

# ANDOVER TOWNSHIP

134 Newton Sparta Road  
973-383-4280

## NEWSLETTER

(Updated 1/28/2016)

### GOVERNING BODY

**Dolores Blackburn, Mayor**

**Jack Burke, Deputy Mayor**

**Ellsworth Bensley, Janis McGovern, Tom Walsh**

<i>Department</i>	<i>Ext.</i>	<i>Department</i>	<i>Ext.</i>
ADMINISTRATOR	223	LAND USE *	245
CHIEF FINANCIAL OFFICER *	258	RECREATION	221
CLERK'S OFFICE	224	RECYCLING/SANITATION	221
CONSTRUCTION DEPARTMENT *	240	ROAD DEPARTMENT	225
COURT ADMINISTRATOR	222	TAX ASSESSOR *	239
COURT ADMINISTRATOR ASSISTANT	227	TAX COLLECTOR *	228
DEPUTY CLERK/DEPUTY REGISTRAR	234	ZONING OFFICER *	231
DOG LICENSING	221		
FINANCE	226	POLICE - EMERGENCY	911
FINANCE	256	POLICE NON-EMERGENT	973-383-5544

**\*PLEASE NOTE:** Hours for these departments vary due to part-time and/or shared services positions

PLEASE VISIT OUR WEBSITE AT: [www.andovertwp.org](http://www.andovertwp.org)

THE TOWNSHIP ALSO HAS A FACEBOOK PAGE

#### 2016 ~ TOWN HALL HOLIDAY CLOSINGS

**January:** 1 (New Year's Day); 18 (Martin Luther King's Birthday)  
**February:** 12 (Lincoln's Birthday); 15 (Washington's Birthday)  
**March:** 25 (Good Friday)  
**May:** 30 (Memorial Day)  
**July:** 4 (Independence Day)  
**September:** 5 (Labor Day)  
**October:** 10 (Columbus Day);  
**November:** 11 (Veterans' Day); 24 and 25 (Thanksgiving)  
**December:** 26 (Christmas)

## MISCELLANEOUS INFORMATION

<p style="text-align: center;"><b>AFTER HOURS PAYMENT DROP BOX</b></p>	<p>As a convenience to our residents, we have an outdoor payment “drop box” on the pillar near the front entrance to the Municipal Building. This secure receptacle can be used at any time to leave payments or correspondence for any Andover Township Department. Payments left after 3:30 PM will be credited to the next business day.</p>
<p style="text-align: center;"><b>FOOD PANTRY COLLECTION BOX</b></p>	<p>The Municipal Building has a box for donations to be made to the Bodhi Monastery Food Pantry. Township employees and residents are encouraged to donate what they can. <b><i>The food pantry is currently helping to supplement the needs of over 100 people on a weekly basis.</i></b></p>
<p style="text-align: center;"><b>SNOW REMOVAL</b></p>	<p>Local Ordinance 10-23. Whenever snow has fallen and the accumulation is such that it covers the streets or highways, including town owned and operated parking lots, an emergency shall exist and no vehicle shall be parked on any street or highway or portion thereof. This parking prohibition shall remain in effect for an eight- hour period following the cessation of such snowfall.</p>
<p style="text-align: center;"><b>FIRE HYDRANTS/ CISTERNS</b></p>	<p><b>Local Ordinance 155-15 – Duty to Remove.</b> The owner, occupant or tenant of premises abutting or bordering on any street in the Township shall remove all snow and ice from the abutting sidewalks, <b>fire hydrants and cisterns</b> of such street or the abutting right-of-way actually used by the public, or in the event of ice which may be so frozen as to make removal impractical shall cause the same to be thoroughly covered with sand or ashes or other appropriate chemical, within 12 hours of daylight after the same falls or is formed thereon. There shall be a lien/tax assessed to the property owner for the cost of the removal if done by a township employee .</p>
<p style="text-align: center;"><b>OBSTRUCTION TO STREETS</b></p>	<p>No person shall deposit, throw, spill or dump dirt, ashes or other material upon any street or highway in the Township. No person shall divert, obstruct or interfere with the normal flow of surface waters in any gutter, drain or ditch along any street or highway of the Township, nor in any way cause the normal flow of water to be stopped, diverted from or overflow the gutters, drains or ditches. <b>The Department of Public Works appreciates your cooperation.</b></p>
<p style="text-align: center;"><b>REVERSE 9-1-1</b> <b>New Provider –</b> <b>Please re-</b> <b>register your</b> <b>information</b></p>	<p><b>PLEASE NOTE:</b> The provider for the Reverse 911 system has changed to Swift911. Information previously submitted to receive reverse 911’s will not automatically transfer to this new vendor. Therefore, it will be necessary to register your cell phones, emails and landline phones. Even if you have a landline phone through Verizon or CenturyLink, it is suggested to register the numbers. Link to register: <a href="http://www.sussexcountysheriff.com/commun.../community_alerts/">http://www.sussexcountysheriff.com/commun.../community_alerts/</a></p>
<p style="text-align: center;"><b>WASTE OIL DROP OFF DAYS</b></p>	<p>The last Friday of each month between the hours of 8AM and 10AM at the Municipal Garage (upper parking lot). The dates are only changed if a holiday falls on the last Friday.</p>
<p style="text-align: center;"><b>BLUE REFLECTIVE ADDRESS SIGNS</b></p>	<p><b>The Andover Township Fire Department’s Junior Auxiliary</b> is selling <b>Blue Reflective Address Signs</b>. The signs are 6 x 18 inches and can <i>easily</i> be mounted to your house or mailbox. It is a great way to make your house quick to find in case of an emergency. The signs are \$15 and are available at the Fire Department at 625 Limecrest Road the second and fourth Monday of each month between 7:30PM and 8:30PM. If you need further assistance, please contact Bob Reidmiller at 973-579-2694.</p>

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**ATTENTION - SENIOR CITIZENS:** The Greater Andover Senior Citizens are actively seeking new members. You must be 55 years of age or older. The Group meets monthly on the first and third Monday of each month at the Senior Center on Route 517 S. in Andover Borough. Monthly trips and other activities such as in-house entertainment, catered luncheons, bingo and guest speakers are scheduled throughout the year. For information call Lois McCue at 973-383-3783.

**Various important services are available!!!! For information and referral on *programs and services* for the elderly, call the Sussex County Office of the Aging at 973-579-0555.**

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**LOOKING FOR VOLUNTEER COMMITTEE MEMBERS:** Sustainable Jersey is a statewide certification program for municipalities that want to go green, save money and take steps to sustain their quality of life over the long term. Andover Township has joined this initiative and formed a Green Team comprised of volunteer community members. Based on the team's efforts and a long history of environmental best practices by our township's administrators, employees, residents and volunteers, Andover Township has recently earned a Bronze level certification through Sustainable Jersey. We are looking for more members to help us continue our township wide initiatives that help create a more environmentally sustainable community for all of our residents to enjoy. If interested, please contact Eric Olsen at [eolsen@andovertwp.org](mailto:eolsen@andovertwp.org)

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**LADIES EXERCISE CLASSES:** Sessions are on-going. Classes are two nights per week (Monday and Wednesday) from 7PM to 8 PM at the Hillside Park Hall (The Barn). Please check the township website, facebook page or call the municipal building (Robyn x221). (You are responsible for providing your own equipment.)

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**RABIES CLINIC:** Free rabies clinic on Friday, January 8 (snow date Friday January 15) at the Department of Publics works building (134 Newton Sparta Road, behind the township municipal building). Dogs from 5 to 7 PM; Cats from 7 to 8PM.

**DOG LICENSING:** If you need assistance or information, please call 973-383-4280, Ext. 221. Failure to secure a current dog license could result in the issuance of summons. [Cats do not need to be licensed, but should be protected with a rabies shot.]

**REMINDER: Puppies** must be licensed by 7 months of age. Also, any dog acquired during the year must be licensed within 10 days. All new residents owning dogs, which do not carry a current NJ license, must obtain one within 10 days. Fees: Spayed/Neutered \$8; if not, \$11. All licenses must be renewed every January. **Late fees of \$5 per month** per dog will be assessed to any license renewed after January 31.

**Renewal Information:** If your dog is currently licensed and all information is up-to-date, all that's needed is a check and a self-addressed, stamped envelope. If information (rabies, spay/neuter) has been updated, please include a copy of that as well. **Please do not mail Dog License renewals before December 31.**

## PHONE NUMBERS FOR UTILITIES THAT SERVICE ANDOVER TOWNSHIP

<u>UTILITY</u>	<u>COMPANY</u>	<u>PHONE NUMBER</u>
Cable Television	Service Electric Cable	973-729-7653
Electric	JCP&L * (Jersey Central Power and Light)	1-800-662-3115
Telephone	CenturyLink	1-800-786-6272
Water Companies	Forest Lakes Water Company	973-786-6600
	Lake Lenape Water Company	973-786-7412
	Newton Water Company	973-383-2090
	United Water Company (Sussex Parks Homes)	1-888-770-6030

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### **\*Notice From JCP&L ~ Streetlight on the Blink? Tell Us.**

Streetlights brighten up a community and help keep it attractive and safe. Help us keep streetlights working at they should by letting us know when lights are in need of repair. If you see a streetlight out, please contact us so that repairs can be made.

#### **To report a streetlight outage:**

- Call our automated outage reporting line at 1-888-LIGHTSS (1-888-544-4877). For faster service, use the phone number associated with your account and say “streetlight problem” after the greeting.
- Visit [www.firstenergycorp.com](http://www.firstenergycorp.com), and select your electric company. Under Outages, click on “Report Streetlight Problems.”

#### **When you contact us, just let us know the following:**

- Your name and phone number, in case we need more information
- Address where the streetlight is located – nearest house or business address and the nearest cross street
- The number on the pole
- What is wrong with the streetlight – for example, damaged pole, light fixture is broken, the light is on during the day or the light flickers

## Stormwater Management

### **A Guide to Healthy Habits for Cleaner Water**

Pollution on streets, parking lots and lawns is washed by rain into storm drains, then directly to our drinking water supplies and the ocean and lakes our children play in. Fertilizer, oil, pesticides, detergents, pet waste, grass clippings: You name it and it ends up in our water.

Stormwater pollution is one of New Jersey's greatest threats to clean and plentiful water, and that's why we're all doing something about it.

By sharing the responsibility and making small, easy changes in our daily lives, we can keep common pollutants out of stormwater. It all adds up to cleaner water, and it saves the high cost of cleaning up once it's dirty.

As part of New Jersey's initiative to keep our water clean and plentiful and to meet federal requirements, many municipalities and other public agencies including colleges and military bases must adopt ordinances or other rules prohibiting various activities that contribute to stormwater pollution. Breaking these rules can result in fines or other penalties.

**As a resident, business, or other member of the New Jersey community, it is important to know these easy things you can do every day to protect our water.**

### **Limit your use of fertilizers and pesticides.**

- Do a soil test to see if you need a fertilizer.
- Do not apply fertilizers if heavy rain is predicted.
- Look into alternatives for pesticides.
- Maintain a small lawn and keep the rest of your property or yard in a natural state with trees and other native vegetation that requires little or no fertilizer.
- If you use fertilizers and pesticides, follow the instructions on the label on how to correctly apply it.

### **Properly use and dispose of hazardous products**

- Hazardous products include some household or commercial cleaning products, lawn and garden care products, motor oil, antifreeze, and paints.
- Do not pour any hazardous products down a storm drain because storm drains are usually connected to local bodies of water and the water is not treated.
- If you have hazardous products in your home or workplace, make sure you store or dispose of them properly. Read the label for guidance.
- Use natural or less toxic alternatives when possible.
- Recycle used motor oil.

### **Keep pollution out of storm drains**

- Municipalities and many other public agencies are required to mark certain storm drain inlets with messages reminding people that storm drains are connected to local bodies of water.
- Do not let sewage or other wastes flow into a stormwater system.

### **Clean up after your pet**

- Clean and plentiful water is important to our families, our environment, our economy and our quality of life. Did you know that animal waste from pets can pollute our waters? When left on the

ground, pet waste is washed by rain and melting snow and ice into storm drains that carry it to our rivers, lakes, bays, the ocean and drinking water. Animal waste contains a high concentration of nutrients as well as bacteria and disease-causing microorganisms that can cause problems.

- Pick up and properly dispose of pet waste dropped on public or people's property.
- Use newspaper, bags or pooper-scoopers to pick up wastes.
- Dispose of the wrapped pet waste in a toilet.
- Never discard pet waste in a storm drain.

### **Don't litter**

- Place litter in trash receptacles.
- Participate in community cleanups.
- Recycle. Recycle. Recycle.

### **Dispose of yard waste properly**

- Keep leaves and grass out of storm drains.
- Follow Andover Township's yard waste collection rules.
- Use leaves and grass clippings as a resource for compost.
- Use a mulching mower that recycles grass clippings into the lawn.