

Sustainable Andover meeting notes
Andover Township Municipal Building
Thursday March 20, 2014
7:00-8:30pm

"Bringing people, businesses and the community together to develop policies and practices to create a sustainable Andover Township for all to enjoy"

In attendance: David Kolstad, Rosemary Hoffmann, Eric Olsen, Al Bills, Dolores Blackburn, Linda Grinthal, Karen Yost

Absent: Carla Kostelnik, Nikki Stewart

Guests: Matt Barr, Joe Krieg

Old Business

- Eric is requesting that all projects submit and get budgets approved prior to moving them forward. We need to submit requisition form to town hall prior to purchase so team needs to approve budget before moving forward.
- Discussion of 2014 projects
 - Community garden plot (Karen)
 - NEXT STEP: Karen will reach out to Pass it along to organize workday for early April.
 - NEXT STEP: Karen will pull together a budget for seeds, and other materials. Will call Gail Maguro to discuss purchasing process.

ACTION: Motion was made by Dolores to approve expenditure of up to \$200 for garden plot seconded by Al, all in favor, none opposed

- Rain barrel workshop (Eric, Linda)
 - Matt Barr (Americorp volunteer) would like to provide workshop for 15 people to be held at Sunset View. It will accommodate up to 7-10 additional folks for free to observe. Date selected Saturday June 21st @ 1pm, deadline will be the first week of June
 - How do we promote the event and get signups?
 - NEXT STEP: Linda is the lead for this event. Matt will create a flier, Karen will post on Facebook, and Matt will create an application and send to Eric. All application materials will be mailed to Linda.
 - NEXT STEP: Matt will pull together a materials list so we can come up with a cost per participant rate
- Rain garden signage (Eric)

Group feels like the sign is a good idea and we should move forward with it, regardless of proposed expense (~\$1000)

 - NEXT STEP: Eric will lead budget gathering process to propose at next meeting (e.g. quotes from designer and quotes from sign production company). Dolores and Rosemary will help review and design the sign.
 - NEXT STEP: Karen will reach out to her friend who is a graphic designer to see if she would be interested to help with project
- New rain garden (Eric)
 - Rutgers Master gardeners will be maintaining the garden for the next 2 years
 - Rutgers cooperative extension and would like to do some stormwater education/seminars. Is there a connection to us getting points for education? They also would like to help with new garden.
 - NEXT STEP: Dolores will speak with them to find out at what point in the process they would like to be involved.
 - AL suggested we put a rain barrel at the hillside park barn to coincide with the rain garden. Al has kids ready to work for eagle scout and could lead next project.
 - Group agreed that next rain garden should be built on township land, preferably one of the schools
 - David wants to ensure that we do not forget about the private business connection for future rain gardens--particularly Dale's market--as a model of sustainability for other businesses.
 - NEXT STEP: Rosemary will reach out to superintendent to see if we could increase size and reinvigorate the rain garden at Long Pond and build a new garden at FMB.
 - NEXT STEP: Linda to talk with folks at Dales to see if there are partnership opportunities--with a focus on building rain garden in 2015.
- Refine, finalize our vision and values statements

- **ACTION: After discussion about vision and values statement, Motion to approve amended values statement made by Rosemary, Dolores second, all in favor, none opposed.**
- Certification documentation “workday” (Eric)
 - NEXT STEP: Workday 9-12 at townhall on April 11th with Dolores, Eric, Karen, and Diane Gillespie
- Treasurers/fundraising report (D. Kolstad)
 - Netted \$362 from farmers market

New Business

- Quick recap of farmer’s market debrief (Eric, others)
- Community Education & Outreach plan (Website) (tabled to next meeting)
 - Report outs from topic leads
 - Determine next steps
- Developing a school sustainability engagement strategy (tabled to next meeting)

Other business

NEXT STEP: Recycling actions: Eric will do some research, reach out to Robyn and bring to next meeting

Next meeting: Thursday April 17th @ 7pm, Andover municipal building.

Motion to adjourn: Dolores, second Rosemary.