sabrina Burke and Bill Clark. Maechele Alborano and Janet Bardello were absent. Liaison Lensak was also present.

OPENING STATEMENT: The Chairman noted compliance with Chapter 231, P.L. 1975 as being met.

FLAG SALUTE:

JOINT MEETING WITH OPEN SPACE COMMISSION: At this time Recreation Chair Ed Burgio called for a motion to go into Joint Meeting with Open Space Commission. Brian Robinson seconded the motion, all in favor.

Open Space Chair Carla Kostelnik was present from the Open Space Committee as was Mike Morel, Ed Burgio, Christine Kretzmer and Raymond Ayers. Karl Krummel and Gail Phoebus were absent.

At this time, Open Space Chair Kostelnik was given the floor to begin discussion re the cleanup of invasive species at the Lake Iliff Access off of Limecrest Road. She informed the members that the majority of the multi flora is autumn olive and can be removed with hand tools. What has been done previously is to cut the plantings down and load onto tarps for the Road Department to take away. After some discussion it was decided that we would plan to meet on Sunday, November 13th at 10:00 am at the site which is approximately across from Broadview Dr. Carla gave her phone number to the members present – 973-383-4028 – in case anyone would want to go there another time. We stated that there will be another meeting date just prior to that weekend on November 8th so we can fine tune this at that time. Some members present stated that they might not be available on the 13th of November due to vacation plans coinciding with the schools being closed for Teacher's Convention and then there is always soccer being played on Sundays. We feel that we will get a decent turn out on that day. We hope to work for a couple of hours and be ready to wrap it up by 12 noon.

Next Carla wanted to discuss how the Open Space Funds which are derived from tax payer dedicated funds which were voted for by our residents are encumbered and used to cover township expenses. The Township Committee approves these expenditures to cover the cost of maintaining the Township's Open Space areas such as athletic fields, park and the Lake Iliff Access and trail projects. All of these areas of funding are totally appropriate and the Open Space Committee does not object to any of these expenditures but are concerned that the process is not as transparent as it should be in case anyone should be interested in finding out what is being spent and how is it approved. Carla was of the understanding that the Open Space Committee should be notified by Township Committee Resolution when these funds are being expended.

Township Liaison Lensak mentioned that it costs money to have resolutions done and we should be cautious about requesting this and adding more expense to the township's operations. The Director mentioned that it is not always necessary to have a resolution be either formulated by the township attorney or reviewed and that it is not necessarily a cost for the township. Carla again requested that we look into the process of how these expenditures are handled and if they can be by resolution it then becomes a public notice which is what we should be aiming for.

Mike Morel did bring up the fact that if they Open Space Funds are encumbered in the township's budget process to cover the maintenance on Open Space areas such as fields and parks, then this would be noticed in the budget each year which is public record so we are in essence meeting the responsibility of public notice. The Director said she will ask the township's CFO the appropriate process and procedure for allocating and encumbering the Open Space Funds and report back at the next meeting.

The Recreation Committee members all agreed that outside of field maintenance, we do not have any projects planned for 2012 that we would look for funding through the Open Space funds. We definitely need money to maintain our fields and will most likely need more money this next spring season to help repair damage to the fields due to the past hurricane and storm that wrecked havoc on our facilities. The fact that we can rely on these Open Space Funds is absolutely critical.

At this time the topic of the solar panels that will be installed at the Long Pond School property located near the all-purpose athletic field became a topic of conversation. The plan is for 1,000 solar panels surrounded by a 6 ft. fence with the possibility of the height of fence being increased to 8 ft. The location of this solar field being placed 5 ft. off the edge of the field will definitely pose problems with the usage of the open space located at the school. Much discussion took place and the consensus was that we would have definitely preferred to have these plans put the panels on the roof not the ground.

At this time, Mike Morel made a motion to close the Joint Meeting. Carla Kostelnik seconded the motion, all in favor. The Joint Meeting concluded at 8:27 pm.

At this time we resumed the regular meeting agenda for Recreation.

MINUTES: Approval of minutes from the August 9, 2011 and September 13, 2011 meetings have been tabled until the next meeting on November 8, 2011.

OPEN TO THE PUBLIC: No public present. Meeting was closed to the public.

CORRESPONDENCE SENT /RECEIVED:

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| 1. | Mr. Baggs/Andover Regional | Newsletter to be distributed to schools |
| 2. | NJHerald/Township Journal | Info re children's program and senior Luncheon |

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| 3. | Raymond Griffiths | Letter re Halloween Parade – MC |
| 4. | Scott Both | Letter re Teen Dance DJ |
| 5. | Mrs. Gregori | Letter re donation for DJ |
| 6. | Panaorama Tours | Confirmation re NYC Bus Trip |
| 7. | Golden & Moran, Twp. Engineers | Copy of NJDEP Permit for Lake Iliff
Public Access |

At this time, Brian Robinson made a motion to file all correspondence. Mike Morel seconded the motion. All in favor.

OLD BUSINESS:

1. Review of Charity Softball Tournament: Liaison Lensak once again thanked the Recreation Committee for their participation on September 10th. A couple of suggestions to add to next year's tournament were to have a griddle going in the am to provide some good breakfast sandwiches. We can check with Bagel Bistro to see if they can provide some assistance along those lines. Also, we definitely will arrange a pizza party for the end of the day by taking a headcount on how many participants will still be at the park around 5 pm. We can combine that with the award ceremony. To make the voucher process go smoother next year we will ask each team to designate their charity at the time they pay their entrance fees. We will need them to get the voucher filled out completely ahead of time and we will then have to only add the specific information after the tournament is completed as to the amount each charity will be getting based upon the place the team finished in.

NEW BUSINESS:

1. Discussion with Open Space Members: Took place at the beginning of the meeting.
2. Finalize plans for Senior Luncheon on Oct. 16th and Halloween Parade on Oct. 30th : Everyone is set for Sunday's luncheon. We will have from Farmstead the baked ham, scalloped potatoes, green beans, rolls/butter and trays to go. Jackie will provide the soup, and a chicken/stuffing casserole, peas/carrots. Sabrina will offer penne with vodka sauce. We will also provide a green salad. Jodi will provide pies and Janet will provide dessert bars. We will have a fruit salad and cookies. Mike will bring his IPOD with Big Band music. We will have representatives from 2 girl scout troops to help with the set up, serving and clean up. Everyone needs to be there around 11:00 am.

For the Halloween Costume Parade, we will meet at the building between 12:30 and 1 pm to set up the room for the parade and get the juice boxes and pretzel snacks ready to go. We have reflective necklaces to give each child along with a trick or treat bag. The winners of the costume categories will receive certificates suitable for framing!

3. Any business brought forward by members: At this time Sabrina and Jodi informed the members of a recent accident at Hillside Park on the playground. A child fell from the large slide and had to be taken to the hospital by the rescue squad. Thank goodness the child did not suffer very serious injury. A heated discussion took place as to the actual safety of the slide that the child fell from. Both Jodi and Sabrina were of the opinion that the slide should be removed from the park because since they spend so much time there with their young children they have witnessed several falls and are fearful that a child could suffer serious or permanent injury. They were concerned that the township would be considered negligent.

Mike, Ed and Jackie reminded Jodi and Sabrina that every year the township's liability insurance carrier makes an inspection of the park and the equipment to determine that everything that is included in the playground meets industry standards for playground safety. We base what we offer at the park on these insurance reports. If we are notified that something is considered dangerous or does not meet the standard it is removed without question. There is no basis to consider the township negligent in anyway by having the slide included in our equipment.

Unfortunately an agreeable conclusion to this discussion could not be reached. Jodi felt so strongly that she stated she has a goal of having the slide removed at some point during her membership on the Recreation Committee. The consensus of opinion of the majority of the remaining members was that we will depend upon the township's liability insurance carrier to guide us in providing safe playground equipment that meets all required standards for safety.

APPLICATIONS:

1. Nov. 6th - Hillside House – Clarke – Baby Shower – Fee -\$300.00
2. Dec. 6th - Hillside Park Hall – Lenape Valley Patriots - Banquet– Fee - \$200.00

NEXT MEETING IS SCHEDULED FOR NOVEMBER 8, 2011

ADJOURNMENT:

At this time, there being no further business to discuss, Bill Clark made a motion to adjourn the meeting at 9:25 pm. It was seconded by Brian Robinson. All in favor.

Respectfully Submitted,

Ed Burgio, Chairman

Jackie Huelbig, Secretary

