

ANDOVER TOWNSHIP COMMITTEE REORGANIZATION MEETING MINUTES

**DOLORES BLACKBURN
JACK E. BURKE
MICHAEL LENSAK
JANIS Mc GOVERN
THOMAS WALSH**

JANUARY 02, 2015

6:30 P.M.

CALL TO ORDER The Reorganization meeting of the Andover Township Committee was called to order at 6:30PM. By Municipal Clerk/Administrator Thompson followed by a salute to the flag.

ROLL CALL: Those present: Ms. Blackburn, Mr. Burke,
Mr. Lensak, Ms. Mc Govern,
Mr. Walsh
Also present: Attorney Semrau

OPEN PUBLIC MEETING STATEMENT Statement of compliance with Chapter 231, P. L. 1975 was read.

STATEMENT OF DETERMINATION Ms. Thompson read the Statement of Determination.

OATHS OF OFFICE - DULY ELECTED TO THE ANDOVER TOWNSHIP COMMITTEE FOR A THREE YEAR TERM JANUARY 1, 2015 TO DECEMBER 31, 2017

DOLORES BLACKBURN

JOHN BURKE

NOMINATION AND ELECTIONS FOR MAYOR AND DEPUTY MAYOR FOR 2015

RESOLUTION #R2015-01 NOMINATION AND ELECTION BY THE ANDOVER TOWNSHIP COMMITTEE TO FILL THE POSITION OF MAYOR FOR THE TERM JANUARY 1, 2015 THROUGH DECEMBER 31, 2015

OATH OF OFFICE FOR MAYOR & PRESENTATION OF GAVEL

At this time Municipal Clerk/Administrator Thompson distributed ballots to the governing body for their vote for the position of Mayor. She collected the ballots and the nomination went to Mr. Lensak.

Ms. Blackburn moved to adopt resolution #R2015-01 appointing Mr. Lensak to the office of Mayor for the term January 1, 2015 through December 31, 2015. The motion was seconded by Mr. Walsh. Roll call vote:

Ms. Blackburn – yes Mr. Burke – abstain
Mr. Lensak – yes Ms. Mc Govern – yes
Mr. Walsh - yes.

(See Insert Attached to These Minutes)

The Oath of Office was conducted with his daughter Samantha at his side, holding the Bible. A round of applause followed. Mayor Lensak took his seat on the dais.

NOMINATION AND ELECTIONS FOR MAYOR AND DEPUTY MAYOR FOR 2015 (CONTINUED)**RESOLUTION #R2015-02 NOMINATION AND ELECTION BY THE
ANDOVER TOWNSHIP COMMITTEE TO FILL THE
POSITION OF DEPUTY MAYOR FOR THE TERM
JANUARY 1, 2015 THROUGH DECEMBER 31, 2015****OATH OF OFFICE FOR DEPUTY MAYOR**

At this time Municipal Clerk Thompson distributed ballots to the governing body for their vote for the position of Deputy Mayor. She collected the ballots and the nomination went to Ms. Mc Govern.

Ms. Blackburn moved to adopt resolution #R2015-02 appointing Ms. Mc Govern to the office of Deputy Mayor for the term January 1, 2015 through December 31, 2015. The motion was seconded by Mr. Walsh and carried unanimously.

(See Insert Attached to These Minutes)

The Oath of Office was conducted with her husband Bill at her side, holding the Bible. A round of applause followed.

APPROVAL OF AGENDA Mr. Walsh moved to approve the agenda as presented, seconded by Ms. Blackburn and carried unanimously.

APPROVAL OF CONSENT AGENDA Mayor Lensak asked to have Resolution #R2015-23 removed from the Consent Agenda for further discussion. Mr. Walsh moved to approve the following items, as amended, seconded by Ms. Mc Govern and carried unanimously.

CONSENT AGENDA**MISCELLANEOUS RESOLUTIONS**

1. #R2015-03 Committee Meeting Schedule
2. #R2015-04 Official Newspapers
3. #R2015-05 Unemployment Compensation
4. #R2015-06 Rates of Interest on Delinquent Taxes
5. #R2015-07 Cancel Tax Amounts under \$10.00
6. #R2015-08 Tax Assessor to Defend Tax Appeals
7. #R2015-09 Tax Payments of Less Than 100%
8. #R2015-10 Appointment of Various Officers
9. #R2015-11 Professional Services - Appointment of Municipal Attorney
Fred Semrau, Esq.
10. #R2015-12 Professional Services - Appointment of Township Auditor
Nisivoccia and Company
11. #R2015-13 Professional Services - Appointment of Municipal Court
Prosecutor - Anthony M. Arbore
12. #R2015-14 Professional Services - Appointment of Municipal Court
Public Defender - Daniel A. Colfax
13. #R2015-15 Professional Services - Appointment of Conflict Municipal
Court Public Defender - James P. Sloan, Esq.
14. #R2015-16 Appointment of a Substitute Municipal Court Prosecutor
15. #R2015-17 Appointment of a Substitute Municipal Court Public Defender
16. #R2015-18 2015 Cash Management Plan
17. #R2015-19 Appointment of Public Agency Compliance Officer
Vita Thompson, R.M.C., Municipal Clerk

CONSENT AGENDA (CONTINUED)**MISCELLANEOUS RESOLUTIONS (CONTINUED)**

18. #R2015-20 Appointment of Finance Committee/Capital Projects
19. #R2015-21 Appointment of Bond Counsel
McManimon, Scotland & Baumann, LLC
20. #R2015-22 2015 Temporary Budget
22. #R2015-24 Appointment of Municipal Engineer
Harold E. Pellow & Associates, Inc.
23. #R2015-25 To Authorize the Contract With *Weather Works* for Weather
Forecast And Consultation Service
24. #R2013-26 Appointment of Special Projects Engineer
Golden & Moran, Inc. – Joe Golden
25. #R2015-27 Appointment of Professional Services Contractor for Code
Enforcement/Zoning Official - *Fred F. Suljic*
26. #R2015-28 To Continue to Designate the Services of the Lakeland Emergency
Squad as the Township's Ambulance/Rescue Squad
27. #R2012-29 Appointment of Municipal Planner
J. Caldwell & Associates
28. #R2015-30 Resolution to Appoint Susan Fleming to Position of Clerk 1 Serving as the
Deputy Municipal Court Administrator for the Andover Joint Municipal
Court Effective February 05, 2015
29. #R2015-31 Appointment of Helga Walls to the Position of Municipal Court
Administrator for the Andover Joint Municipal Court
30. #R2015-32 Appointment of Labor Counsel
Matthew J. Giacobbe, Esq. of Cleary, Giacobbe, Alfieri, Jacobs
31. #R2015-33 Resolution of the Township of Andover, County of Sussex and State of
New Jersey for the Adoption of the Township of Andover Cafeteria Plan
32. #R2015-34 Resolution to Rescind Resolution #R2014-143 Transfer Resolution
Issued in Error
33. #R2015-35 Resolution to Authorize the Release of Certain Executive Session
Minutes of the Township of Andover

(See Inserts Attached to These Minutes)

RESOLUTIONS REMOVED FROM THE CONSENT AGENDA

21. #R2015-23 Risk Management Consulting Services - Dental
P.I.A. Security Programs, Inc.

Mayor Lensak stated that he would like to table this Resolution in an attempt to review other possible proposals for this service. He said personally he isn't very happy with the service provided from this company over the years. He suggested getting three other companies in addition to them to evaluate our needs and provide options to the current policies.

Following a discussion on this issue it was suggested that we consider this resolution and further investigate other potential companies as recommended by Mayor Lensak. Ms. Blackburn moved to adopt the foregoing resolution as presented, seconded by Mr. Walsh. Roll call vote:

Ms. Blackburn – yes	Mr. Burke – yes
Ms. Mc Govern - yes	Mr. Walsh - yes
Mayor Lensak – no	

(See Insert Attached to These Minutes)

REGULAR AGENDA

PUBLIC PORTION Seeing no hands, Mayor Lensak closed the public portion.

REGULAR APPOINTMENTS BY THE MAYOR

1. LAND USE BOARD

Class I	Wayne Grenewicz	1 year term (2015)
Class IV	Vincent DeLuca	4 year term (2018)
Alternate No. 1	Paul Messerschmidt	2 year term (2016)
Alternate No. 3	(Vacancy)	2 year term (2016)
Alternate No. 4	(Vacancy)	2 year term (2015)

2. ENVIRONMENTAL COMMISSION

Regular Member	Eric Olsen	3 year term (2017)
Regular Member	David Kolstad	3 year term (2017)
Regular Member	(Vacancy)	unexpired term (2015)
Regular Member	(Vacancy)	unexpired term (2016)
Alternate No. 1	(Vacancy)	2 year term (2016)
Alternate No. 2	(Vacancy)	2 year term (2016)
Chairperson	Christine Kretzmer	1 year term (2015)

3. 2015 LIAISON AND SUBCOMMITTEE APPOINTMENTS

Mayor Lensak made the following appointments.

MAYOR LENSAK

LAND USE BOARD – CLASS I OR DESIGNEE
POLICE DEPARTMENT
MUNICIPAL COURT
PUBLIC RELATIONS

MR. BURKE

ACTION ALLIANCE
RESCUE SQUAD
FIRE DEPARTMENT

MS. MC GOVERN, DEPUTY MAYOR

BOARD OF EDUCATION
OPEN SPACE COMMITTEE
SENIOR CITIZENS

MS. BLACKBURN

LAND USE BOARD – CLASS III
ENVIRONMENTAL COMMISSION
SUSTAINABLE ANDOVER MEMBER
AFFORDABLE HOUSING
FINANCE COMMITTEE/CAPITAL
BUDGET/SPECIAL PROJECTS

MR. WALSH

FINANCE COMMITTEE/CAPITAL
BUDGET/SPECIAL PROJECTS
DEPARTMENT OF PUBLIC WORKS
RECREATION COMMITTEE
ECONOMIC DEVELOPMENT

APPOINTMENTS BY TOWNSHIP COMMITTEE

1. LAND USE BOARD

Class III Dolores Blackburn 1 year term (2015)

Mr. Walsh moved to approve the foregoing appointment, seconded by Ms. Mc Govern and carried unanimously.

**2. OPEN SPACE, RECREATION AND FARMLAND AND
HISTORIC PRESERVATION COMMITTEE**

Regular Member	Township Committee – Janis Mc Govern	1 year term (2015)
Regular Member	Recreation Committee – Jim Holmes	1 year term (2015)
Regular Member	Environmental Commission – Carla Kostelnik	1 year term (2015)
Regular Member	Land Use Board - Christine Kretzmer	1 year term (2015)
Regular Member	Member of the Public - Joe Steinwand	1 year term (2015)
Regular Member	Member of the Public <u>(Vacancy)</u>	1 year term (2015)
Regular Member	Member of the Public <u>(Vacancy)</u>	1 year term (2015)
Alternate No. 1	(Vacancy)	1 year term (2015)
Alternate No. 2	(Vacancy)	1 year term (2015)

Mt. Walsh moved to approve the foregoing appointments to the Recreation Committee, seconded by Ms. Mc Govern and carried unanimously.

3. BOARD OF HEALTH

Regular Member	Dolores Blackburn	3 year term (2017)
Regular Member	John Burke	3 year term (2017)
Regular Member	Michael Lensak	3 year term (2015)
Regular Member	Janis Mc Govern	3 year term (2015)
Regular Member	Tom Walsh	3 year term (2016)

Mr. Burke moved to approve the foregoing appointments to the Board of Health, seconded by Ms. Blackburn and carried unanimously.

4. RECREATION COMMITTEE

Regular Member	Brian Robinson	3 year term (2017)
Alternate No. 1	Joe Calamusa	1 year term (2015)
Alternate No. 2	Alyssa Bickerton	1 year term (2015)
Alternate No. 3	Paula Schul	1 year term (2015)

Mr. Walsh moved to approve the foregoing appointments to the Recreation Committee, seconded by Ms. Mc Govern and carried unanimously.

APPOINTMENTS BY TOWNSHIP COMMITTEE (CONTINUED)

5. ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

Regular Member	Tom Walsh, Member/Township Committee	1 year term (2015)
Regular Member	Rick Melfi	1 year term (2015)
Regular member	John Carafello	1 year term (2015)
Regular member	Charles Grotyohann	1 year term (2015)
Regular Member	Mark Avondoglio	1 year term (2015)
Regular Member	Michael Morel	1 year term (2015)
Regular Member	George Morville	1 year term (2015)
Regular Member	Vacancy	1 year term (2015)
Regular Member	Vacancy	1 year term (2015)

Ms. Blackburn moved to approve the foregoing appointments to the Economic Development Committee, seconded by Mr. Burke and carried unanimously.

6. SUSTAINABLE ANDOVER

Regular Member	Dolores Blackburn – Township Committee	1 year term (2015)
Regular Member	Carla Kostelnik – Open Space Committee	1 year term (2015)
Regular member	David Kolstad – Environmental Commission	1 year term (2015)
Regular member	Eric Olsen – Environmental Commission	1 year term (2015)
Regular Member	Nikki Stewart – Environmental Commission	1 year term (2015)
Regular Member	Karen Yost – Citizen Representative	1 year term (2015)
Regular Member	Linda Grinthal – Citizen Representative	1 year term (2015)
Regular Member	Rosemary Hoffman – Citizen Representative	1 year term (2015)
Regular Member	Al Bills – Citizen Representative	1 year term (2015)

ADJOURNMENT Ms. Blackburn moved to adjourn the meeting at 7:47PM, seconded by Mr. Boyce and carried unanimously.

Respectfully submitted,


Michael Lensak, Mayor


Vita Thompson, R.M.C.,
Municipal Clerk/Administrator