

ANDOVER TOWNSHIP

134 Newton Sparta Road
973-383-4280

2014 NEWSLETTER

GOVERNING BODY

**Dolores Blackburn, Phil Boyce, Mike Lensak,
Janis McGovern, Tom Walsh**

Important Information Inside!

Brush Pick Up and Leaf Collection
Christmas Tree Drop Off
Dog Licensing Information
Dog and Cat Free Rabies Clinic
FOP Holiday Fund Raiser
Office Closures
Operation Santa
Senior Citizen Information
Snow Removal
Stormwater Information
Waste Oil Drop Off

<i>Department</i>	<i>Ext.</i>	<i>Department</i>	<i>Ext.</i>
ADMINISTRATOR	223	FINANCE	226 256
ADMINISTRATOR'S ASSISTANT/DOG LICENSING/RECEPTION/RECYCLING/ SANITATION	224	LAND USE*	245
		ROAD DEPARTMENT	225
		TAX ASSESSOR*	239
CONSTRUCTION DEPARTMENT*	240	TAX COLLECTOR*	228
DEPUTY CLERK/DEPUTY REGISTRAR	234	ZONING OFFICER*	231
CHIEF FINANCIAL OFFICER*	258	POLICE - EMERGENCY	911
COURT ADMINISTRATOR	227	POLICE NON-EMERGENT	973-383-5544

***PLEASE NOTE:** Hours for these departments vary due to part-time or shared services agreements with other townships.

PLEASE VISIT OUR WEBSITE AT: www.andovertwp.org

THE TOWNSHIP ALSO HAS A FACEBOOK PAGE

MISCELLANEOUS INFORMATION

AFTER HOURS PAYMENT DROP BOX	As a convenience to our residents, we have an outdoor payment "drop box" on the pillar near the front entrance to the Municipal Building. This secure receptacle can be used at any time to leave payments or correspondence for any Andover Township Department. Payments left after 3:30 PM will be credited to the next business day.
FOOD PANTRY COLLECTION BOX	The Municipal Building has a box for donations to be made to the Bodhi Monastery Food Pantry. Township employees and residents are encouraged to donate what they can. <i>The food pantry is currently helping to supplement the needs of over 100 people on a weekly basis.</i>
OVERNIGHT PARKING	Local Ordinance 10-10B restricts the parking of vehicles on any roadway in the Township between the times of 10 PM and 6 AM. This ordinance is in effect each year from November 15 th to April 15 th of the following year. The police department requests that if a vehicle needs to be parked on the roadway, a call be placed to the police department by the vehicle owner.
OBSTRUCTION TO STREETS	No person shall deposit, throw, spill or dump dirt, ashes or other material upon any street or highway in the Township. No person shall divert, obstruct or interfere with the normal flow of surface waters in any gutter, drain or ditch along any street or highway of the Township, nor in any way cause the normal flow of water to be stopped, diverted from or overflow the gutters, drains or ditches. The Department of Public Works appreciates your cooperation.
REVERSE 9-1-1	http://www.sussexcountysheriff.com/community/community_alerts/ Most landlines are already added to this system. If you want to add your cell phone numbers, go to the site and follow the registration process to ensure that you receive these alerts.
SNOW REMOVAL	Local Ordinance 10-23. Effective immediately, whenever snow has fallen and the accumulation is such that it covers the streets or highways, including town owned and operated parking lots, an emergency shall exist and no vehicle shall be parked on any street or highway or portion thereof. This parking prohibition shall remain in effect for an eight- hour period following the cessation of such snowfall.
TOWN HALL HOLIDAY CLOSING FOR 2014	January 1 (New Year's Day); January 20 (Martin Luther King's Birthday); February 12 (Lincoln's Birthday); February 17 (President's Day); April 18 (Good Friday); May 26 (Memorial Day); July 4 (Independence Day); September 1 (Labor Day); October 13 (Columbus Day); November 11 (Veterans' Day); November 27 and 28 (Thanksgiving Day and the day after); December 25 (Christmas).
WASTE OIL DROP OFF DAYS	The last Friday of each month between the hours of 8AM and 10AM at the Municipal Garage (upper parking lot). The dates are only changed if a holiday falls on the last Friday.

ATTENTION - SENIOR CITIZENS: The Greater Andover Senior Citizens are actively seeking new members. You must be 55 years of age or older. The Group meets monthly on the first and third Monday of each month at the Senior Center on Route 517 S. in Andover Borough. Monthly trips and other activities such as in-house entertainment, catered luncheons, bingo and guest speakers are scheduled throughout the year. For information call Lois McCue at 973-383-3783.

Various important services are available!!!! For information and referral on programs and services for the elderly, call the Sussex County Office of the Aging at 973-579-0555.

IMPORTANT DATES/ACTIVITIES

HOLIDAY FUND RAISER: Saturday, December 7: The Andover Township FOP Lodge #177 and the Marine Corps Reserve will be running their third Annual Toys for Tots Benefit this holiday season. They are hosting a dinner/dance with food, drink, and live bands at the Hillside Park Hall. Toy drop-off points will be located at the Andover Township Police Department on Lake Iliff Road and local businesses. The AT FOP members would like to reach out and help Andover Township residents in need. If you know of a family needing help during this holiday season, or just want tickets to the event, call:

Patrolmen Daniel Kern or Brian Kithcart at the
Andover Township Police Department, 973-383-5544
OR by e-mail at andovertwpfop177@yahoo.com

LADIES EXERCISE CLASSES: A winter session of fitness/body sculpting and "barre" will start **Monday, December 2** and run through March 3. Classes are two nights per week from 7PM to 8 PM. Please check the township website, facebook or call the municipal building. You are responsible for providing your own equipment.

ANNUAL CHILDREN'S HOLIDAY PARTY: Planned for **Sunday, December 8th** at the Hillside Park Hall. Doors open at 1 PM.

FREE RABIES CLINIC DATES: Friday, January 3 at the Municipal Garage, 134 Newton-Sparta Road. **Dogs** will be scheduled for **5 to 7 PM**. **Cats** will be scheduled from **7 to 8 PM**. In case of inclement weather, listen to WNNJ or WSUS for cancellation. Rescheduling will follow. **The State mandates that the rabies immunization not expire before November 1 of the licensing year.**

Dog licensing will be available at the municipal building at the time of the clinic.

DOG LICENSING: If you need assistance or information, please call 973-383-4280, Ext. 224. Failure to secure a current dog license could result in the issuance of summons. [Cats do not need to be licensed, but should be protected with a rabies shot.]

REMINDER: Puppies must be licensed by 7 months of age. Also, any dog acquired during the year must be licensed within 10 days. All new residents owning dogs, which do not carry a current NJ license, must obtain one within 10 days. All licenses must be renewed every January. **Late fees of \$5 per month** per dog will be assessed to any license renewed after January 31.

IMPORTANT – Please continue mailing in renewal information. If your dog is currently licensed you will receive a renewal application. *Include a self-addressed stamped envelope; copy of recent rabies certificate, spay/neuter certificate.* **Please do not mail Dog License renewals until after December 31.**

ANDOVER TOWNSHIP 150th ANNIVERSARY CELEBRATION

Saturday, May 17th (Rain Date Sunday May 18th) at Hillside Park. We invite Andover Township non-profit organizations to join the celebration by manning a booth or other activity that will benefit your organization as well as be of interest to our residents. We will hold meetings periodically throughout the winter and spring to organize the day's activities so please plan on joining in!

For more information please contact the Clerk's Office at 973-383-4280, ext. 224 (Robyn) or 234 (Diana).

TRASH AND RECYCLING INFORMATION

Electronics can no longer be put curbside. The state has mandated that all electronics be properly recycled. The SCMUA (Sussex County Municipal Utility Authority in Lafayette) and all landfills have been notified by the state that as of *January 1, 2011*, landfill disposal of electronics is prohibited. Some options that we know are available at this time:

- SCMUA periodically offers free e-cycle days. Any other time you take an electronic item to the landfill, the fee is dependent on the weight of the item(s).
- Manufacturers are required (by the NJDEP) to have e-cycling options available to customers of their products.

NJ DEP has an "E-cycling" website: www.state.nj.us/dep/dshw/recycling/Electronic_Waste/index.html

INFORMATION FROM Sussex County Municipal Utility Authority (SCMUA)

Styrofoam: Even if there is a recycling triangle on Styrofoam, this commodity is not recyclable at this time. Hopefully if/when this product becomes "marketable," SCMUA will once again accept it as a recyclable.

Battery Recycling: *If it's Rechargeable, It's Recyclable.* The Municipal Building has a recycle box for the following items: batteries from power tools, cell and cordless phones, laptop computers, digital cameras, etc.; lithium and button cell batteries. Large batteries from autos and boats should be brought to the SCMUA.

Paper Shredding: Third Friday of every month at the SCMUA from 9AM to 12PM; \$6 per box.

Mixed Rigid Plastics (MRP): Storage containers, tubs, shelving, toys (houses, cars, trikes), buckets, crates, laundry baskets, lawn furniture. Material is weighed and SCMUA does charge a disposal fee.

Tires and Construction Debris: Must be brought to the SCMUA. It is not in the township contract with the hauler so it won't be picked up at the curb. However, if you are replacing a broken sink or toilet, that can be put at the curb.

Plastic Bags should ***not*** be thrown out in trash or with recyclables.
They can be recycled at most grocery and department stores.

THESE SERVICES ARE HANDLED BY THE TOWNSHIP DEPARTMENT OF PUBLIC WORKS

BRUSH PICKUP: **October through April 15**, weather permitting. The cut end of the brush must be facing the roadway and be neatly piled, not crossed. The maximum diameter of limbs is **3** inches. For safety reasons, thorn bushes and briar bushes **will not** be picked up. **Please note:** brush pick up is for our *residents' convenience* when clearing away overgrown trees and bushes, or when storm damage occurs. We do not have the man power or large machinery to pick up huge amounts of brush. Any **commercially cut** trees or bushes causing an abundance of brush cannot be picked up by our DPW crew. The SCMUA Recycling Center located on Rte. 94 in Lafayette is available to all residents. Their phone number is 973-579-6998.

LEAF PICKUP: The month of November only. Must be in brown paper bags.

CHRISTMAS TREE DROP OFF During the Month of January, trees should be brought to the lower parking lot at Hillside Park, Lake Iliff Road. When weather permits, the trees will be chipped into mulch and will be available to all residents. ***Christmas trees will not be picked up curbside.***

EXAMPLES

Fiber = Cardboard; Newspapers; Magazines; Junk Mail/Paper; Food and tissues boxes.

Commingled = Glass, Plastic, Aluminum, Tin, and wax coated containers (juice boxes, milk, soup and broth cartons).

Freon and Metal Pick Up must be scheduled for the last Wednesday of the month.

Call: 973-383-4280 x224

*** Please note:** the hauler has off on **Wednesday, January 1**. Trash and bulk will be picked up on **Thursday, January 2**:

JANUARY	
TUES	WED
	1 - * HOLIDAY
7 Fiber	8 - Trash and Bulk
14 Commingled	15 - Trash and Bulk
21 Fiber	22 - Trash and Bulk
28 Commingled	29 Trash/Bulk/ Freon/Metal

FEBRUARY	
TUES	WED
4 Fiber	5 - Trash and Bulk
11 Commingled	12 - Trash and Bulk
18 Fiber	19 - Trash and Bulk
25 Commingled	26 - Trash/Bulk/ Freon/Metal

MARCH	
TUES	WED
4 Fiber	5 - Trash and Bulk
11 Commingled	12 - Trash and Bulk
18 Fiber	19 - Trash and Bulk
25 Commingled	26 - Trash/Bulk/ Freon/Metal

APRIL	
TUES	WED
1 Fiber	2 - Trash and Bulk
8 Commingled	9 - Trash and Bulk
15 Fiber	16 - Trash and Bulk
22 Commingled	23 - Trash and Bulk
29 Fiber	30 Trash/Bulk/ Freon/Metal

MAY	
TUES	WED
6 - Commingled	7 - Trash and Bulk
13 Fiber	14 - Trash and Bulk
20 Commingled	21 - Trash and Bulk
27 Fiber	28 - Trash/Bulk/ Freon/Metal

JUNE	
TUES	WED
3 Commingled	4 - Trash and Bulk
10 Fiber	11 - Trash and Bulk
17 Commingled	18 - Trash and Bulk
24 Fiber	25 - Trash/Bulk/ Freon/Metal

JULY	
TUES	WED
1 Commingled	2 - Trash and Bulk
8 Fiber	9 - Trash and Bulk
15 Commingled	16 - Trash and Bulk
22 Fiber	23 - Trash and Bulk
29 Commingled	30 - Trash/Bulk/ Freon/Metal

AUGUST	
TUES	WED
5 Fiber	6 - Trash and Bulk
12 Commingled	13 - Trash and Bulk
19 Fiber	20 - Trash and Bulk
26 Commingled	27 - Trash/Bulk/ Freon/Metal

SEPTEMBER	
TUES	WED
2 Fiber	3 - Trash and Bulk
9 Commingled	10 - Trash and Bulk
16 Fiber	17 - Trash and Bulk
23 Commingled	24 - Trash/Bulk/ Freon/Metal
30 Fiber	

OCTOBER	
TUES	WED
	1 - Trash and Bulk
7 Commingled	8 - Trash and Bulk
14 Fiber	15 - Trash and Bulk
21 Commingled	22 - Trash and Bulk
28 Fiber	29 - Trash/Bulk/ Freon/Metal

NOVEMBER	
TUES	WED
4 Commingled	5 - Trash and Bulk
11 - Fiber	12 - Trash and Bulk
18 Commingled	19 - Trash and Bulk
25 Fiber	26 - Trash/Bulk/ Freon/Metal
LEAVES PICKED UP AT CURB IN PAPER BAGS	

DECEMBER	
TUES	WED
2 Commingled	3 - Trash and Bulk
9 Fiber	10 - Trash and Bulk
16 Commingled	17 - Trash and Bulk
23 Fiber	24 - Trash and Bulk
30 Commingled	31 - Trash/Bulk/ Freon/Metal

ANDOVER TOWNSHIP VOLUNTEER FIRE DEPARTMENT

OPERATION SANTA!!!!

The Andover Township Volunteer Fire Department will be chauffeuring Santa to deliver Christmas presents on **Tuesday, December 17, Wednesday the 18, and Thursday the 19 between 6 PM and 9 PM.**

Here's how it works: We are requesting a \$10 (cash or check) donation from each family who would like Santa to deliver their presents. **100% of all donations will be used towards necessary expenses and equipment.** We also ask that you wrap a small gift for Santa to present to your child. No expensive gifts; only small presents valued at no more than \$15. Wrap the gift and put your child's name and address securely on top. This is a huge undertaking by the Fire Department. It is very important we have the proper information for each gift so no child is disappointed.

Firefighters will visit every requested address in the Township. They will sound their sirens and activate their lights and the children can then come to the engine and receive their gift from Santa and his elves. Imagine how excited your child/children would be to have Santa arrive at your door. All you need is a camera.

Please fill out the form below. Drop the check, form and gift off at the Firehouse at 625 Limecrest Road on **Friday, December 13, 6 PM to 9 PM; Saturday, December 14, 9 AM to 4 PM; and Sunday, December 15, 9 AM to 2 PM.** You will be given a schedule of times for your area when you drop off your gift.

Family Name: _____

Address: _____

Phone Number: _____

Number of Gifts: _____ Donation Amount: \$ _____

BLUE REFLECTIVE ADDRESS SIGNS: The Andover Township Fire Department's **Junior Auxiliary** is currently selling **Blue Reflective Address Signs.** The signs are 6 x 18 inches and can *easily* be mounted to your house or mailbox. It is a great way to make your house quick to find in case of an emergency. The signs are \$15 and are available at the Fire Department at 625 Limecrest Road the second and fourth Monday of each month between 7:30PM and 8:30PM. If you need further assistance, please contact Bob Reidmiller at 973-579-2694.

Stormwater Management

A Guide to Healthy Habits for Cleaner Water

Pollution on streets, parking lots and lawns is washed by rain into storm drains, then directly to our drinking water supplies and the ocean and lakes our children play in. Fertilizer, oil, pesticides, detergents, pet waste, grass clippings: You name it and it ends up in our water.

Stormwater pollution is one of New Jersey's greatest threats to clean and plentiful water, and that's why we're all doing something about it.

By sharing the responsibility and making small, easy changes in our daily lives, we can keep common pollutants out of stormwater. It all adds up to cleaner water, and it saves the high cost of cleaning up once it's dirty.

As part of New Jersey's initiative to keep our water clean and plentiful and to meet federal requirements, many municipalities and other public agencies including colleges and military bases must adopt ordinances or other rules prohibiting various activities that contribute to stormwater pollution. Breaking these rules can result in fines or other penalties.

As a resident, business, or other member of the New Jersey community, it is important to know these easy things you can do every day to protect our water.

Limit your use of fertilizers and pesticides.

- Do a soil test to see if you need a fertilizer.
- Do not apply fertilizers if heavy rain is predicted.
- Look into alternatives for pesticides.
- Maintain a small lawn and keep the rest of your property or yard in a natural state with trees and other native vegetation that requires little or no fertilizer.
- If you use fertilizers and pesticides, follow the instructions on the label on how to correctly apply it.

Properly use and dispose of hazardous products

- Hazardous products include some household or commercial cleaning products, lawn and garden care products, motor oil, antifreeze, and paints.
- Do not pour any hazardous products down a storm drain because storm drains are usually connected to local bodies of water and the water is not treated.
- If you have hazardous products in your home or workplace, make sure you store or dispose of them properly. Read the label for guidance.
- Use natural or less toxic alternatives when possible.
- Recycle used motor oil.

Keep pollution out of storm drains

- Municipalities and many other public agencies are required to mark certain storm drain inlets with messages reminding people that storm drains are connected to local bodies of water.
- Do not let sewage or other wastes flow into a stormwater system.

Clean up after your pet

- Clean and plentiful water is important to our families, our environment, our economy and our quality of life. Did you know that animal waste from pets can pollute our waters? When left on the

ground, pet waste is washed by rain and melting snow and ice into storm drains that carry it to our rivers, lakes, bays, the ocean and drinking water. Animal waste contains a high concentration of nutrients as well as bacteria and disease-causing microorganisms that can cause problems.

- Pick up and properly dispose of pet waste dropped on public or people's property.
- Use newspaper, bags or pooper-scoopers to pick up wastes.
- Dispose of the wrapped pet waste in a toilet.
- Never discard pet waste in a storm drain.

Don't litter

- Place litter in trash receptacles.
- Participate in community cleanups.
- Recycle. Recycle. Recycle.

Dispose of yard waste properly

- Keep leaves and grass out of storm drains.
- Follow Andover Township's yard waste collection rules.
- Use leaves and grass clippings as a resource for compost.
- Use a mulching mower that recycles grass clippings into the lawn.