

MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD NOVEMBER 19, 2013

OPEN MEETING: Acting Chairman Suzanne Howell called the meeting to order at 7:30 p.m.

FLAG SALUTE: Acting Chairman Howell led the flag salute.

ROLL CALL:

Diana Boyce – Present
Ellsworth Bensley, Jr. – Present
Suzanne Howell – Present
Rick Melfi – Present
CeCe Pattison – Present
Christine Kretzmer – Present
Dolores Blackburn – Present
Ken Roberts – Present
John O'Connell – Excused
Paul Messerschmidt – Present
Richard Skewes – Present

PROFESSIONALS PRESENT: Richard Briigliodoro, Esq., and Joseph Golden, P.E., P.P., were present.

OPEN PUBLIC MEETINGS ACT NOTICE: Acting Chairman Howell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85. The rules are generally as stated on the agenda.

RULES: Acting Chairman Howell read the following rules: No new cases after 9:30 p.m. or testimony after 10:00 p.m. Comments from each member of the public are limited to 5 minutes during the public portion of the meeting. Transcript requests are to be in writing with check for 100% of costs. Material for the meeting is to be filed fourteen days before the next meeting once it has been heard for completeness. Individuals or members of a partnership must be present at the meeting or be represented by an attorney. Testimony is under oath. False testimony constitutes perjury.

MINUTES: A motion to approve the *Minutes of the Andover Township Land Use Board Meeting Held October 1, 2013* was made by Paul Messerschmidt and seconded by Ken Roberts. One correction was noted. Roll Call: Diana Boyce – yes; Suzanne Howell – yes; Rick Melfi – yes; CeCe Pattison – yes; Christine Kretzmer – yes; Ken Roberts – yes; Paul Messerschmidt – yes; Richard Skewes – yes. The motion carried.

A motion to approve the *Minutes of the Andover Township Land Use Board Executive Session Held October 1, 2013* was made by Richard Skewes and seconded by Paul Messerschmidt. There was no discussion. Roll Call: Diana Boyce – yes; Suzanne Howell – yes; Rick Melfi – yes; CeCe Pattison – yes; Christine Kretzmer – yes; Ken Roberts – yes; Paul Messerschmidt – yes; Richard Skewes – yes. The motion carried.

RESOLUTIONS: A-4-13-1, Van Dyke, C. “D” Variance, Preliminary and Final Site Plan, Block 111 Lot 14.02: A motion to adopt the resolution was made by Paul Messerschmidt and seconded by Richard Skewes. Roll Call: Paul Messerschmidt – yes; Suzanne Howell – yes; Richard Skewes – yes. The motion carried.

A-7-13-1 United Telephone Company of New Jersey, Inc., d/b/a Century Link, Use Variances, “C” Variances, Site Plan Waiver, Block 151 Lot 2: A motion to adopt the resolution was made by Diana Boyce and seconded by Paul Messerschmidt. Roll Call: Diana Boyce – yes; Suzanne Howell – yes; Christine Kretzmer – yes; Rick Melfi – yes; Paul Messerschmidt – yes; Richard Skewes – yes. The motion carried.

COMPLETENESS REVIEW: A-9-13-1, Sommerset Investors, Inc., T/A Econolodge, “D” Variance, Site Plan Waiver, Block 153 Lots 22.01 and 23: Ken Roberts, Dolores Blackburn, and Diana Boyce recused. Reports prepared by Joseph Golden, P.E., P.P., were distributed. Mr. Golden confirmed a recommendation to deem the matter complete and grant the requested site plan waiver. A motion to deem the matter complete and grant the site plan waiver was made by CeCe Pattison and seconded by Paul Messerschmidt. There was no discussion. Roll Call: Ellsworth Bensley, Jr., – yes; Suzanne Howell – yes; Rick Melfi – yes; CeCe Pattison – yes; Christine Kretzmer – yes; Paul Messerschmidt – yes; Richard Skewes – yes. The motion carried.

HEARING: A-9-13-1, Sommerset Investors, Inc., T/A Econolodge, “D” Variance, Site Plan Waiver, Block 153 Lots 22.01 and 23: Richard Briigliodoro, Esq., reviewed the Applicant’s notice, determined that it was flawed, and informed the Board and public present that the Board did not have jurisdiction. He advised that the Applicant would be required to notice the public of the next assigned hearing date of the matter.

Board members Roberts, Blackburn, and Boyce returned to the dais.

PUBLIC PORTION: The meeting was opened to the public. No members of the public addressed the Board. The meeting was closed to the public.

OLD/NEW BUSINESS: Christine Kretzmer announced upcoming local charity events. Ken Roberts requested Board member input relative to matters being addressed by the ordinance development subcommittee. Secretary Wilhelm advised that Chairman O’Connell scheduled an Executive Session for the next meeting to discuss personnel matters.

VOUCHERS: Vouchers were distributed to the Board for review. A motion to recommend payment of same to the Township Committee was made by Ellsworth Bensley, Jr., and seconded by Ken Roberts. Roll Call: Diana Boyce – yes; Ellsworth Bensley, Jr., – yes; Suzanne Howell – yes; Rick Melfi – yes; CeCe Pattison – yes; Christine Kretzmer – abstain; Dolores Blackburn – yes; Ken Roberts – yes; Paul Messerschmidt – yes. The motion carried.

UPCOMING MEETINGS: Acting Chairman Suzanne Howell confirmed the December 3, 2013 and December 17, 2013 meeting dates.

ADJOURNMENT: Having no further business, a motion to adjourn was made by Ellsworth Bensley, Jr. All were in favor. The meeting concluded at 8:00 p.m.

Minutes respectfully submitted by:

/s/Anne-Marie Wilhelm
Anne-Marie Wilhelm
Land Use Administrator