

## ANDOVER TOWNSHIP COMMITTEE MEETING AGENDA

THOMAS D. WALSH, JR., MAYOR  
ERIC KARR, DEPUTY MAYOR  
ELLSWORTH E. BENSLEY, JR.,  
MICHAEL LENSAK  
JANIS MCGOVERN

JANUARY 18, 2024

EXECUTIVE SESSION 6:00PM  
REGULAR MEETING 7:00PM

This is a hybrid meeting and is being offered in person or remotely by accessing either of the following options:

*Please click the link below to join the webinar:*

<https://us02web.zoom.us/j/85385763939?pwd=Y0xXTzRKSGorZmVpWVpYbmttSVJ6QT09>

Passcode: 814400

*Or by telephone:*

Dial US: +1 929 205 6099  
Webinar ID: 853 8576 3939  
Passcode: 814400

### ***EXECUTIVE SESSION:***

- Conflicts of Interest – Elected Officials
- Personnel: Contract – Police Chief  
Accumulated Paid Time Off Policies  
Recommendation of New Hire – DPW Laborer
- TEAMSTERS Local 641 Negotiations (Dispatch)  
Fraternal Order of Police Andover Township Lodge #177

### ***CALL TO ORDER***

### ***PLEDGE OF ALLEGIANCE***

### ***ROLL CALL***

**OPEN PUBLIC MEETINGS STATEMENT:** This meeting is being held in compliance with the provisions of the Open Public Meetings Act, Public Laws of 1975, Chapter 231 and has been properly advertised and certified by the Municipal Clerk.

**RULES FOR MEETING:** No new business to be brought before the Committee after 8:00PM. The time allotted to the public will be determined by the Committee.

**APPROVAL OF THE GENERAL AGENDA**

**APPROVAL OF CONSENT AGENDA**

All items listed below are considered to be routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**CONSENT AGENDA**

**OTHER BUSINESS:**

1. Approval of Vouchers for Payment

**MINUTES:**

- January 4, 2024 – Reorganization Meeting Minutes
- January 4, 2024 – Executive Session and Regular Meeting Minutes

**RESOLUTIONS:**

**#R2024-38**

**RESOLUTION OF THE ANDOVER TOWNSHIP COMMITTEE TO ISSUE A TAX REFUND TO PHILIP NADLER IN REGARDS TO THE REDEMPTION OF TAX SALE CERTIFICATE #19-00003 SOLD FOR DELINQUENT TAXES, FOR BLOCK 105, LOT 6.01 IN THE AMOUNT OF \$72,635.03**

**#R2024-39**

**RESOLUTION OF THE ANDOVER TOWNSHIP COMMITTEE TO ISSUE A TAX REFUND TO PHILIP NADLER IN REGARDS TO THE REDEMPTION OF TAX SALE CERTIFICATE #19-00004 SOLD FOR DELINQUENT TAXES, FOR BLOCK 117, LOT 10.02 IN THE AMOUNT OF \$40,294.89**

**#R2024-40**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY INCREASING THE BID THRESHOLD TO \$44,000.00**

**#R2024-41**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY APPOINTING OFFICE OF EMERGENCY MANAGEMENT "MUNICIPAL EMERGENCY COORDINATOR" N.J.S.A. APP. A:9-40.1 AND DIRECTIVE NUMBER 102**

**NEW BUSINESS**

**OLD BUSINESS**

**PUBLIC PORTION**

**RULES FOR THE PUBLIC PORTION OF THE MEETING**

1. Please come forward when recognized and state your name and address, unless you are a registered covered person under Daniel's Law by the Office of Information Privacy.
2. Please direct your comments to the Township Committee.
3. The Committee may comment or respond when you conclude your comments.
4. Normally, each member of the public will be recognized and given the floor. ***There is a five-minute time limit on all public comments.*** When you have concluded, you may be recognized again during that public portion of the meeting upon Committee approval.
5. Anyone that is disruptive and/or speaks when they are not recognized will be considered to be disruptive to the meeting and may be asked to leave.

**NEXT SCHEDULED MEETINGS:**

**FEBRUARY 1, 2024: 6:00PM EXECUTIVE SESSION/7:00PM REGULAR MEETING**

**FEBRUARY 15, 2024: 6:00PM EXECUTIVE SESSION/7:00PM REGULAR MEETING**

**ADJOURN**

**EXECUTIVE SESSION:**

**RESOLUTION  
MOTION FOR EXECUTIVE SESSION**

**BE IT RESOLVED** by the Township Committee of the Township of Andover on the 18<sup>th</sup> day of JANUARY 2024, that:

**1. PRIOR to the commencement of the Regular Meeting, the Township Committee shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-26, sub-section(s):**

- a. Confidential or excluded matters, by Express provision of Federal law or State statute or rule of court.
- b. A matter in which the release of information would impair a right to receive funds from the Government of the United States.
- c. Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
- d. A collective bargaining agreement including negotiations.
- e. Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
- f. Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
- g. Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.
- h. Personnel matters.
- i. Deliberations after a public hearing that may result in penalties.
  - 1. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

**EXECUTIVE SESSION:**

- **Conflicts of Interest – Elected Officials**
- **Personnel: Contract – Police Chief  
Accumulated Paid Time Off Policies  
Recommendation of New Hire – DPW Laborer**
- **TEAMSTERS Local 641 Negotiations (Dispatch)  
Fraternal Order of Police Andover Township Lodge #177**

**List of Bills - Clearing Cash**

Meeting Date: 01/18/2024 For bills from 01/05/2024 to 01/17/2024

Check#	Vendor	Description	Account	PO Payment	Check Total
11769	1347 - ADVANCE AUTO PARTS				
		PO 16019 ATPD - ATV BATTERY		73.69	
	01-203-25-240-020 (2023) POLICE OTHER EXPENSE		73.69		73.69
11770	67 - AIRGAS USA, LLC				
		PO 14645 2023 DPW TANK RENTAL		19.80	
	01-203-26-290-020 (2023) PUBLIC WORKS OTHER EXPENSE		19.80		19.80
11771	2468 - ALLIED OIL				
		PO 16020 12/19/23 GASOLINE DELIVERY - 429.30 GALL		1,078.08	
	01-203-31-460-020 (2023) UTILITY OTHER EXPENSE		1,078.08		
		PO 16048 12/27/23 GASOLINE DELIVERY - 386.00 GALL		963.84	
	01-203-31-460-020 (2023) UTILITY OTHER EXPENSE		963.84		
		PO 16052 12/28/23 DIESEL DELIVERY - 260.00 GALLON		782.75	
	01-203-31-460-020 (2023) UTILITY OTHER EXPENSE		782.75		2,824.67
11772	2262 - AMAZON CAPITAL SERVICES				
		PO 15905 BIBS PER DPW CONTRACT - TEETS - 3XL SHOR		119.99	
	01-203-26-290-020 (2023) PUBLIC WORKS OTHER EXPENSE		119.99		
		PO 16034 DPW SAFETY GEAR		41.97	
	01-203-26-290-020 (2023) PUBLIC WORKS OTHER EXPENSE		41.97		161.96
11773	91 - ANDOVER BOARD OF EDUCATION				
		PO 16068 2024 SCHOOL TAX PAYMENTS		1,166,245.16	
			1,166,245.16		1,166,245.16
11774	2630 - BARC ENTERPRISES, CORP.				
		PO 16072 VARIOUS DPW VEHICLE SUPPLIES		105.93	
	01-201-26-290-020 PUBLIC WORKS OTHER EXPENSE		105.93		105.93
11775	2857 - BRIGHTSPEED				
		PO 16021 DECEMBER 2023 LONG DISTANCE PHONE SERVIC		49.47	
	01-203-31-460-020 (2023) UTILITY OTHER EXPENSE		49.47		

**List of Bills - Clearing Cash**

Meeting Date: 01/18/2024 For bills from 01/05/2024 to 01/17/2024

Check#	Vendor	Description	Account	PO Payment	Check Total
		PO 16023 DECEMBER 2023 PRIMARY PHONE SERVICE		844.64	
01-203-31-460-020	(2023) UTILITY OTHER EXPENSE		844.64		894.11
11776	1443 - CAMPBELL SUPPLY COMPANY				
		PO 16063 TRUCK # 6 - STEERING BOX SEAL KIT		86.82	
01-203-26-290-020	(2023) PUBLIC WORKS OTHER EXPENSE		86.82		
		PO 16071 TRUCK # 6		86.82	
01-201-26-290-020	PUBLIC WORKS OTHER EXPENSE		86.82		173.64
11777	1619 - CLEARY, GIACOBBE, ALFIERI				
		PO 16055 DECEMBER 2023 LEGAL SERVICES - LABOR ATT		1,156.00	
01-203-20-155-020	(2023) LEGAL OTHER EXPENSE		1,156.00		1,156.00
11778	2992 - COMPLETE CARE AT BARN HILL LLC.				
		PO 16042 RELEASE OF REFUNDABLE SECURITY DEPOSIT -		300.00	
13-260-58-200-000	RECREATION TRUST		300.00		300.00
11779	966 - DANFORTH'S TRAILER & AUTO, INC.				
		PO 16064 DPW VEHICLE		326.42	
01-203-26-290-020	(2023) PUBLIC WORKS OTHER EXPENSE		326.42		326.42
11780	2950 - DIRECT ENERGY BUSINESS				
		PO 16022 DECEMBER 2023 ELECTRICITY - LAKE ILIFF R		81.31	
01-203-31-460-020	(2023) UTILITY OTHER EXPENSE		81.31		
		PO 16024 DECEMBER 2023 ELECTRICITY		378.77	
01-203-31-460-020	(2023) UTILITY OTHER EXPENSE		378.77		
		PO 16025 DECEMBER 2023 ELECTRICITY - ATPD		659.20	
01-203-31-460-020	(2023) UTILITY OTHER EXPENSE		659.20		1,119.28
11781	990 - DORSEY & SEMRAU				
		PO 16056 DECEMBER 2023 PROFESSIONAL SERVICES		5,264.50	
01-203-20-155-020	(2023) LEGAL OTHER EXPENSE		5,264.50		5,264.50

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Check#	Vendor	Description	Account	PO Payment	Check Total
11782	202 - DOVER BRAKE & CLUTCH CO., INC.				
		PO 16062 DPW VEHICLE		750.05	
	01-203-26-290-020 (2023) PUBLIC WORKS OTHER EXPENSE		750.05		
		PO 16070 TRUCK # 6		35.47	
	01-201-26-290-020 PUBLIC WORKS OTHER EXPENSE		35.47		785.52
11783	213 - ELIZABETHTOWN GAS				
		PO 16059 DECEMBER 2023 HEATING GAS		564.80	
	01-203-31-460-020 (2023) UTILITY OTHER EXPENSE		564.80		564.80
11784	1130 - FAMILY FORD, INC.				
		PO 16026 TRUCK #14 - WIPERS		21.38	
	01-203-26-290-020 (2023) PUBLIC WORKS OTHER EXPENSE		21.38		21.38
11785	1042 - G.T.B.M., INC./INFO-COP				
		PO 16050 4TH QTR 2023 - E-TICKETING		938.40	
	01-203-25-240-020 (2023) POLICE OTHER EXPENSE		938.40		938.40
11786	693 - HOME DEPOT CREDIT SERVICES				
		PO 14741 2023 DPW SUPPLIES		240.71	
	01-203-26-290-020 (2023) PUBLIC WORKS OTHER EXPENSE		240.71		
		PO 16027 KEYS FOR COURTROOM		15.88	
	01-203-42-490-020 (2023) SHARED SERVICE - JOINT COURT O/E		15.88		
		PO 16044 DPW VEHICLE SUPPLIES		74.11	
	01-203-26-290-020 (2023) PUBLIC WORKS OTHER EXPENSE		74.11		330.70
11787	288 - JCP&L				
		PO 16043 DECEMBER 2023 MESSAGE SIGN		21.77	
	01-203-31-460-020 (2023) UTILITY OTHER EXPENSE		21.77		21.77
11788	2478 - JEREMIAH HENDERSHOT				
		PO 16057 2023 VISION REIMBURSEMENT - EMPLOYEE		250.00	
	01-203-23-220-020 (2023) GROUP INSURANCE OTHER EXPENSE		250.00		250.00

**List of Bills - Clearing Cash**

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Check#	Vendor	Description	Account	PO Payment	Check Total
11789	1188 - KOCH AUTO PARTS, INC.				
		PO 16029 DE-ICER/AIR FILTERS - MASON DUMPS - #2/#		75.62	
	01-203-26-290-020 (2023) PUBLIC WORKS OTHER EXPENSE		75.62		
		PO 16069 POLICE CARS - STOCK		56.04	
	01-201-25-240-020 POLICE OTHER EXPENSE		56.04		131.66
11790	2995 - KRISTIN GAITAN				
		PO 16066 11/14/23 NHS VOLLEYBALL TOURNAMENT TIME		90.00	
	02-213-40-000-000 APPROPRIATED RESERVES		90.00		90.00
11791	2991 - KRISTINE P. PERRONE				
		PO 16041 RELEASE OF REFUNDABLE SECURITY DEPOSIT -		300.00	
	13-260-58-200-000 RECREATION TRUST		300.00		300.00
11792	337 - MICHAEL TEETS				
		PO 16028 2023 PRESCRIPTION REIMBURSEMENT		395.97	
	01-203-23-220-020 (2023) GROUP INSURANCE OTHER EXPENSE		395.97		
		PO 16030 2023 VISION REIMBURSEMENT - EMPLOYEE		250.00	
	01-203-23-220-020 (2023) GROUP INSURANCE OTHER EXPENSE		250.00		645.97
11793	2975 - NATIONAL OUTDOOR FURNITURE INC				
		PO 15794 PARK BENCHES		6,078.00	
	18-260-05-900-000 OPEN SPACE - RESERVE FOR EXPENSES		6,078.00		6,078.00
11794	379 - NEWTON WATER & SEWER UTILITY				
		PO 16040 AUG 2023 - OCT 2023 WATER BILLING		11.00	
	01-203-31-460-020 (2023) UTILITY OTHER EXPENSE		11.00		11.00
11795	2852 - NHS CROSS COUNTRY TEAM				
		PO 16031 10/05/23 CLEAN COMMUNITIES CLEAN UP		200.00	
	02-213-40-000-000 APPROPRIATED RESERVES		200.00		200.00



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Check#	Vendor	Description	Account	PO Payment	Check Total
11796	2242 - NJLM				
		PO 16054 WEBPAGE ADVERTISEMENT - MUNICIPAL AUDITO		115.00	
	01-203-20-100-020	(2023) ADMINISTRATION - OTHER EXPENSE	115.00		115.00
11797	2389 - OCA BENEFIT SERVICES				
		PO 14769 2023 FLEXIBLE SPENDING		50.00	
	01-203-23-220-020	(2023) GROUP INSURANCE OTHER EXPENSE	50.00		50.00
11798	2908 - PETER FICO				
		PO 16038 12/04/23-12/20/23 - TEMPORARY JMC JUDGE		7,200.00	
	01-203-43-490-020	(2023) MUNICIPAL COURT OTHER EXPENSE	4,300.00		
	01-203-42-490-020	(2023) SHARED SERVICE - JOINT COURT O/E	900.00		
	01-203-43-490-010	(2023) MUNICIPAL COURT SALARY & WAGE	2,000.00		7,200.00
11799	2383 - PHILIP NADLER				
		PO 16067 REDEMPTION OF LIENS		112,659.92	
	01-300-60-000-000	RESERVE FOR RECEIVABLES	112,659.92		112,659.92
11800	2599 - QUADIENT LEASING USA, INC.				
		PO 16045 4TH QTR 2023 POSTAGE METER LEASE		508.38	
	01-203-26-310-020	(2023) BUILDINGS & GROUNDS OTHER EXPENSE	508.38		508.38
11801	1686 - R & L DATA CENTERS, INC.				
		PO 16053 DECEMBER 2023 PAYROLL PROCESSING FEES		1,364.20	
	01-203-20-140-020	(2023) INFORMATION TECHNOLOGY - OTHER EXPENSE	1,364.20		1,364.20
11802	516 - STAPLES				
		PO 16032 ATPD - NOVEMBER 2023 WATER DELIVERY		119.85	
	01-203-25-240-020	(2023) POLICE OTHER EXPENSE	119.85		119.85
11803	2491 - STEPHANIE PIZZULO				
		PO 16047 REIMBURSEMENT FOR POSTAGE - LAND USE NOT		42.80	
	01-203-20-100-020	(2023) ADMINISTRATION - OTHER EXPENSE	42.80		42.80

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Check#	Vendor	Description	Account	PO Payment	Check Total
11804	2574 - SUSSEX CLEANERS, INC.				
		PO 16051 DECEMBER 2023 POLICE UNIFORM CLEANING		22.35	
	01-203-25-240-020 (2023) POLICE OTHER EXPENSE		22.35		22.35
11805	1482 - TOWNSHIP OF BYRAM				
		PO 16065 2023/2024 SNOW REMOVAL - FOREST LAKES		5,550.00	
	01-203-26-290-020 (2023) PUBLIC WORKS OTHER EXPENSE		5,550.00		5,550.00
11806	1959 - TRANSUNION RISK & ALTERNATIVE DATA				
		PO 16046 DECEMBER 2023 ATPD SEARCH SERVICES		75.00	
	01-203-25-240-020 (2023) POLICE OTHER EXPENSE		75.00		75.00
11807	2531 - UNITED SITE SERVICES				
		PO 16035 11/27/23-12/11/23 - GOODALE SOCCER FIELD		21.88	
	01-203-28-375-020 (2023) PARK MAINT OTHER EXPENSE		21.88		
		PO 16036 11/27/23-12/11/23 - BODHI MONASTERY		21.88	
	01-203-28-375-020 (2023) PARK MAINT OTHER EXPENSE		21.88		
		PO 16037 11/27/23-12/11/23 - HILLSIDE PARK		53.76	
	01-203-28-375-020 (2023) PARK MAINT OTHER EXPENSE		53.76		97.52
11808	586 - VERIZON WIRELESS				
		PO 16033 DECEMBER 2023 MOBILE PHONE SERVICE		603.42	
	01-203-25-240-020 (2023) POLICE OTHER EXPENSE		469.19		
	01-203-31-460-020 (2023) UTILITY OTHER EXPENSE		94.22		
	01-203-39-000 Appropriation Reserve Sub Control		40.01		603.42
TOTAL					----- 1,317,442.80
Total to be paid from Fund 01 CURRENT FUND		1,310,474.80			
Total to be paid from Fund 02 FEDERAL & STATE GRANT FUND		290.00			
Total to be paid from Fund 13 OTHER TRUST		600.00			
Total to be paid from Fund 18 OPEN SPACE		6,078.00			

### List of Bills - Clearing Cash

Meeting Date: 01/18/2024 For bills from 01/05/2024 to 01/17/2024

Check#	Vendor	Description	Account	PO Payment	Check Total
		=====			
		1,317,442.80			

**TOWNSHIP OF ANDOVER  
COUNTY OF SUSSEX, STATE OF NEW JERSEY**

**RESOLUTION #R2024-38**

**RESOLUTION OF THE ANDOVER TOWNSHIP COMMITTEE TO ISSUE A  
TAX REFUND TO PHILIP NADLER IN REGARDS TO THE REDEMPTION OF  
TAX SALE CERTIFICATE #19-00003 SOLD FOR DELINQUENT TAXES,  
FOR BLOCK 105, LOT 6.01 IN THE AMOUNT OF \$72,635.03**

*WHEREAS*, On October 8, 2019, Tax Sale Certificate #19-00003 was sold for delinquent 2018 taxes on Block 105, Lot 6.01, owner of record Sussex and Warren Holding Corp., to Philip Nadler in the amount of \$2,638.40, *and*,

*WHEREAS*, the lien holder subsequent taxes from the 1st quarter 2019 thru the 4th quarter 2023 in the amount of \$46,350.85, *and*,

*WHEREAS*, on December 29, 2023, payment was submitted by PTCS Title Agency, in regards to the sale of the property, in the amount of \$72,365.03, which paid the lien and subsequent principal of \$48,989.25, search & recording fees in the amount of \$62.00, redemption penalty in the amount \$52.77, year- end penalty in the amount of \$606.35, and interest in the amount of \$22,654.66 through January 19, 2024 for the redemption of Tax Sale Certificate #19-00003.

*NOW, THEREFORE, BE IT RESOLVED* by of the Township Committee of Andover, County of Sussex, State of New Jersey, that upon certification of Daryn L. Cashin, Tax Collector, a refund be issued to Philip Nadler in the amount of \$72,365.03.

*BE IT FURTHER RESOLVED* that a certified copy of this resolution be forwarded to the Tax Collector, the Chief Financial Officer, and Township Auditor for their records.

**CERTIFICATION**

I, Patricia L. Bussow, Municipal Clerk of the Township of Andover, in the County of Sussex, State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at the Regular Meeting held on January 18, 2024.

\_\_\_\_\_  
Patricia L. Bussow, RMC  
Administrator/Municipal Clerk

**TOWNSHIP OF ANDOVER  
COUNTY OF SUSSEX, STATE OF NEW JERSEY**

**RESOLUTION #R2024-39**

**RESOLUTION OF THE ANDOVER TOWNSHIP COMMITTEE TO ISSUE A TAX  
REFUND TO PHILIP NADLER IN REGARDS TO THE REDEMPTION OF TAX  
SALE CERTIFICATE #19-00004 SOLD FOR DELINQUENT TAXES,  
FOR BLOCK 117, LOT 10.02 IN THE AMOUNT OF \$40,294.89**

*WHEREAS*, On October 8, 2019, Tax Sale Certificate #19-00004 was sold for delinquent 2018 taxes on Block 117, Lot 10.02, owner of record Sussex and Warren Holding Corp., to Philip Nadler in the amount of \$1,506.60, *and*,

*WHEREAS*, the lien holder subsequent taxes from the 1st quarter 2019 thru the 4th quarter 2023 in the amount of \$26,083.37, *and*,

*WHEREAS*, on December 29, 2023, payment was submitted by PTCS Title Agency, in regards to the sale of the property, in the amount of \$40,294.89, which paid the lien and subsequent principal of \$27,589.97, search & recording fees in the amount of \$62.00, redemption penalty in the amount \$30.13, and interest in the amount of \$12,612.79 through January 19, 2024 for the redemption of Tax Sale Certificate #19-00004.

*NOW, THEREFORE, BE IT RESOLVED* by of the Township Committee of Andover, County of Sussex, State of New Jersey, that upon certification of Daryn L. Cashin, Tax Collector, a refund be issued to Philip Nadler in the amount of \$40,294.89.

*BE IT FURTHER RESOLVED* that a certified copy of this resolution be forwarded to the Tax Collector, the Chief Financial Officer, and Township Auditor for their records.

**CERTIFICATION**

I, Patricia L. Bussow, Municipal Clerk of the Township of Andover, in the County of Sussex, in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at the Regular Meeting held on January 18, 2024.

\_\_\_\_\_  
Patricia L. Bussow, RMC  
Administrator/Municipal Clerk

**TOWNSHIP OF ANDOVER  
COUNTY OF SUSSEX, STATE OF NEW JERSEY**

**RESOLUTION #R2024-40**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER,  
COUNTY OF SUSSEX, STATE OF NEW JERSEY  
INCREASING THE BID THRESHOLD TO \$44,000.00**

**WHEREAS**, effective July 1, 2020 the Governor of the State of New Jersey has adjusted the bid threshold for awarding contracts under the Local Public Contracts Law. The change in the bid threshold allows municipalities with a Qualified Purchasing Agent to increase their bid threshold up to \$44,000; and

**WHEREAS**, N.J.S.A. 40A:11-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

**WHEREAS**, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

**WHEREAS**, Sean P. Canning of The Canning Group was appointed the Township of Andover's Qualified Purchasing Agent by the adoption of Resolution #2024-33 and possesses the qualifications and designation of Qualified Purchasing Agent as issued by the Director of Local Government Services in accordance with N.J.A. C. 5:34-5 et seq.; and

**WHEREAS**, the Township of Andover desires to take advantage of the increased bid threshold;

**NOW, THEREFORE BE IT RESOLVED**, that we the Township Committee of the Township of Andover, in the County of Sussex, in the State of New Jersey hereby establishes its bid threshold to \$44,000.00

**CERTIFICATION**

I, Patricia L. Bussow, Municipal Clerk of the Township of Andover, in the County of Sussex, in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at the Regular Meeting held on January 18, 2024.

\_\_\_\_\_  
Patricia L. Bussow, RMC  
Administrator/Municipal Clerk

**TOWNSHIP OF ANDOVER  
COUNTY OF SUSSEX, STATE OF NEW JERSEY**

**RESOLUTION #R2024-41**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER,  
COUNTY OF SUSSEX, STATE OF NEW JERSEY APPOINTING OFFICE OF EMERGENCY  
MANAGEMENT "MUNICIPAL EMERGENCY COORDINATOR"  
N.J.S.A. APP. A:9-40.1 AND DIRECTIVE NUMBER 102**

**WHEREAS**, the State of New Jersey Office of Emergency Management requires each municipality to appoint an "Emergency Management Coordinator" pursuant to N.J.S.A. App. A9-40.1 and Directive Number 102 issued by the State Office of Emergency Management on March 15, 1990; and

**WHEREAS**, the Municipal Emergency Management Coordinator, Office of Emergency Management for the Township of Andover shall serve a term of three years; and

**WHEREAS**, the Municipal Emergency Management Coordinator is responsible for the planning, activating, coordinating and the conduct of Emergency Management operations with the municipality; and

**WHEREAS**, it is the intention of the Township Committee of the Township of Andover to comply with the requirements set forth under the provisions of J.J.S.A. App. A:9-40.1 of the State Disaster Control Act and Directive Number 102; and

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of the Township of Andover that Eric Danielson is hereby re-appointed as the Municipal Emergency Management Coordinator, and George Laoudis and Richard Bartlett as Deputy Emergency Management Coordinators, all for 3-year terms expiring on December 31, 2026.

**CERTIFICATION**

I, Patricia L. Bussow, Municipal Clerk of the Township of Andover, in the County of Sussex, in the State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Andover Township Committee at the Regular Meeting held on January 18, 2024.

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Patricia L. Bussow, RMC  
Administrator/Municipal Clerk