

**MINUTES OF THE ANDOVER TOWNSHIP LAND USE BOARD MEETING HELD  
DECEMBER 16, 2014**

**OPEN MEETING:** Chairman Howell called the meeting to order at 7:30 p.m.

**FLAG SALUTE:** Chairman Howell led the flag salute.

**ROLL CALL:**

Ken Roberts – Present  
Ellsworth Bensley, Jr., – Present  
Rick Melfi, Vice Chairman – Present  
CeCe Pattison — Present  
Christine Kretzmer – Present  
Dolores Blackburn – Present  
Diana Boyce – Absent  
John O'Connell – Present  
Suzanne Howell, Chairman – Present  
Paul Messerschmidt, Alternate 1 – Present  
Richard Skewes, Alternate 2 – Present

**PROFESSIONALS PRESENT:** Joseph Golden, P.E., P.P., and Richard Brigliadoro, Esq.

**OPEN PUBLIC MEETINGS ACT NOTICE:** Chairman Howell read the following statement: This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85. The rules are generally as stated on the agenda.

**RULES:** Chairman Howell read the following rules: No new cases after 9:30 p.m. or testimony after 10:00 p.m. Comments from each member of the public are limited to 5 minutes during the public portion of the meeting. Transcript requests are to be in writing with check for 100% of costs. Material for the meeting is to be filed fourteen days before the next meeting once it has been heard for completeness. Individuals or members of a partnership must be present at the meeting or be represented by an attorney. Testimony is under oath. False testimony constitutes perjury.

**MINUTES:** A motion to approve the *Minutes of the Andover Township Land Use Board Meeting Held October 21, 2014* was made by Richard Skewes and seconded by Ken Roberts. There was no discussion. Roll Call: Ellsworth Bensley, Jr., – yes, Ken Roberts – yes, CeCe Pattison – yes, Christine Kretzmer – yes, Dolores Blackburn – yes, Richard Skewes – yes, Suzanne Howell – yes. The motion carried.

**RESOLUTIONS:** A-8-14-1, Ascot Park Apartments, Site Plan Waiver Request, Block 116 Lot 24.04: A motion to adopt the resolution was made by Ellsworth Bensley, Jr., and seconded by Richard Skewes. There were no comments or corrections. Roll Call: Ellsworth Bensley, Jr., – yes, CeCe Pattison – yes, Christine Kretzmer – yes, Richard Skewes – yes, Suzanne Howell – yes. The motion carried.

**COMPLETENESS REVIEW:** There were no matters scheduled for review.

**HEARING:** There were no hearings scheduled.

**PUBLIC PORTION:** The meeting was opened to the public. No members of the public addressed the Board. The meeting was closed to the public.

**OLD/NEW BUSINESS:** Board members discussed the budget and potential professional appointments. Ms. Blackburn provided information on Committee efforts in the matters of the train station and affordable housing compliance. She also confirmed that she would present the proposed zoning map during the Committee's 2015 budget discussions.

**VOUCHERS:** Board members reviewed the finance report titled *Escrow Disbursements, General Operating Expenses, and Fee Deposit Summary October 2014*. There was no discussion. A motion to approve a payment recommendation to the Township Committee was made by Paul Messeschmidt and seconded by John O'Connell. All were in favor. The motion carried.

**UPCOMING MEETINGS:** Chairman Howell confirmed the January 6, 2015 reorganization hearing date.

**ADJOURNMENT:** Having no further business, a motion to adjourn was made by Mr. Bensley. All were in favor. The meeting adjourned at 8:00 p.m.

Minutes respectfully submitted by:

*/s/Anne-Marie Wilhelm*  
Anne-Marie Wilhelm  
Land Use Administrator