

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD  
MARCH 18, 2014**

**OPEN MEETING:** Chairman Howell called the meeting to order at 7:30 p.m.

**FLAG SALUTE:** Chairman Howell led the flag salute.

**ROLL CALL:**

Ken Roberts – Present  
Ellsworth Bensley, Jr., – Present  
Rick Melfi, Vice Chairman – Present  
CeCe Pattison – Absent  
Christine Kretzmer – Present @ 7:40 p.m.  
Dolores Blackburn – Present  
Diana Boyce – Present  
John O'Connell – Present  
Suzanne Howell, Chairman – Present  
Paul Messerschmidt, Alternate 1 – Present  
Richard Skewes, Alternate 2 – Present

**PROFESSIONALS PRESENT:** The professionals were excused.

**OPEN PUBLIC MEETINGS ACT NOTICE:** Chairman Howell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85. The rules are generally as stated on the agenda.

**RULES:** Chairman Howell read the following rules: No new cases after 9:30 p.m. or testimony after 10:00 p.m. Comments from each member of the public are limited to 5 minutes during the public portion of the meeting. Transcript requests are to be in writing with check for 100% of costs. Material for the meeting is to be filed fourteen days before the next meeting once it has been heard for completeness. Individuals or members of a partnership must be present at the meeting or be represented by an attorney. Testimony is under oath. False testimony constitutes perjury.

**MINUTES:** A motion to approve the *Minutes of the Andover Township Land Use Board Meeting Held March 4, 2014* was made by Richard Skewes and seconded by John O'Connell. There was no discussion. Roll Call: Ellsworth Bensley, Jr., – yes; Rick Melfi – yes; Ken Roberts – yes; John O'Connell – yes; Paul Messerschmidt – yes; Richard Skewes – yes; Suzanne Howell – yes. The motion carried.

**RESOLUTIONS:** There were no resolutions scheduled for review.

**COMPLETENESS REVIEW:** There were no matters scheduled.

**HEARING:** There were no matters scheduled.

**PUBLIC PORTION:** The meeting was opened to the public. No members of the public addressed the Board. The meeting was closed to the public.

**OLD/NEW BUSINESS:** Board members reviewed *Revision III: Wind and Solar Energy Ordinance*. Secretary Wilhelm presented that Joseph Golden, P.E., P.P., advised he would forward additional commentary to Mr. Roberts via email. Mr. Roberts agreed to review the commentary and present *Revision IV: Wind and Solar Energy Ordinance* at the next meeting.

Board members reviewed planning objectives relative to Master Plan reviews and potential changes to the zoning map. Board members reviewed administrative procedure and discussed fast track scheduling of matters. Board members' scheduled NJPO training registration was discussed and confirmed.

**VOUCHERS:** Board members reviewed the *March Financial Report* and associated vouchers. A motion to approve a recommendation to the Township Committee for payment of the vouchers was made by Ellsworth Bensley, Jr., and seconded by Ken Roberts. There was no discussion. Roll Call: Ken Roberts – yes; Ellsworth Bensley, Jr., – yes; Rick Melfi – yes; Christine Kretzmer – yes; Dolores Blackburn – yes; Diana Boyce – yes; Paul Messerschmidt – yes; John O'Connell – yes; Suzanne Howell – yes. The motion carried.

**UPCOMING MEETINGS:** Chairman Howell confirmed the scheduled 4/1/14 meeting date and cancellation of the April 15, 2014 meeting date.

**ADJOURNMENT:** Having no further business, a motion to adjourn was made by Ellsworth Bensley, Jr., and seconded by Paul Messerschmidt. All were in favor. The meeting adjourned at 8:20 p.m.

Minutes respectfully submitted by:

*/s/Anne-Marie Wilhelm*  
Anne-Marie Wilhelm  
Land Use Administrator