

ANDOVER TOWNSHIP COMMITTEE MEETING MINUTES

PHIL BOYCE, MAYOR
DOLORES BLACKBURN, DEPUTY MAYOR
MICHAEL LENSAK
JANIS Mc GOVERN
TOM WALSH

FEBRUARY 24, 2014

EXECUTIVE SESSION – 6:00 P.M.

REGULAR MEETING – 6:30 P.M.

The regular meeting of the Andover Township Committee was called to order at 6:04 P.M. by Deputy Mayor Blackburn, followed by a salute to the flag.

ROLL CALL: Present: Ms. Blackburn, Mr. Lensak, Ms. Mc Govern,
Mr. Walsh,
Also present: Attorney Semrau
Excused: Mayor Boyce

OPEN PUBLIC MEETING STATEMENT Statement of compliance with Chapter 231, P. L. 1975 was made by Deputy Mayor Blackburn.

EXECUTIVE SESSION: On a motion by Mr. Lensak, seconded by Ms. McGovern, the resolution to go into executive session to discuss

Personnel Matters:

1. **Police Department Staffing**

Contract Negotiations:

Attorney-Client Privilege:

1. **Old Creamery Road Property
Block 60/Lot 4.06**
2. **St. Paul's Abbey**

Potential Litigation:

Pending Litigation:

, was carried unanimously.
(See Insert Attached to These Minutes)

The Committee went into executive session at 6:04 P.M. Mr. Walsh moved to adjourn executive session at 6:32 P.M., seconded by Ms. McGovern and carried unanimously.

REGULAR MEETING

APPROVAL OF AGENDA Mr. Walsh asked that Discussion Regarding the Andover Board of Education be added to the agenda under New Business. Mr. Walsh moved to approve the agenda as amended, seconded by Mr. Lensak and carried unanimously.

2014 MUNICIPAL BUDGET DISCUSSION Clerk/Administrator Thompson presented her budget requests to the governing body beginning with the Admin line items. She addressed the postage, books and publications, office supplies, conferences and education seminars, dues and licenses fees. She requested a total budget for Admin of \$16,700. She also addressed the Mayor and Council line items, requesting an increase of \$150. For the Clerk's budget, she explained each line and why she was requesting an increase of \$14,000 in 2013 to \$17,450 in 2014.

She then explained her request for additional staffing in the Clerk's Office. She stated that for the past four years, the municipal offices have slowly incorporated shared services into what were full time positions in the municipal building. She gave a brief history as to the positions that were consolidated and/or eliminated.

She further stated that with the consolidation of services comes a great deal of part time positions. With empty offices most days of the week, phone calls and visitors to those departments, come to the Clerk's office for immediate assistance. This keeps the department from their regular responsibilities.

As the municipal building began to lose full time staff, the added responsibility was added to those remaining but especially in the Clerk's Office. She then explained her vision for the department for the future. She added that OPRA requests are very time consuming. It has been difficult to respond to requests as promptly as we like.

She asked for the authority to seek additional staff for the Clerk's Office, full time. The goal is to find someone with municipal experience. To have someone available daily from 8 to 4, will take a great stress off the department, and this person can assist others in the building.

There was a brief recess at this time – 7:26PM.

Meeting resumed at 7:32PM.

Deputy Mayor Blackburn asked CFO Magura to explain the CAP Bank Ordinance. Following her explanation, CFO Magura left the meeting (7:30PM).

APPROVAL OF CONSENT AGENDA ITEMS Linda Galonski asked for an explanation for the resolutions regarding recycling. Ms. Thompson gave a brief explanation on these resolutions. Mr. Walsh moved the following consent items be approved, seconded by Ms. Mc Govern and carried unanimously.

***OTHER BUSINESS:**

APPROVAL OF VOUCHERS FOR PAYMENT
(See Insert Attached to These Minutes)

CHIEF FINANCIAL OFFICER'S REPORT FOR THE MONTH
ENDING JANUARY 31, 2014

ACCEPTANCE OF THE RESOLUTION FROM THE LAND USE BOARD
REGARDING THE 2013 ANNUAL REPORT PURSUANT TO TOWNSHIP
CODE 74-29 AND N.J.S.A. 40:55D-70.1

APPROVAL OF CONSENT AGENDA ITEMS (CONTINUED)

***OTHER BUSINESS (CONTINUED)**

RECREATION COMMITTEE

- a. **APPOINTMENT OF KELLY PHILLIPS TO THE POSITION OF ALTERNATE NO. 3 – TERM TO EXPIRE DECEMBER 31, 2014**
- b. **RESIGNATION FROM JODI HALTEMAN – REGULAR MEMBER TERM TO EXPIRE – DECEMBER 31, 2015**

***RESOLUTIONS:**

#R2014-43 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY ENDORSING THE SUBMISSION OF THE 2013 RECYCLING TONNAGE GRANT APPLICATION TO THE NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION

#R2014-44 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF THE INTERLOCAL AGREEMENT BETWEEN THE TOWNSHIP OF ANDOVER AND SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY FOR CERTIFIED RECYCLING PROFESSIONAL (CRP) TO PREPARE ANNUAL RECYCLING TONNAGE REPORT

(See Inserts Attached to These Minutes)

***APPROVAL OF MINUTES:**

JANUARY 06, 2014 REORGANIZATION MEETING

PRESENTATION

**TAX REVALUATION SERVICES FOR TAX YEAR 2015 PROPOSALS REVIEW
Appraisal Systems Inc.
Realty Appraisal Company**

Deputy Mayor Blackburn stated that at the last meeting it was recommended that we have the two lowest bidders give a presentation to the Committee regarding their proposals. Tax Assessor Jack Marchione is present also to listen in. Attorney Semrau stated there are a number of firms and though these two are very close in price, they are probably relied upon the most within the State.

Appraisal Systems Inc. for \$159,845 - Ernest Del Guercio, the CEO of Appraisal Systems and he stated he has been involved in the revaluation process since the late fifties. With him was Glen Sherman, Vice-President. He introduced the company by using the brochure he distributed to the governing body. He listed municipalities in which they have represented since 1981. He said they are the largest firm in the State of NJ in terms of staff and certified real estate appraisers. Resumes for everyone on the staff are provided in the brochure. He added that they are the most active in Sussex County. He encouraged everyone to call those municipalities listed in the brochure and ask questions as to their experience through the revaluation process. He stated they subscribe to the rules and regulations promulgated by the State of NJ but in addition, they follow those by the appraisal industry in order to arrive at the effective true market values of all properties.

PRESENTATION (CONTINUED)**TAX REVALUATION SERVICES FOR TAX YEAR 2015 PROPOSALS REVIEW(CONTINUED)**

Mr. Del Guercio continued to outline the company and the methods they use in informing the property owners of the revaluation process, the final values are posted so everyone can see what their neighbors have been assessed for. The sales information used to arrive at value can be found on their website. If they were to come in to their hearing, they would be subjective to exhibit all usable sales, true market value. In the final analysis, what they are after is an equitable, fair tax list. Without taxpayer acceptance of that program then the revaluation effort is problematic. Mr. Del Guercio spoke about their website in which the site contains photographs of the inspectors so the property owners know who to accept.

Attorney Semrau stated the Committee had several questions. He asked about the number of inspectors for a town the size of Andover Township. The inspectors they will use are familiar with Andover Township and its terrain. They normally have anywhere between two and four but if there is less time available to complete the project, they will put more inspectors in the Township. He then asked about their current workload and will they have sufficient staff to complete the project on time. He said their firm allows them to provide the service expected of a small firm and yet the advantages of a large firm due to staff and technology. Attorney Semrau then asked who would defend the appeals and the manager would be.

At this time, Mr. Del Guercio and Mr. Sherman left the meeting.

Realty Appraisal Company for \$160,000 - Neil Rubinstein was present to introduce his firm and answer questions from the Township Committee. He said his grandfather started his company. Their office is in Hudson County as well as Monmouth and Middlesex Counties. Last year they performed seven revaluations. They have worked with Tax Assessor Jack Marchione in other municipalities through this process. They also did the revaluation in Andover Township 12 years ago. He said he is very familiar with Andover Township because of this. He then explained how his firm is different from all other tax revaluation firms in the State. They never try to take more work than they can handle. They carefully choose which projects to bid on. They use no part time employees, all full time with all benefits. He asked the Committee to visit their website for additional information. Mr. Rubinstein also asked that references could be reached by contacting several assessors throughout the State. He then explained the process that his firm uses to evaluate properties.

Attorney Semrau asked the question regarding the number of inspectors they would use in the process. Mr. Rubinstein stated that with about 2000 homes here they would use perhaps three or four, depending on the timeframe to get the project completed. He then asked about how the data and information would be shared with the public. He said that every bit of information obtained could be found on their website. This is all public information. He added that they like the hands-on approach. He said that Mark would be the manager and handle all appeals. Mr. Rubinstein stated this project could fit into the schedule as long as the Township starts the project immediately and does not wait six months.

At this time, Mr. Rubinstein left the meeting room.

REGULAR AGENDA

PUBLIC PORTION Richard Skewes asked about the position of the zoning officer and why he was given a raise in salary. Ms. Thompson explained that no raise was given. The zoning officer's hourly salary remains unchanged. He is working an additional three hours per week due to the demands of the office.

Diane Gillespie remarked on the discussion regarding the proposed shooting range ordinance and since the last meeting, she said she sent every Committee member her thoughts on this Ordinance. She was wondering if any of her ideas were taken into consideration and why the Committee wouldn't be looking at the No Discharge Ordinance rather than trying to regulate something, which violates the Noise Ordinance.

PUBLIC PORTION (CONTINUED) She also stated she didn't know why the Environmental Commission isn't looking at this due to the potential lead in the soil. She added that she did not understand why the Committee would go in this direction. Mr. Walsh said he has had numerous discussions with the police department and Attorney Semrau. Mr. Walsh stated he would speak further with Lt. Danielson and with Mr. Semrau regarding taking that responsibility away from the police department and place the application process with the proper escrow fee in the zoning officer's hands. He stated that there are some things written in this ordinance that he believes should be removed but he will know more when he meets with Lt. Danielson.

There was then a brief discussion regarding the property-owners' rights to shoot on their property. There was also discussion regarding the hunting regulations and how hunting is an exception in this draft ordinance. Deputy Mayor Blackburn thanked Ms. Gillespie for the time she spent in gathering the information she provided in her email to the Committee. It was very informative. Deputy Mayor Blackburn stressed that as far as developing this ordinance, it is in its infancy.

Carla Kostelnik stated she has a 60-acre farm and shooting firearms on the farm is a daily occurrence when you have dogs attacking after sheep. We need to stress the need to operate these weapons appropriately.

Linda Galonski asked about the St. Paul's Abbey matter on the Executive Session agenda. Attorney Semrau stated he updated the Committee that we filed the grant application with the US Department of Agriculture and he discussed the legal implications if COAH issue is resolved. The request is for \$4 million. It appears that they have a representative in Hackettstown NJ office who is handling our application. With regard to Old Creamery Road property, he stated we are in foreclosure litigation with the property and at the same time, there are environmental considerations. The Committee is weighing the environmental concerns versus the foreclosure. At a subsequent meeting there may be some proposals considered to get additional environmental information regarding the property.

Ms. Galonski suggested in an effort to save time, is there a way the DPW could list sections of the town on the website when they are doing street sweeping of the roadways. Mr. Walsh said he would talk to Darren about that.

Seeing no other hands, Deputy Mayor Blackburn closed the public portion.

ORDINANCES: INTRODUCTION

NO. 2014-02 TO ESTABLISH A CAP BANK

“CALENDAR YEAR 2014 - ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)”

BE IT RESOLVED by the Mayor and Committee of the Township of Andover, that Ordinance #2014-02, entitled as above, be passed on first reading, to be published in the New Jersey Herald and the public hearing to be held on March 10, 2014 at 7:30 P.M. local prevailing time, or as soon thereafter as the matter can be reached in the Municipal Building, 134 Newton-Sparta Road, Roll call vote:

Ms. Blackburn – yes
Ms. Mc Govern – yes
Mayor Boyce – absent

Mr. Lensak – yes
Mr. Walsh – yes

NEW BUSINESS**DISCUSSION REGARDING THE ANDOVER REGIONAL BOARD OF EDUCATION**

Mayor Walsh asked that this matter be placed on the agenda. The Committee remarked on the recent meeting of the Board in which the Newton Board of Education representatives were present. This discussion was about the cost of the turf athletic field at Newton High School. Mr. Walsh stated that he left with the impression that certain members of the Board of Education had full knowledge of the field and subsequent costs for the past three years. He said they sat there first saying that Newton sprung this news on the Board and at the end of the conversation, three members eventually remembered the discussion. Two commented that they thought it would be a onetime hit and the other said the cost would be divided over a couple of years. He feels that the communication failure stemmed from the administration. Mr. Walsh stated that the Board of Education doesn't record their meetings so getting a copy of the minutes is only an interruption of what was discussed, and not verbatim accounting of the exact discussion. He also stressed that all residents attend the next meeting.

There was then discussion regarding the recent compromise of the roof during the last snowstorm. Mr. Walsh stated he felt that the incident was mismanaged and the school should have been dismissed earlier since they were aware two days prior that the roof was buckling. He questioned the leadership at the school. Mr. Lensak echoed Mr. Walsh's comments. He then referenced the need to find \$400,000 in the budget. If this trend continues, we will not be able to sell a house in this municipality. The issue with the field was not a surprise and knowing that, they did not plan for this expense. He added that now they will have to consider cutting teacher and services, which will affect the entire township.

Deputy Mayor Blackburn stated that we all agree that there are some issues that the School Board has to deal with in the near future. She also encouraged everyone to attend the next School Board meeting.

OLD BUSINESS**CONTINUED DISCUSSION REGARDING POSSIBLE AMENDMENT OF THE CURRENT SIGN ORDINANCE**

Deputy Mayor Blackburn stated the subcommittee did meet and we are awaiting the recommended changes to the sign ordinance. Once the draft is received, the Committee will review it again and take it to the Land Use Board.

CONTINUED DISCUSSION REGARDING AN ORDINANCE REGULATING THE OPERATION OF A SHOOTING RANGE ON PRIVATE PROPERTY

Mr. Walsh stated he would meet with Lt. Danielson to review the draft and bring that back to the Committee. Attorney Semrau stated the Noise Ordinance will not be reviewed along with this matter only because the Noise Ordinance, in order to trigger a violation, you have to have someone certified to measure the volume of noise. He added that he received some comments back from the Chief and Mr. Lensak. It is certainly a work in progress. At this time, we have no regulation.

**PASSAIC COUNTY ENERGY COOPERATIVE DISCUSSION
REPORT FROM ATTORNEY SEMRAU**

Attorney Semrau looked at the information provided and in other municipality he represents, they entered into this arrangement late last year. He stated that so far, things are progressing well there and they are at the point where there is communication with the residents. Deputy Mayor Blackburn stated she is concerned that they indicated that the entire township and everyone eligible and those residents who did not want to participate would have to opt-out. Deputy Mayor Blackburn remarked that Wendy Molnar had stated during her presentation, that if they do not do it that way, then no one would sign up. She was also concerned over the fact that they wanted to use our stationary and envelopes and there answer to that was if they used theirs, no one would open theirs. The Committee collectively felt they did not offer a service that any resident could not get on their own. Mr. Lensak suggested tabling the matter for one year and revisit it to see how the other communities are dealing with it and have them work out the wrinkles.

COMMITTEE REPORTS:

MR. WALSH. He reported on the Recreation Committee stating that they are very active and there is another meeting next week. Regarding the DPW, they received 130 tons of salt last week, which is not a lot considering it takes 70 tons to do the entire town once. They were mixing salt and sand to stretch the salt and conserve what they had to make it last in the event of another storm.

MS. MCGOVERN. She referenced the postcard book suggested by Wayne McCabe and told him we didn't want to pay for them up front. She suggested he take orders as a vendor. Regarding the anniversary, she commented that we had a resignation from the person slotted to chair the event. Mr. Walsh stated that in order to do a celebration we have to comment some funding to the event. The Committee agreed that a fall date would be better than the spring.

Reporting on the Seniors, last week they installed the new officers. She said the report on the Board of Education was given earlier this evening.

MR. LENSAK. He reported on the police department stating that Dispatcher Kasko received a certificate of recognition from Lakeland Emergency Squad for CPR safe on November 17th. There was also a letter from a resident to the Chief complimenting Records Clerk McSherry on her professionalism. He then provided the Lakeland Emergency Squad statistics for January.

DEPUTY MAYOR BLACKBURN. She reported on the Land Use Board stating they have spent the last several meetings working on a draft solar and wind energy ordinance. She stated that the ordinance only deals with residential energy systems and so they had asked her to question the Committee to see if the ordinance regarding solar panels fields on commercial properties. Mr. Lensak was most concerned about the commercial properties because some of the fields can be an eyesore. He spoke about the new design that is more of a globe panel than flat. The problem with some of the ordinances is the unintended consequences. He mentioned the Steep Slopes Ordinance as an example.

She then reported on Sustainable Andover and last Sunday's Winter Market. She said the event began with the fire alarm being activated by debris in the oven from a previous rental. She thanked the fire department for their quick response. She suggested a commercial cleaning of the kitchen be done. The event was a success. She once again thanked the fire department for use of their parking lot for additional cars.

REPORT FROM THE CLERK/ADMINISTRATOR She stated that Clerk/Administrator Jim Doherty of Wantage had asked all Sussex County municipalities for support by writing a letter to Governor Christie to urge that St. Clare's Hospital remain open with full medical services and reverse the trend that is creating a hardship to so many NJ citizens. It is a local hospital in Northern Sussex County and a great need for the area. All agreed that a letter be sent.

REPORT FROM THE MUNICIPAL ATTORNEY He asked to add under Contract Negotiations – Tax Revaluation Services Project to Executive Session “B”.

EXECUTIVE SESSION “B” On a motion by Mr. Walsh, seconded by Ms. McGovern, the resolution to go into executive session to discuss

Contract Negotiations:**POLICE DEPARTMENT CONTRACT - FOP LODGE #177
TAX REVALUATION SERVICES PROPOSALS**

, was carried unanimously. No action will be taken.

(See Insert Attached to These Minutes)

The Committee went into executive session at 9:26 P.M. A 10-minute recess was called at this time. Mr. Lensak moved to adjourn executive session at 10:27 P.M., seconded by Ms. McGovern and carried unanimously.

NEXT SCHEDULED MEETINGS: **March 10 & 24, 2014**
6:00PM Executive Session
6:30PM Regular Meeting

April 14 & 28, 2014
6:30 Executive Session
7:30 Regular Meeting

ADJOURNMENT No further business appearing before the Committee at this time, Mr. Walsh moved the meeting be adjourned at 10:27 P.M., seconded by Ms. McGovern and carried unanimously.

Respectfully submitted,


Dolores Blackburn, Deputy Mayor


Vita Thompson, R.M.C.
Clerk/Administrator

TOWNSHIP OF ANDOVER

MOTION FOR EXECUTIVE SESSION "A"

BE IT RESOLVED by the Township Committee of the Township of Andover on the 24TH day of February 2014, that:

1. Before the commencement of this Regular Meeting, the Township Council shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-26, sub-section(s):

- (x) a. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
- () a. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
- () a. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
- (x) a. (4) A collective bargaining agreement including negotiations.
- (x) a. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
- () a. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
- (x) a. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.

Contract Negotiations:

Attorney-Client Privilege:

- 1. **Old Creamery Road Property
Block 60/Lot 4.06**

Potential Litigation:

Pending Litigation:

- () a. (8) Personnel matters.

- 1. **Police Department Staffing**

- () b. (9) Deliberations after a public hearing that may result in penalties.
 - 1. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Adopted: February 24, 2014

Moved:	Lensak	Seconded:	McGovern
Voted Aye:	Lensak, McGovern, Walsh, Blackburn		
Voted Nay:	None		
Abstained:	None		
Absent:	Boyce		

TOWNSHIP OF ANDOVER

MOTION FOR EXECUTIVE SESSION "B"

BE IT RESOLVED by the Township Committee of the Township of Andover on the 24TH day of February 2014, that:

2. Before the conclusion of this Regular Meeting, the Township Council shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-26, sub-section(s):

- (x) a. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
- () a. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
- () a. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
- (x) a. (4) A collective bargaining agreement including negotiations.
- (x) a. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
- () a. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
- (x) a. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.

Contract Negotiations:

1. **POLICE DEPARTMENT CONTRACT - FOP LODGE #177**
2. **TAX REVALUATION SERVICES PROJECT**

Attorney-Client Privilege:

Potential Litigation:

Pending Litigation:

- () a. (8) Personnel matters.
- () b. (9) Deliberations after a public hearing that may result in penalties.
 2. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Adopted: February 24, 2014

Moved:	Lensak	Seconded:	McGovern
Voted Aye:	Lensak, McGovern, Walsh, Blackburn		
Voted Nay:	None		
Abstained:	None		
Absent:	Boyce		

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2014-43

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY ENDORSING THE SUBMISSION OF THE 2013 RECYCLING TONNAGE GRANT APPLICATION TO THE NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION

WHEREAS, The Mandatory Source Separation and Recycling Act, P. L. 1987, c.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, A resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and indicate the assent of the Andover Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Andover Township Committee of the Township of Andover that the Township of Andover hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designated Robyn Hattersley, Recycling Coordinator to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

CERTIFICATION

I, Vita Thompson, Clerk/Administrator of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on February 28, 2014.



Vita Thompson, R.M.C.
Clerk/Administrator

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2014-44

**RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND
STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF THE
INTERLOCAL AGREEMENT BETWEEN THE TOWNSHIP OF ANDOVER
AND SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY
FOR CERTIFIED RECYCLING PROFESSIONAL (CRP)
TO PREPARE ANNUAL RECYCLING TONNAGE REPORT**

WHEREAS, Beginning 2012, each New Jersey municipality is required by the Recycling Enhancement Act (REA) to have mandatory Annual Recycling Tonnage Reports approved and "executed" by a Certified Recycling Professional (hereinafter "CRP"). Recycling Tonnage Reports will be submitted by the SCMUA via email to the New Jersey Department of Environmental Protection (NJDEP) utilizing a spreadsheet compatible with the Microsoft Excel structure provided by the Department.

WHEREAS, the Township of Andover, by ordinance, has duly enacted a recycling plan for all recyclable materials as designated by the Sussex County District Solid Waste Management Plan and amendments thereto and:

WHEREAS, the Township of Andover is desirous of retaining CRP services of the SCMUA for certification of said Annual Recycling Tonnage Report; and:

WHEREAS, the award of this contract between the SCMUA and the Township of Andover pursuant to N.J.S.A. Section 13:1E-99.14 and pursuant to N.J.S.A. Section 40A:11-5(2). is an exception to the bidding requirements as set forth in the "Local Public Contracts Law";

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Andover, County of Sussex and State of New Jersey to authorize the Mayor and Clerk to execute the agreement, a copy attached hereto between the Township of Andover and the Sussex County Municipal Utilities Authority for the

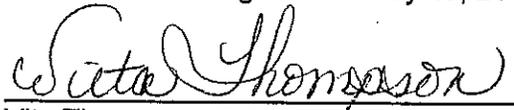
services of retaining a Certified Recycling Professional for certification of the Annual Recycling Tonnage Report; and,

BE IT FURTHER RESOLVED, The Township of Andover shall pay a fee of \$250.00 to the SCMUA for these CRP's services.

BE IT FURTHER RESOLVED, that copies of this Resolution be forwarded to the Finance Department, the Recycling Coordinator, the Sussex County Municipal Utilities Authority, the NJDEP- Solid Waste & Hazardous Waste Management Program and the Township Auditor for their records.

CERTIFICATION

I, Vita Thompson, Clerk/Administrator of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on February 28, 2014.



Vita Thompson, R.M.C.
Clerk/Administrator