

**ANDOVER TOWNSHIP LAND USE BOARD  
ANDOVER MUNICIPAL BUILDING  
134 Newton-Sparta Road, Newton, NJ 07860  
REORGANIZATION MINUTES  
January 5, 2021  
7:30 P.M.**

**CALL TO ORDER:**

The Board Secretary called the meeting to order at 7:31 p.m. and led the Board in a flag salute.

**FLAG SALUTE:**

The Board Secretary read the following into the record:

**OPEN PUBLIC MEETINGS ACT NOTICE:** This is an open public meeting of the Andover Township Land Use Board. Notice of this meeting was given in accordance with the Open Public Meetings Act, Chapter 231, Public Law 85.

**ROLL CALL:**

Suzanne Howell – Present  
John O’Connell – Present  
CeCe Pattison – Present  
Richard Skewes – Present  
Steven Kepreos – Present  
Eric Karr - Excused  
Paul Messerschmidt – Present

**ALSO PRESENT:**

Richard Brigliadoro, Esq.  
Cory Stoner, PE

**ELECTION AND APPOINTMENTS:**

**Election of Chairperson:**

A motion to elect Mr. Messerschmidt as Board Chair for the year 2021 was made by Mr. Kepreos and seconded by Ms. Howell. Roll Call: Suzanne Howell – yes, John O’Connell – yes, CeCe Pattison – yes, Richard Skewes – yes, Steven Kepreos – yes. Motion passed.

Mr. Messerschmidt chaired the meeting from this point on.

**Election of Vice Chair:**

A motion to elect Ms. Howell as Vice-Chair for the year 2021 was made by Ms. Pattison and seconded by Mr. Skewes. Roll Call: John O'Connell – yes, CeCe Pattison – yes, Richard Skewes – yes, Steven Kepreos – yes, Paul Messerschmidt – yes. Motion passed.

**Election of Board Secretary:**

A motion to elect Stephanie Pizzulo as Board Secretary for the year 2021 was made by Ms. Pattison and seconded by Mr. Skewes. Roll Call: Suzanne Howell – yes, John O'Connell – yes, CeCe Pattison – yes, Richard Skewes – yes, Steven Kepreos – yes, Paul Messerschmidt - yes. Motion passed.

**Appointment to Committee(s):**

Mr. Messerschmidt said he was stepping down from the Redevelopment Sub-Committee. Mr. Skewes and Mr. Kepreos said they would continue on the subcommittee. Mr. Messerschmidt said the third position could be filled at a later meeting when more Board Members were present.

**Appointment of Board Attorney:**

A motion to appoint Mr. Richard Briigliodoro, Esq. as Board Attorney for the year 2021 was made by Ms. Howell and seconded by Mr. O'Connell. Roll Call: Suzanne Howell – yes, John O'Connell – yes, CeCe Pattison – yes, Richard Skewes – yes, Steven Kepreos – yes, Paul Messerschmidt - yes. Motion passed.

**Appointment of Board Engineer/Planner:**

A motion to appoint Mr. Cory Stoner, PE and Harold E. Pellow Associates as the Board Engineer and Board Planner for the year 2021 was made by Ms. Pattison and seconded by Mr. Kepreos. Roll Call: Suzanne Howell – yes, John O'Connell – yes, CeCe Pattison – yes, Richard Skewes – yes, Steven Kepreos – yes, Paul Messerschmidt - yes. Motion passed.

**Appointment of Planner (Special Planning Projects):**

A motion to appoint Ms. Jessica Caldwell, PP as Planner for Special Projects for the year 2021 was made by Mr. O'Connell and seconded by Ms. Howell. Roll Call: Suzanne Howell – yes, John O'Connell – yes, CeCe Pattison – yes, Richard Skewes – yes, Steven Kepreos – yes, Paul Messerschmidt - yes. Motion passed.

**Adoption of Professional Appointments Resolution:**

A motion to adopt the Professional Appointments Resolution with the noted correction was made by Mr. O'Connell and seconded by Mr. Kepreos. Roll Call: Suzanne Howell – yes, John O'Connell – yes, CeCe Pattison – yes, Richard Skewes – yes, Steven Kepreos – yes, Paul Messerschmidt - yes. Motion passed.

**Designation of Meeting Dates and Times – Adoption of Meeting Notices Resolution:**

The Board discussed the meeting dates for 2021. The Board decided to move the 2022 Reorganization Meeting date to January 11, 2022 so it would fall after the Township Committee's Reorganization meeting date.

A motion to adopt the 2021 Meeting Notice Resolution with the noted correction was made by Mr. O’Connell and seconded by Mr. Skewes. Roll Call: Suzanne Howell – yes, John O’Connell – yes, CeCe Pattison – yes, Richard Skewes – yes, Steven Kepreos – yes, Paul Messerschmidt - yes. Motion passed.

**Designation of Official Newspaper:**

Mr. O’Connell felt the Board should consider using a different newspaper for advertising public notices in the year 2022. He said it may be too late for 2021 for find a suitable newspaper and suggested the Board continue to use the New Jersey Herald for this year.

A motion to designate the New Jersey Herald and The Sunday Herald as the official newspaper for the year 2021 was made by Mr. O’Connell and seconded by Mr. Skewes. Roll Call: Suzanne Howell – yes, John O’Connell – yes, CeCe Pattison – yes, Richard Skewes – yes, Steven Kepreos – yes, Paul Messerschmidt - yes. Motion passed.

**ADJOURNMENT:**

With no further Reorganization business to come before the Board, a motion to adjourn the Reorganization portion of the meeting was made by Ms. Howell. It was seconded by Mr. O’Connell and passed with everyone saying aye.

Respectfully submitted,

Stephanie Pizzulo  
Land Use Administrator