

**ANDOVER TOWNSHIP COMMITTEE MEETING MINUTES**

**MICHAEL LENSAK, MAYOR  
JANIS MC GOVERN, DEPUTY MAYOR  
DOLORES BLACKBURN  
JACK BURKE  
TOM WALSH**

**December 14, 2015**

**EXECUTIVE SESSION 6:30 P.M.**

**REGULAR MEETING 7:30 P.M.**

The regular meeting of the Andover Township Committee was called to order at 6:36 P.M. by Mayor Lensak, followed by a salute to the flag.

**ROLL CALL:** Present: D. Blackburn, J Burke, T. Walsh, Mayor M. Lensak,  
Excused : J. McGovern

Also, present were Attorney Semrau, Diana Francisco, Deputy Clerk

**OPEN PUBLIC MEETING STATEMENT** Statement of compliance with Chapter 231, P. L.1975 was made by Mayor Lensak.

**EXECUTIVE SESSION:**

***Blackburn moved to go into executive session to discuss the following matters,  
Personnel Matters:***

- 1. POLICE DEPARTMENT POLICY MANUAL**
- 2. ADMINISTRATION**

**Contract Negotiations:**

- 1. POLICE DISPATCH UNION CONTRACT NEGOTIATIONS**
- 2. DPW UNION CONTRACT NEGOTIATIONS**
- 3. SHARED SERVICE CONTRACTS**

**Attorney-Client Privilege:**

- 1. TAX REVALUATION**
- 2. LAND SALE**

**Pending Litigation:**

- 1. CENTER FOR PREVENTION & COUNSELING**

***Mr. Burke seconded the motion. The motion was carried with all in favor.  
Mr. Walsh moved to adjourn executive session at 7:35 PM, Mr. Burke seconded, and motion was carried with all in favor. The regular meeting resumed at 7:40PM.***

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**December 14, 2015**

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**APPROVAL OF THE GENERAL AGENDA**

Mr. Walsh moved to approve the general agenda. Ms. Blackburn seconded, the motion was carried with all in favor.

**APPROVAL OF CONSENT AGENDA**

Mayor Lensak opened to the public regarding the items on the consent agenda.

Resident Ellsworth E. Bensley Jr. requested clarification on R#2015-140 and R#2015-141. Mayor Lensak explained that the township hires per diem Road Department workers for snow removal.

Seeing no other hands Mayor Lensak closed to the public.

He then asked the committee if there was anything on the consent agenda they wanted to have removed.

There being no comment from the committee. Mayor Lensak requested a motion.

Mr. Walsh moved to approve the consent agenda and Ms. Blackburn seconded. The motion was carried with all in favor with the exception of Mr. Walsh who abstained from item number #5.

**\*CONSENT AGENDA:**

**\*OTHER BUSINESS:**

1. APPROVAL OF VOUCHERS FOR PAYMENT
2. ACCEPTANCE OF TAX COLLECTOR'S REPORT MONTH OF NOVEMBER 2015  
November Collections \$- 4,255,888.16      Year to Date- \$ 21,427,943.23
3. ACCEPTANCE OF CFO REPORT FOR THE MONTH OF NOVEMBER , 2015

**\*RESOLUTIONS:**

1. R #2015-140 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX STATE OF NEW JERSEY TO APPOINT JEREMIAH HENDERSHOT TO THE POSITION OF TEMPORARY LABORER FOR THE ANDOVER TOWNSHIP DEPARTMENT OF PUBLIC WORKS ON A PER DIEM AS NEEDED BASIS
2. R #2015-141 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX STATE OF NEW JERSEY TO APPOINT JEFFREY SCHICK TO THE POSITION OF TEMPORARY LABORER FOR THE ANDOVER TOWNSHIP DEPARTMENT OF PUBLIC WORKS ON A PER DIEM AS NEEDED BASIS
3. R #2015-142 BUDGET APPROPRIATIONS TRANSFER
4. R #2015-143 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX STATE OF NEW JERSEY TO APPOINT CHRISTOPHER G. OLIVO TO THE POSITION OF SPECIAL COURT OFFICER FOR THE ANDOVER TOWNSHIP JOINT MUNICIPAL COURT
5. R #2015-144 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX STATE OF NEW JERSEY TO APPOINT RONALD G. SMITH TO THE POSITION OF SPECIAL COURT OFFICER FOR THE ANDOVER TOWNSHIP JOINT MUNICIPAL COURT

6. R #2015-145 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX STATE OF NEW JERSEY TO APPOINT JOHN C. KERNUSZ TO THE POSITION OF SPECIAL COURT OFFICER FOR THE ANDOVER TOWNSHIP JOINT MUNICIPAL COURT
  
7. R #2015-146 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX STATE OF NEW JERSEY TO APPOINT ACHILLE G. TAGLIALATELA TO THE POSITION OF SPECIAL COURT OFFICER FOR THE ANDOVER TOWNSHIP JOINT MUNICIPAL COURT
  
8. R#2015-147 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX STATE OF NEW JERSEY TO APPOINT CHRISTOPHER S. OLIVO TO THE POSITION OF SPECIAL COURT OFFICER FOR THE ANDOVER TOWNSHIP JOINT MUNICIPAL COURT

PROCLAMATION SUPPORTING THE DRIVE SOBER OR GET PULLED OVER 2015 YEAR END HOLIDAY CRACKDOWN

\*APPROVAL OF MINUTES:

1. **SEPTEMBER 28, 2015 REGULAR SESSION MINUTES**
2. **SEPTEMBER 28, 2015 EXECUTIVE SESSION MINUTES**
3. **OCTOBER 26, 2015 REGULAR SESSION MINUTES**
4. **OCTOBER 26, 2015 EXECUTIVE SESSION MINUTES**

PUBLIC PORTION

Mayor Lensak opened the public portion.

Mr. Ellsworth E. Bensley Jr. asked the committee if a trial is moved from another town to this town be the town reimbursed. The township attorney responded that the services are reciprocal.

Jackie Espinoza from Jersey Central Power and Light. Informed the committee that there is a new directive regarding tree trimming in the Forest Lakes section of the township and it will start in January 2016.

Residents at 30 Irving Place requested a waiver from the township committee regarding the replacement of their 1000-gallon septic tank. They further explained that based on the current location they were not able to comply with 1500-gallon requirement as in the township ordinance. They only have room for a 1000-gallon tank. Mr. Burke moved to waive the current restriction subject to the County Health Department's approval for the property known as 30 Irving Place. Mr. Walsh seconded the motion and was carried by unanimous roll call vote.

Carla Kostelnick spoke about the National Geographic Tourism Program and how the township can promote local businesses via the program. She also she also spoke about the process by which decisions are made with regard to Open Space funds and spending.

Mr. Burke suggested a Mega Meeting in March to hear from various committees and interest .He suggested the Hillside Park Barn location to talk about what activities the groups would like to see in their community. Mr. Burke also suggested the first meeting in March for the Mega meeting. Mayor Lensak suggested the committee to wait until reorganization to set a date.

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Seeing no other hands Mayor Lensak closed the public portion of the meeting.

ORDINANCES:

PUBLIC HEARING

ORDINANCE 2015-15

AN ORDINANCE TO PURCHASE ADDITIONAL EQUIPMENT FOR INSTALLATION OF FIRETRUCK, FOR THE TOWNSHIP OF ANDOVER AND TO PROVIDE FOR THE FUNDING THEREOF

Mayor Lensak opened to the public regarding the above Ordinance. No one from the public came forward. Mayor Lensak closed to the public.

Mayor Lensak opened discussed to the committee. Mr. Burke commented that the funding is already in place. No one else from the committee commented. Mayor Lensak closed the discussion to the committee.

Mr. Walsh moved to adopt the above ordinance, Mr. Burke seconded and the motion was carried by a unanimous roll call vote.

RESOLUTIONS:

RESOLUTION: R#2015-134 AUTHORIZING AND APPOINTING ASSESSMENT COMMISSIONERS PURSUANT TO N.J.S.A. 40:56-22 FOR THE MAKING, ENFORCEMENT AND COLLECTION OF SPECIAL ASSESSMENT RELATING TO THE FOREST LAKES DAM REHABILITATION

Mr. Walsh moved to adopt the above resolution. Ms. Blackburn seconded and the motion carried by a unanimous roll call vote.

NEW BUSINESS:

**Authorization to Pay Outstanding Bills during the period of December 10, 2015 through December 28, 2015.**

Mr. Burke moved to authorize the Acting Administrator to approve the routine bills for payment between the above dates. Mr. Walsh seconded the motion. The motion was carried with all favor.

UNFINISHED BUSINESS

Dog Park Location:

Ms. Christine Kretzmer spoke with the committee regarding a list of properties that the township currently owns. She had explored several of those properties. The township attorney explained that at least two of the properties Ms. Kretzmer had looked at the township was going to offer in a land sale, to get them back onto the tax roll. She will continue to investigate a possible location

OTHER BUSINESS

January is Radon Action Month as reported.

COMMITTEE REPORTS

**Mr. Walsh:** Reported on the recreation events happening in town and the upcoming Devils/Rangers hockey game tickets. He also mentioned that Sabrina Burke, the recreation chairperson, has done a super job bringing the Recreation Department back to life. He also mentioned that at the last township committee meeting he said that the head of Rec. Soccer was stepping down and that was indeed incorrect. He thanked the FOP for the phenomenal job they did with the Toys for Tots event.

**Ms. Blackburn:** Reported that the Sustainable Andover met. They had talked with the cluster ECO home developer regarding a potential project. The group had discussed the Meadow scraping project and will be working with the help of the DPW. They were also discussing plans for 2016 Andover Township Day and will contact the Newton High school Ag. Department. There is the Winter Market coming up on February 21, this year's Market they have expanded to the Hillside House. The Land Use Board did meet however; they did not have any hearings at that meeting.

**Mr. Burke:** Reported that the New Fire Truck is coming along. He had the pleasure of attending the Fire Department Family party. He said the Fire Department does so much with very little. Operation Santa is also happening.

**Mr. Lensak:** Reported he had a great time at the Toys for Tots event. He also said that he is looking forward to attending the Winter Market. He recently performed a marriage at his house for the daughter of a member of the Township's Road Department.

**REPORT FROM THE CLERK/ADMINISTRATOR:** The Deputy Clerk reported on the number of OPRA requests, and various licenses issued during the year 2015. The report included Food Handlers Permits, Vital Records and the number of Hillside Park Hall rentals to date.

**REPORT FROM THE MUNICIPAL ATTORNEY:** Reported that the revaluation fieldwork has been completed. The firm and the Assessor have reviewed the information and the individual letters will go out in the next couple of weeks. Residents will be able to meet with the revaluation company to go over their values, address questions and make any changes.

Mr. Semrau reported that the Clerk/ Administrator, Vita Thompson, has put in for retirement effective January 31, 2016.

Mr. Walsh motioned to accept the retirement of Municipal Clerk/Administrator Vita Thompsons effective January 31, 2016. Ms. Blackburn seconded the motion. The motion was carried by unanimous roll call vote.

Ms. Blackburn along with the rest of the committee took the time to present Mayor Lensak with small token of appreciation thanking him for his dedicated service from January 2009 to 2015. This was followed by a hearty applause.

**NEXT SCHEDULED MEETINGS:**

**REORGANIZATION January 4, 2016 @7:30pm**

Mayor Lensak thanked the committee, whole-heartedly. He said he would be happy and honored to continue to serve the township in any capacity.

**ADJOURNMENT:**

With no further business pending, Ms. Blackburn moved to close the meeting at 8:21 PM. Mr. Walsh seconded. The motion was carried with all in favor.

**SUBMITTED By,**

  
\_\_\_\_\_  
Diana Francisco, RMC  
Deputy Clerk

\_\_\_\_\_  
Michael Lensak, Mayor

**List of Bills - (0110101000002) CASH CHECKING FIRST HOPE  
Current Fund**

Meeting Date: 12/14/2015 For bills from 11/24/2015 to 12/11/2015

Check#	Vendor	Description	Account	PO Payment	Check Total
19359	1003 - ACCURATE PEST CONTROL, INC. 01-201-26-310-026 BUILD & GRNDS MAINT & REPAIR	PO 3758 2015 BLANKET ACCURATE PEST CONTROL	60.00	60.00	60.00
19360	984 - ACORN OFFICE PRODUCTS, LLC 01-201-43-490-036 MUNICIPAL CRT OFFICE SUPPLIES	PO 4927 VARIOUS OFFICE SUPPLIES - JOINT MUN	333.63	333.63	
	01-201-20-100-036 ADMIN OFFICE SUPPLIES	PO 4928 VARIOUS OFFICE SUPPLIES - REF 10772	101.90	441.85	
	01-201-20-120-036 CLERK OFFICE SUPPLIES		75.61		
	01-201-26-310-030 BUILD & GRNDS MATERIAL & SUPP		60.17		
	01-201-26-290-299 PUBLIC WORKS MISCELLANEOUS		171.06		
	01-201-20-130-036 FINANCE OFFICE SUPPLIES		33.11		775.48
19361	1347 - ADVANCE AUTO PARTS 01-201-26-290-230 PUBLIC WORKS VEH REPAIR/MAIN	PO 3647 2015 BLANKET FOR PARTS - PUBLIC WOR	141.99	141.99	
	01-201-25-240-230 POLICE - PATROL CAR REPAIRS/MAINT.	PO 4857 10/30/15 - VENT SHADE FOR POLICE A1	65.99	65.99	
19362	1486 - AG CHOICE. LLC 01-213-40-000-005 Recycling Grant - Approp.	PO 4880 2015 - LEAF COLLECTION BLANKET	1,266.00	1,266.00	1,266.00
19363	729 - ALLIED OIL COMPANY OIL LLC 01-201-31-460-074 UTILITY-GASOLINE & DIESEL	PO 4954 11/16/15 - FUEL DELIVERY - 600 GALL	893.82	893.82	
	01-201-31-460-074 UTILITY-GASOLINE & DIESEL	PO 4977 11/23/15 - FUEL DELIVERY - 350 GALL	537.36	537.36	
19364	2065 - ANDREW MOORE 01-201-25-240-042 POLICE ED & TRAINING	PO 4930 10/21/15 - 10/22/15 - HOTEL AND MEA	146.24	146.24	
19365	1958 - APPRAISAL SYSTEMS, INC. 01-301-60-000-016 RESERVE FOR REVAL - 2015	PO 4896 4TH INSTALLMENT FOR REVAL SERVICE	42,300.00	42,300.00	42,300.00
19366	219 - BENNETT SAND & GRAVEL, LLC 01-201-26-290-233 PUB WORK AGGREGATE-drain stone	PO 4876 DRAINAGE STONE	172.60	172.60	172.60

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19367	1617 - BLUE DIAMOND DISPOSAL, INC. 01-201-26-305-251	PO 4955 DEC 2015 TOWNSHIP REFUSE REMOVAL GARBAGE REMOVA SOLID WASTE	36,500.00	36,500.00	
	01-201-26-305-251	PO 5005 NOV 2015 TIPPING FEE RATE ADJUSTMEN GARBAGE REMOVA SOLID WASTE	866.25	866.25	37,366.25
19368	2142 - C.O.P.S. 01-201-25-240-042	PO 4925 12/11/15 - PATROL NARCOTICS INVESTI POLICE ED & TRAINING	396.00	396.00	396.00
19369	1054 - CENTRE CLEANERS, INC. 01-201-25-240-047	PO 3679 POLICE UNIFORM CLEANING - A/C # 383 POLICE UNIF CLEANING	237.25	237.25	237.25
19370	1498 - CENTURY LINK (1) COMMUNICATIONS 01-201-31-460-076	PO 4978 NOV 2015 TOWN HALL TOLL CHARGES UTILITY - TELEPHONE	78.20	78.20	78.20
19371	1485 - CENTURY LINK (40) 01-201-31-460-076	PO 5006 NOV 2015 - TOWN HALL - LOCAL PHONE UTILITY - TELEPHONE	982.54	982.54	982.54
19372	1513 - CENTURY LINK (50) 01-201-31-460-076	PO 5003 NOV 2015 - ATPD - LOCAL PHONE CHARG UTILITY - TELEPHONE	873.50	873.50	873.50
19373	1916 - ANDOVER MARKET, LLC 01-201-20-145-299	PO 4450 SENIOR CITIZEN LUNCH FOR PREPARING TAX COLLECTOR MISCELLANEOUS	52.63	52.63	52.63
19374	189 - DEMPSEY, INC. 01-201-26-290-047	PO 5002 NOV 2015 PUBLIC WORKS UNIFORM CLEAN PUBLIC WORKS UNIF CLEANING	996.15	996.15	996.15
19375	1966 - DIRECT ENERGY BUSINESS, LLC 01-201-31-460-069	PO 4923 OCT 2015 PROPANE HEATING GAS UTILITY - HEATING PROPANE	122.40	122.40	122.40
19376	202 - DOVER BRAKE & CLUTCH CO., INC. 01-201-26-310-026	PO 4935 PARTS FOR POLICE DEPT GENERATOR BUILD & GRNDS MAINT & REPAIR	43.62	43.62	43.62
19377	708 - ERIK MARRA	PO 4936 2015 - EMPLOYEE DEPENDENT VISION RE	200.00	200.00	200.00

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01-201-23-220-175	VISION		200.00		200.00
19378	708 - ERIK MARRA	PO 4942 2015 SAFTEY BOOT REIMBURSEMENT		250.00	
01-201-26-290-043	PUBLIC WORKS UNIFORM ALLOWAN		250.00		250.00
19379	151 - ESTELLE CAMPBELL	PO 4956 4TH QUARTER 2015 RETIREE SURVIVING		314.70	
01-201-23-220-172	HEALTH RETIREE		314.70		314.70
19380	1130 - FAMILY FORD, INC.	PO 3742 2015 PURCHASES - POLICE VEHICLE MAI		177.82	
01-201-25-240-230	POLICE - PATROL CAR REPAIRS/MAINT.		177.82		177.82
19381	1388 - FASTENAL COMPANY CORP.	PO 3643 2015 SUPPLY BLANKET - PUBLIC WORKS		154.50	
01-201-26-290-230	PUBLIC WORKS VEH REPAIR/MAIN		154.50		154.50
19382	220 - FEDERAL EXPRESS CORP.	PO 4934 10/15/15 - TAX MAP MAILING		12.99	
01-201-20-150-299	TAX ASSESSMENT MISC.& TAX MAPS		12.99		12.99
19383	1248 - FINCH FUEL OIL CO., INC.	PO 4987 11/20/15 - FUEL DELIVERY - 250 GALL		355.23	
01-201-31-460-074	UTILITY-GASOLINE & DIESEL		355.23		355.23
19384	2116 - FRANCES CATON	PO 4957 4TH QTR 2015 RETIREE SURVIVING SPOU		314.70	
01-201-23-220-172	HEALTH RETIREE		314.70		314.70
19385	1722 - FRED F. SULJIC	PO 4996 2015 ZONING OFFICER - NOV 16, 18, 2		1,080.00	
01-201-21-186-012	ZONING OFFICER S&W PART TIME		1,080.00		1,080.00
19386	230 - G & G DIESEL SERVICE, INC.	PO 3651 2015 BLANKET FOR PARTS - PUBLIC WOR		172.14	
01-201-26-290-230	PUBLIC WORKS VEH REPAIR/MAIN		172.14		172.14
19387	236 - GARY KOLAKOWSKI	PO 4879 09/08/15 - POLICE TIRE REPAIR - CAR		34.73	
01-201-25-240-230	POLICE - PATROL CAR REPAIRS/MAINT.		34.73		34.73

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19388	500 - GEORGE R. SMITH 01-201-23-220-172 HEALTH RETIREE	PO 4958 4TH QTR 2015 RETIREE & SPOUSE MEDIC	629.40	629.40	629.40
19389	2048 - GOLDEN, DAVIES & ASSOCIATES 01-201-20-165-130 ENGINEERING PLANNING BD	PO 4945 10/13/15 - LAND USE BOARD - ENGINEE	120.00	120.00	120.00
19390	256 - GRINNELL RECYCLING, INC. 01-213-40-000-005 Recycling Grant - Approp.	PO 4893 10/08/15 - CONCRETE/ASHPHALT MIXED	225.00	225.00	225.00
19391	245 - HAROLD E. FELLOW & ASSOC. INC. 01-201-20-165-134 ENGINEERING TOWNSHIP	PO 4959 OCT 2015 - ENGINEERING SERVICES - C	367.50	367.50	
01-213-40-000-007	APPROP RESERVES - STORMWATER MGMT	PO 4960 OCT 2015 - ENGINEERING SERVICES - M	88.00	88.00	
01-201-20-165-134	ENGINEERING TOWNSHIP	PO 4990 OCT 2015 ENGINEERING SERVICES - 20	734.75	734.75	
01-201-20-165-134	ENGINEERING TOWNSHIP	PO 4991 OCT 2015 - ENGINEERING SERVICES - S	231.00	231.00	
01-201-20-165-134	ENGINEERING TOWNSHIP	PO 4992 OCT 2015 ENGINEERING SERVICES - ROA	183.75	183.75	1,605.00
19392	693 - HOME DEPOT CREDIT SERVICES 01-201-26-310-026 BUILD & GRNDS MAINT & REPAIR	PO 3648 2015 BLANKET FOR BUILDING & GROUNDS	140.26	140.26	
01-201-26-290-299	PUBLIC WORKS MISCELLANEOUS	PO 3641 2015 PUBLIC WORKS BLANKET - TO BE P	24.03	24.03	164.29
19393	1817 - J. CALDWELL & ASSOCIATES, LLC 01-201-20-165-138 ENGINEERING-COAH	PO 4874 OCT 2015 - PLANNING SERVICES FOR AF	117.00	117.00	117.00
19394	312 - JANET M. LEALE 01-201-23-220-172 HEALTH RETIREE	PO 4961 DEC 2015 RETIREE HEALTH INSURANCE &	596.45	596.45	596.45
19395	288 - JCP&L 01-201-31-460-071 UTILITY - ELECTRICITY	PO 4963 OCT 2015 ELECTRIC SERVICE - MASTER	1,157.51	1,157.51	1,157.51
19396	288 - JCP&L	PO 4964 OCT 2015 ELECTRIC SERVICE - 145 LAK	880.88	880.88	

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Check#	Vendor	Description	Account	PO Payment	Check Total
19397	01-201-31-460-071	UTILITY - ELECTRICITY	880.88		880.88
	288 - JCP&L	PO 4979 OCT 2015 ELECTRIC CHARGES - STREET		500.77	
	01-201-31-435-075	STREET LIGHTING	500.77		500.77
19398	288 - JCP&L	PO 5013 NOV 2015 - ELECTRIC CHARGES - MESSA	22.50	22.50	22.50
	01-201-31-460-071	UTILITY - ELECTRICITY			
19399	1813 - JEAN PERLEE	PO 4924 2015 WEB MAINTENANCE/HOSTING FEE/DO		1,340.00	
	01-201-20-140-114	IT - WEBSITE MAINTENANCE	1,320.00		1,340.00
	01-201-20-100-299	ADMIN MISCELLANEOUS	20.00		1,340.00
19400	13 - JOHNNY ON THE SPOT, LLC	PO 3756 2015 BLANKET FOR PORT-A-POT		72.00	72.00
	01-201-28-375-299	PARK MAINT MISCELLANEOUS	72.00		
19401	294 - JOYCE COVALENCE	PO 4962 DEC 2015 RETIREE & SPOUSE MEDICARE		209.80	209.80
	01-201-23-220-172	HEALTH RETIREE	209.80		
19402	1188 - KOCH AUTO PARTS, INC.	PO 3653 2015 BLANKET FOR PARTS - PUBLIC WOR		75.36	75.36
	01-201-26-290-230	PUBLIC WORKS VEH REPAIR/MAIN	75.36		
19403	2055 - LIAISON SERVICES COMPANY	PO 4897 Spray Hand Sanitizer		890.00	890.00
	01-213-40-000-006	Clean Communities Grant - Approp	890.00		
19404	316 - LOCK & KEY WORLD	PO 4950 11/17/15 - 2 LEVER LOCKS & RELEASE		335.00	335.00
	01-201-26-310-026	BUILD & GRNDS MAINT & REPAIR	335.00		
19405	1260 - LOWE'S	PO 3642 2015 B&G SUPPLY BLANKET - TO BE PAI		130.98	130.98
	01-201-26-310-026	BUILD & GRNDS MAINT & REPAIR	130.98		
19406	134 - MAE BAUERLEIN	PO 4965 DEC 2015 RETIREE HEALTH INSURANCE &		1,353.43	1,353.43
	01-201-23-220-172	HEALTH RETIREE	1,353.43		

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19407	229 - MARYANN FRODELLA 01-201-23-220-173 PRESCRIPTION	PO 4988 10/04/15 - 11/27/15 - EMPLOYEE PRES	54.71	54.71	54.71
19408	1521 - MORRIS COUNTY ELEVATOR, INC. 01-201-26-310-026 BUILD & GRNDS MAINT & REPAIR	PO 4432 2015 ELEVATOR SERVICE BLANKET	546.00	546.00	546.00
19409	1382 - MUNICIPAL CAPITAL CORP. 01-201-26-310-049 BUILD & GRNDS CONTRACTUAL	PO 3688 2015 SAVIN COPIER LEASE PAYMENTS -	444.00	444.00	444.00
19410	379 - NEWTON WATER & SEWER UTILITY 01-201-31-460-072 UTILITY - WATER	PO 4986 4TH QTR 2015 WATER SERVICE	184.20	184.20	184.20
19411	2147 - NJ CRIMINAL INTERDICTION LLC 01-201-25-240-042 POLICE ED & TRAINING	PO 4938 12/03/15 - 12/04/15 - PRO-ACTIVE PA	150.00	150.00	150.00
19412	386 - NJ HERALD, INC. 01-201-20-120-021 CLERK ADVERTISING	PO 5012 11/13/15 - 11/30/15 - MUNICIPAL ADV	52.80	52.80	52.80
19413	405 - ORIENTAL TRADING 01-201-28-370-222 RECREATION PARTY & SUPPLIE	PO 4926 RECREATION SUPPLIES FOR HOLIDAY PAR	106.33	106.33	106.33
19414	1299 - PITNEY BOWES, INC. 01-201-26-310-049 BUILD & GRNDS CONTRACTUAL	PO 3678 JAN - DEC 2015 POSTAGE MACHINE LEAS	210.00	210.00	210.00
19415	424 - READYREFRESH BY NESTLE 01-201-26-310-049 BUILD & GRNDS CONTRACTUAL 01-201-43-490-036 MUNICIPAL CRT OFFICE SUPPLIES	PO 4941 OCT 2015 - BOTTLED WATER SERVICE/AT	164.70 29.95	194.65	194.65
19416	2090 - PenTeleData 01-201-31-460-076 UTILITY - TELEPHONE	PO 4989 NOV 2015 - ATPD INTERNET SERVICE	59.95	59.95	59.95
19417	1686 - R & L DATA CENTERS, INC.	PO 5010 NOVEMBER 2015 PAYROLL PROCESSING	517.65	517.65	517.65

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Check#	Vendor	Description	Account	PO Payment	Check Total
01-160-55-160-040	Interfund - Due from Bank - Payroll/supp		517.65		517.65
19418	1137 - R&J CONTROL, INC. 01-201-25-240-026 POLICE MAINT & REPAIR	PO 4949 PREVENTATIVE MAINTENANCE ON APPD GE	314.00		314.00
19419	2113 - ROUTE 23 PATIO & MASON CENTER 01-201-26-290-245 PUBLIC WORKS - STORMWATER	PO 4878 CATCH BASIN BLOCK AND SUPPLIES FOR	128.04		128.04
19420	1469 - SABRINA BURKE 01-201-28-370-036 RECREATION OFFICE SUPPLIES	PO 4929 Sharper Image SBT 1008 Bluetooth Wi	131.95		131.95
19421	2075 - SERVICE ELECTRIC CABLE TV INC. 01-201-25-250-026 DISPATCH MAINT & REPAIR	PO 4183 2015 BLANKET FOR CABLE SERVICE AT P	5.85		5.85
19422	1116 - SPACE WILD ANIMAL FARM, INC. 01-201-26-290-299 PUBLIC WORKS MISCELLANEOUS	PO 3654 2015 BLANKET FOR ANIMAL PICK UP - T	31.00		31.00
19423	1062 - SPRINT 01-201-31-460-076 UTILITY - TELEPHONE	PO 4966 OCT 2015 - APPD LONG DISTANCE SERVI	166.63		166.63
19424	1291 - THE STANDARD INSURANCE CO. 01-201-23-220-176 L-T DISABILITY	PO 4967 DEC 2015 - LONG TERM DISABILITY INS	1,308.94		1,308.94
19425	516 - STAPLES 01-201-25-240-036 POLICE OFFICE SUPPLIES	PO 4836 Office Supplies	812.09		812.09
19426	528 - STEPHEN MURRELL 01-201-23-220-172 HEALTH RETIREE	PO 4871 08/25/15 - OFFICE SUPPLIES - POLICE	147.41		147.41
19427	530 - STORR TRACTOR CO., INC. 01-201-26-290-230 PUBLIC WORKS VEH REPAIR/MAIN	PO 4968 DEC 2015 RETREE HEALTH INSURANCE R	1,511.22		1,511.22
			667.67		667.67

**List of Bills - (0110101000002) CASH CHECKING FIRST HOPE  
Current Fund**

Meeting Date: 12/14/2015 For bills from 11/24/2015 to 12/11/2015

Check#	Vendor	Description	Account	PO Payment	Check Total
19428	2024 - TONI CRISAFFI 01-201-23-220-173 PRESCRIPTION	PO 5008 11/09/15 & 11/25/15 - EMPLOYEE PRES	84.74	84.74	84.74
19429	1996 - TONI LU MARTIN 01-213-40-000-006 Clean Communities Grant - Approp 01-213-40-000-006 Clean Communities Grant - Approp	PO 4922 clean communitities supplies PO 4951 Mileage to Clean Communitities Certi	54.95 275.54	54.95 275.54	330.49
19430	520 - TREASURER, STATE OF NJ 01-201-26-310-049 BUILD & GRNDS CONTRACTUAL	PO 5007 ANNUAL ELEVATOR INSPECTION FEE	409.00	409.00	409.00
19431	450 - VERIZON BUSINESS 01-201-31-460-076 UTILITY - TELEPHONE	PO 4980 NOV 2015 TOWN HALL MONTHLY LONG DIS	36.99	36.99	36.99
19432	586 - VERIZON WIRELESS 01-201-31-460-076 UTILITY - TELEPHONE 01-201-25-240-265 POLICE COMM.EQUIP/RADIO REPAIR 01-201-25-252-299 EMERGENCY MGMT MISCELLANEOUS	PO 4981 NOV 2015 - MONTHLY MOBILE PHONE SER	104.70 296.75 52.35	453.80	453.80
19433	173 - WALTER CURRENT, SR. 01-201-23-220-172 HEALTH RETIREE	PO 4969 DEC 2015 RETIREE & SPOUSE HEALTH IN	1,192.88	1,192.88	1,192.88
19434	1520 - WANTAGE TOWNSHIP 01-201-27-340-299 ANIMAL CONTROL MISCELLANEOUS	PO 5031 2015 ANIMAL CONTROL SERVICES - 4TH	2,112.50	2,112.50	2,112.50
19435	1511 - WEINER LESNIAK LLP 01-201-20-155-130 LEGAL PLANNING BD	PO 4944 OCT 2015 - LEGAL SERVICES - LAND US	310.00	310.00	310.00
TOTAL					113,675.69

# List of Bills - (0110101000002) CASH CHECKING FIRST HOPE Current Fund

Meeting Date: 12/14/2015 For bills from 11/24/2015 to 12/11/2015

Check#	Vendor	Description	Account	PO Payment	Check Total
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Total to be paid from Fund 01 Current Fund

113,675.69
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113,675.69

List of Bills - (1210101000000) DOG CASH  
DOG TRUST

Meeting Date: 12/14/2015 For bills from 11/24/2015 to 12/11/2015

Check#	Vendor	Description	Account	PO Payment	Check Total
415	392 - NJ STATE DEPT OF HEALTH/SR SVS 12-290-56-000-001	PO 4985 NOV 2015 DOG LICENSING FEES DUE ST NJ DOG LICENSE FEES		1.20	1.20
	TOTAL			1.20	1.20

Total to be paid from Fund 12 DOG TRUST

1.20  
=====

1.20

ANDOVER TOWNSHIP - CFO'S REPORT  
for the Month Ending November 30, 2015

	Beginning Balance	Cash Receipts	Cash Disbursements	Ending Balance
Current Fund	\$ 1,059,798.02	\$ 4,487,839.35	\$ 2,597,722.43	\$ 2,949,914.94
Current Fund - Investment	\$ 122,679.07	\$ 40.33	\$	\$ 122,719.40
Capital Fund	\$ 362,597.59	\$ 119.34	\$ 31,043.00	\$ 331,673.93
Capital Fund - Investment	\$ 180,809.05	\$ 59.45	\$	\$ 180,868.50
Dog Trust Fund	\$ 946.90	\$ 8.31	\$ 1.20	\$ 954.01
COAH Trust Fund	\$ 16,320.05	\$ 5.37	\$	\$ 16,325.42
Open Space Trust Fund	\$ 224,149.79	\$ 73.69	\$ 18,555.00	\$ 205,668.48
Escrow Trust Fund	\$ 383,872.33	\$ 5,449.39	\$ 45,507.78	\$ 343,813.94
Developers Escrow Accounts	\$ 83,271.53	\$ 3.40	\$	\$ 83,274.93
Net Payroll Account	\$ 22.62	\$ 228,541.80	\$ 228,535.95	\$ 28.47
Agency Payroll Account	\$ 12,633.81	\$ 165,299.76	\$ 152,791.13	\$ 25,142.44
Sustainable Andover	\$ 4,253.16	\$	\$	\$ 4,253.16
SUI Trust Account	\$ 5,702.44	\$ 1.88	\$	\$ 5,704.32
Totals	\$ 2,457,056.36	\$ 4,887,442.07	\$ 3,074,156.49	\$ 4,270,341.94

*Shirley Maguire*  
Submitted by \_\_\_\_\_ Date December 11, 2015

ANDOVER TOWNSHIP

TAX DEPARTMENT

INTER-OFFICE MEMORANDUM

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DATE: November 2, 2015  
TO: Mayor, Committee & Administrator  
FROM: Daryn Cashin, Tax Collector  
SUBJECT: Monthly Report for October, 2015

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October collections: \$1,378,349.53 (see attached)

Below is a comparative chart of collections in the tax office, from 2014 to 2015.

	<u>2014</u>	<u>2015</u>
January	\$ 1,598,817.75	\$ 1,418,450.96
February	3,319,347.34	3,618,961.74
March	117,596.06	188,382.54
April	881,462.54	912,268.52
May	4,176,555.58	3,906,999.46
June	112,731.58	154,227.17
July	884,073.61	1,030,059.92
August	4,409,396.35	4,361,316.22
September	187,840.74	203,039.01
October	1,025,134.36	1,378,349.53
Year to date	\$16,712,955.91	\$17,172,055.07

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Delinquent current year 284,597.67 (146 accounts)



Code Description	Count	Arrears/Other	Principal			Interest	Total
			2014	2015	2016		
001 TAX PAYMENT	476	0.00	813.59	1,007,105.13	12,302.88	1,289.93	1,021,511.53
026 TAX SUB PAYMENTS	63	0.00	0.00	69,243.38	0.00	5,786.38	75,029.76
901 TAX - TAX SALE	87	250.00	85,064.89	0.00	0.00	11,357.85	96,672.74
902 6% YEP PENALTY	1	0.00	1,305.12	0.00	0.00	3,181.88	4,487.00
Tax Payments	627	250.00	87,183.60	1,076,348.51	12,302.88	21,616.04	1,197,701.03
002 TAX SRCH/STATUS/REDP	1	10.00	0.00	0.00	0.00	0.00	10.00
009 RETURNED CK FEE	1	20.00	0.00	0.00	0.00	0.00	20.00
014 TAX SALE PREMIUM	9	177,800.00	0.00	0.00	0.00	0.00	177,800.00
021 TAX SALE AD/MAIL FEE	1	67.48	0.00	0.00	0.00	0.00	67.48
908 TAX SALE COST	25	0.00	0.00	0.00	0.00	2,751.02	2,751.02
Misc Payments	37	177,897.48	0.00	0.00	0.00	2,751.02	180,648.50
Payments Total:	664	178,147.48	87,183.60	1,076,348.51	12,302.88	24,367.06	1,378,349.53
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total:	664	178,147.48	87,183.60	1,076,348.51	12,302.88	24,367.06	1,378,349.53

Total Cash: 5,880.87

Total Check: 1,372,468.66

Total Credit: 0.00

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2015-140

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO APPOINT JEREMIAH HENDERSHOT TO THE POSITION OF TEMPORARY LABORER FOR THE ANDOVER TOWNSHIP DEPARTMENT OF PUBLIC WORKS ON A PER DIEM, AS NEEDED BASIS

**WHEREAS**, there may be a need for additional temporary road laborers for the Andover Township Department of Public Works on an as needed basis; and,

**WHEREAS**, the DPW Supervisor shall determine if additional assistance is required during a snow emergency and it is in the best interest of the Township to have someone appointed on a temporary basis to be on call; and,

**NOW, THEREFORE, BE IT RESOLVED** that based on the recommendation of the Supervisor of the Public Works Department, the Township Committee of the Township of Andover, County of Sussex and State of New Jersey, Jeremiah Hendershot be hereby appointed to the position of Intermittent Groundskeeper for the Township of Andover, said appointment subject to N.J.S.A. Title 11, NJ Civil Service Commission for a period of six months, per diem, said appointment to be immediate.

**BE IT FURTHER RESOLVED** The remuneration shall be \$18.66 per hour, in accordance with the current DPW Contract.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to Mr. Hendershot, the Supervisor of Public Works, the Finance Department, the Township Auditor and the NJ Civil Service Commission for their records.

CERTIFICATION

I, Diana Francisco, Deputy Clerk of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on December 14, 2015.

  
\_\_\_\_\_  
Diana Francisco, R.M.C.  
Deputy Clerk

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2015-141

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO APPOINT JEFFREY D. SCHICK TO THE POSITION OF TEMPORARY LABORER FOR THE ANDOVER TOWNSHIP DEPARTMENT OF PUBLIC WORKS ON A PER DIEM, AS NEEDED BASIS

**WHEREAS**, there may be a need for additional temporary road laborers for the Andover Township Department of Public Works on an as needed basis; and,

**WHEREAS**, the DPW Supervisor shall determine if additional assistance is required during a snow emergency and it is in the best interest of the Township to have someone appointed on a temporary basis to be on call; and,

**NOW, THEREFORE, BE IT RESOLVED** that based on the recommendation of the Supervisor of the Public Works Department, the Township Committee of the Township of Andover, County of Sussex and State of New Jersey, Jeremiah Hendershot be hereby appointed to the position of Intermittent Groundskeeper for the Township of Andover, said appointment subject to N.J.S.A. Title 11, NJ Civil Service Commission for a period of six months, per diem, said appointment to be immediate.

**BE IT FURTHER RESOLVED** The remuneration shall be \$18.66 per hour, in accordance with the current DPW Contract.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to Jeffrey D. Schick, the Supervisor of Public Works, the Finance Department, the Township Auditor and the NJ Civil Service Commission for their records.

CERTIFICATION

I, Diana Francisco, Deputy Clerk of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on December 14, 2015.



\_\_\_\_\_  
Diana Francisco, R.M.C.  
Deputy Clerk

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2015-142

2015 BUDGET APPROPRIATIONS TRANSFER

**BE IT RESOLVED** by the Township Committee of the Township of Andover, County of Sussex and State of New Jersey, that 2015 Budget Appropriations Transfers totaling \$36,573.00 are to be made in the following manner:

<u>FROM:</u>	<u>AMOUNT</u>
<u>Information Tech – Other Expenses</u>	<u>\$ 673.00</u>
<u>Utilities – Gasoline and Diesel</u>	<u>\$ 1,900.00</u>
<u>Police – Salary &amp; Wages</u>	<u>\$ 34,000.00</u>
<u>TOTAL:</u>	<u>\$ 36,573.00</u>

TO:

<u>Planning Board – Shared Service Admin</u>	<u>\$ 323.00</u>
<u>Celebration of Public Events</u>	<u>\$ 350.00</u>
<u>Admin – Other Expenses</u>	<u>\$ 500.00</u>
<u>Finance Other Expenses</u>	<u>\$ 400.00</u>
<u>Dispatch Other Expenses – 911/Court Upgrades</u>	<u>\$ 34,000.00</u>

TOTAL: \$ 36,573.00

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Township Auditor and Finance Department for their records.

I, Diana Francisco, Deputy Clerk of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on December 14, 2015.

  
\_\_\_\_\_  
Diana Francisco, R.M.C.  
Deputy Municipal Clerk

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2015-143

**RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO APPOINT CHRISTOPHER G. OLIVO TO THE POSITION OF SPECIAL COURT OFFICER FOR THE ANDOVER TOWNSHIP JOINT MUNICIPAL COURT**

**WHEREAS**, there is a need for the services of a Special Court Officer in the Andover Township Joint Municipal Court; and,

**WHEREAS**, interviews were conducted by Detective Rod Mosner and Police Chief Danielson, as per memorandum dated December 11, 2015, has recommended Mr. Olivo to fill this vacancy; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Andover, County of Sussex, State of New Jersey, that upon the recommendation of Police Chief Danielson that Christopher G. Olivo is hereby appointed to the position of Special Court Officer for the Andover Township Joint Municipal Court.

**BE IT FURTHER RESOLVED**, that this appointment shall be subject to successful completion of the required psychological examinations and evaluations and execution of the agreement regarding reimbursement of expenses attached hereto.

**BE IT FURTHER RESOLVED**, this shall be a one year appointment at which time prior a performance review shall be conducted in order to determine continuation of appointment for a period of one year; and,

**BE IT FURTHER RESOLVED**, appointment is subject to a one year appointment that said appointment shall become effective immediately and remuneration shall be \$20.00 per hour; and,

**BE IT FURTHER RESOLVED**, the work schedule shall be per diem as determined by the Police Chief; and,

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to Mr. Olivo, Police Chief Danielson, the Finance Department, the Court Administrator, the Township Auditor and NJ Civil Service Commission for their records.

CERTIFICATION

I, Diana Francisco, Deputy Clerk/Administrator of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on December 14, 2015.



\_\_\_\_\_  
Diana Francisco, R.M.C.  
Deputy Clerk/Administrator

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2015-144

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE  
OF NEW JERSEY TO APPOINT RONALD G. SMITH TO THE POSITION OF  
SPECIAL COURT OFFICER FOR THE ANDOVER TOWNSHIP  
JOINT MUNICIPAL COURT

**WHEREAS**, there is a need for the services of a Special Court Officer in the Andover Township Joint Municipal Court; and,

**WHEREAS**, interviews were conducted by Detective Rod Mosner and Police Chief Danielson, as per memorandum dated December 11, 2015, has recommended Mr. Ronald G. Smith to fill this vacancy; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Andover, County of Sussex, State of New Jersey, that upon the recommendation of Police Chief Danielson that Ronald G. Smith is hereby appointed to the position of Special Court Officer for the Andover Township Joint Municipal Court.

**BE IT FURTHER RESOLVED**, that this appointment shall be subject to successful completion of the required psychological examinations and evaluations and execution of the agreement regarding reimbursement of expenses attached hereto.

**BE IT FURTHER RESOLVED**, this shall be a one year appointment at which time prior a performance review shall be conducted in order to determine continuation of appointment for a period of one year; and,

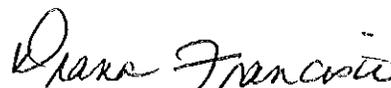
**BE IT FURTHER RESOLVED**, appointment is subject to a one year appointment that said appointment shall become effective immediately and remuneration shall be \$20.00 per hour; and,

**BE IT FURTHER RESOLVED**, the work schedule shall be per diem as determined by the Police Chief; and,

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to Mr. Ronald G. Smith, Chief Danielson, the Finance Department, the Court Administrator, the Township Auditor and NJ Civil Service Commission for their records.

CERTIFICATION

I, Diana Francisco, Deputy Clerk/Administrator of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on December 14, 2015.



Diana Francisco, R.M.C.  
Deputy Clerk, Acting Administrator

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2015-145

**RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO APPOINT JOHN C. KERNUSZ TO THE POSITION OF SPECIAL COURT OFFICER FOR THE ANDOVER TOWNSHIP JOINT MUNICIPAL COURT**

**WHEREAS**, there is a need for the services of a Special Court Officer in the Andover Township Joint Municipal Court; and,

**WHEREAS**, interviews were conducted by Detective Rod Mosner and Police Chief Danielson, as per memorandum dated December 11, 2015, has recommended Mr. John C. Kernusz to fill this vacancy; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Andover, County of Sussex, State of New Jersey, that upon the recommendation of Police Chief Danielson that John C. Kernusz is hereby appointed to the position of Special Court Officer for the Andover Township Joint Municipal Court.

**BE IT FURTHER RESOLVED**, that this appointment shall be subject to successful completion of the required psychological examinations and evaluations and execution of the agreement regarding reimbursement of expenses attached hereto.

**BE IT FURTHER RESOLVED**, this shall be a one year appointment at which time prior a performance review shall be conducted in order to determine continuation of appointment for a period of one year; and,

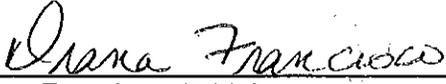
**BE IT FURTHER RESOLVED**, appointment is subject to a one year appointment that said appointment shall become effective immediately and remuneration shall be \$20.00 per hour; and,

**BE IT FURTHER RESOLVED**, the work schedule shall be per diem as determined by the Police Chief; and,

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to Mr. John C. Kernusz , Chief Danielson, the Finance Department, the Court Administrator, the Township Auditor and NJ Civil Service Commission for their records.

CERTIFICATION

I, Diana Francisco, Deputy Clerk/Administrator of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on December 14, 2015.

  
\_\_\_\_\_  
Diana Francisco, R.M.C.  
Deputy Clerk, Acting Administrator

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2015-146

**RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO APPOINT ACHILLE TAGLIALATELA TO THE POSITION OF SPECIAL COURT OFFICER FOR THE ANDOVER TOWNSHIP JOINT MUNICIPAL COURT**

**WHEREAS,** there is a need for the services of a Special Court Officer in the Andover Township Joint Municipal Court; and,

**WHEREAS,** interviews were conducted by Detective Rod Mosner and Police Chief Danielson, as per memorandum dated December 11, 2015, has recommended Mr. Tagliatela to fill this vacancy; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Andover, County of Sussex, State of New Jersey, that upon the recommendation of Police Chief Danielson that Achille Tagliatela is hereby appointed to the position of Special Court Officer for the Andover Township Joint Municipal Court.

**BE IT FURTHER RESOLVED,** that this appointment shall be subject to successful completion of the required psychological examinations and evaluations and execution of the agreement regarding reimbursement of expenses attached hereto.

**BE IT FURTHER RESOLVED,** this shall be a one year appointment at which time prior a performance review shall be conducted in order to determine continuation of appointment for a period of one year; and,

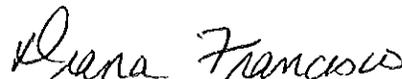
**BE IT FURTHER RESOLVED,** appointment is subject to a one year appointment that said appointment shall become effective immediately and remuneration shall be \$20.00 per hour; and,

**BE IT FURTHER RESOLVED,** the work schedule shall be per diem as determined by the Police Chief; and,

**BE IT FURTHER RESOLVED,** that a certified copy of this resolution be forwarded to Mr. Tagliatela, Police Chief Danielson, the Finance Department, the Andover Joint Municipal Court, the Township Auditor and NJ Civil Service Commission for their records.

CERTIFICATION

I, Diana Francisco, Deputy Clerk/Administrator of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on December 14, 2015.



Diana Francisco, R.M.C.  
Deputy Clerk, Acting Administrator

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

RESOLUTION #R2015-147

**RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO APPOINT CHRISOPHER S. OLIVO TO THE POSITION OF SPECIAL COURT OFFICER FOR THE ANDOVER TOWNSHIP JOINT MUNICIPAL COURT**

**WHEREAS**, there is a need for the services of a Special Court Officer in the Andover Township Joint Municipal Court; and,

**WHEREAS**, interviews were conducted by Detective Rod Mosner and Police Chief Danielson, as per memorandum dated December 11, 2015, has recommended Mr. Christopher S. Olivo to fill this vacancy; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Andover, County of Sussex, State of New Jersey, that upon the recommendation of Police Chief Danielson that Christopher S. Olivo is hereby appointed to the position of Special Court Officer for the Andover Township Joint Municipal Court.

**BE IT FURTHER RESOLVED**, that this appointment shall be subject to successful completion of the required psychological examinations and evaluations and execution of the agreement regarding reimbursement of expenses attached hereto.

**BE IT FURTHER RESOLVED**, this shall be a one year appointment at which time prior a performance review shall be conducted in order to determine continuation of appointment for a period of one year; and,

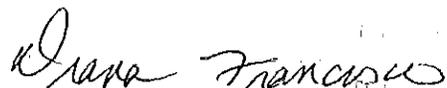
**BE IT FURTHER RESOLVED**, appointment is subject to a one year appointment that said appointment shall become effective immediately and remuneration shall be \$20.00 per hour; and,

**BE IT FURTHER RESOLVED**, the work schedule shall be per diem as determined by the Police Chief; and,

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to Mr. Christopher S. Olivo, Police Chief Danielson, the Finance Department, the Andover Joint Municipal Court, the Township Auditor and NJ Civil Service Commission for their records.

CERTIFICATION

I, Diana Francisco, Deputy Clerk/Administrator of the Township of Andover, in the County of Sussex in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at its meeting on December 14, 2015.

  
\_\_\_\_\_  
Diana Francisco, R.M.C.  
Deputy Clerk, Acting Administrator

**TOWNSHIP OF ANDOVER**

**MOTION FOR EXECUTIVE SESSION**

BE IT RESOLVED by the Township Committee of the Township of Andover on the 14th day of December 2015, that:

1. Before the commencement of the Regular Meeting, the Township Council shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-26, sub-section(s):
- (x) a. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
  - ( ) a. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
  - ( ) a. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
  - (x) a. (4) A collective bargaining agreement including negotiations.
  - (x) a. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
  - ( ) a. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
  - (x) a. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.

**Personnel Matters:**

- 3. **POLICE DEPARTMENT POLICY MANUAL**
- 4. **ADMINISTRATION**

**Contract Negotiations:**

- 4. **POLICE DISPATCH UNION CONTRACT NEGOTIATIONS**
- 5. **DPW UNION CONTRACT NEGOTIATIONS**
- 6. **SHARED SERVICE CONTRACTS**

**Attorney-Client Privilege:**

- 3. **TAX REVALUATION**
- 4. **LAND SALE**

**Pending Litigation:**

- 2. **CENTER FOR PREVENTION & COUNSELING**

- ( ) b. (9) Deliberations after a public hearing that may result in penalties.
  - 1. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Adopted: December 14, 2015

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Proclamation/Resolution Supporting the  
*Drive Sober or Get Pulled Over*  
*2015 Year End Holiday*  
*Crackdown*

**Whereas**, impaired drivers on our nation's roads kill more than 10,000 people each year and cost our society more than \$37 billion annually; and

**Whereas**, 27% of motor vehicle fatalities in New Jersey in 2013 were alcohol-related; and

**Whereas**, an enforcement crackdown is planned to combat impaired driving; and

**Whereas**, the season at the end of the year is traditionally a time of social gatherings which often include alcohol; and

**Whereas**, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over Year End Holiday Crackdown*; and

**Whereas**, the project will involve increased impaired driving enforcement from December 11, 2015 through January 1, 2016; and

**Whereas**, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways;

**Therefore**, be it resolved that Andover Township Committee declares its support for the *Drive Sober or Get Pulled Over 2015 Year End Holiday Crackdown* from December 11, 2015 through January 1, 2016 and pledges to increase awareness of the dangers of drinking and driving.

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TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

ORDINANCE NO. 2015-15

AN ORDINANCE TO PURCHASE ADDITIONAL EQUIPMENT FOR INSTALLATION ON FIRE TRUCK, FOR THE TOWNSHIP OF ANDOVER AND TO PROVIDE FOR THE FUNDING THEREOF

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**BE IT ORDAINED** by the Township Committee of the Township of Andover, County of Sussex and State of New Jersey, that the following improvements be properly authorized:

**PURCHASE OF ADDITIONAL EQUIPMENT FOR INSTALLATION ON THE FIRE TRUCK** **\$25,000.00**

**BE IT FURTHER ORDAINED** that the financing for the above be as follows:

<u>PROJECTS</u>	<u>ESTIMATED COST</u>
<b>PURCHASE OF ADDITIONAL EQUIPMENT FOR INSTALLATION ON THE FIRE TRUCK</b>	<b>\$25,000.00</b>

**BE IT FURTHER ORDAINED** that the period of usefulness of the improvements is in excess of the five (5) year statutory requirement, and that no debt shall be incurred by the Township for this improvement authorization.

The total amount of \$25,000.00 is hereby appropriated from the Capital Improvement Fund – Fire Truck

The Chief Financial Officer hereby certifies the aforementioned funds are available.

This ordinance shall take effect immediately upon passage and publication in accordance with the law.



Diana Francisco, R.M.C.  
Deputy Municipal Clerk/Administrator

INTRODUCED: November 23, 2015  
ADOPTED: December 14, 2015  
CERTIFIED: