

ANDOVER TOWNSHIP

134 Newton Sparta Road ~ 973-383-4280

2020

GOVERNING BODY

Mayor Michael Lensak, Deputy Mayor Dolores Blackburn,
Janis Mc Govern, John Carafello, Ellsworth Bensley

<i>Department</i>	<i>Ext.</i>	<i>Department</i>	<i>Ext.</i>
ADMINISTRATOR	223	FINANCE	226
CHIEF FINANCIAL OFFICER *	258	FINANCE	256
CLERK'S OFFICE	221	LAND USE *	245
CLERK'S OFFICE	234	RECREATION	221
CONSTRUCTION DEPARTMENT *	240	RECYCLING/SANITATION	224
COURT ADMINISTRATOR	222	ROAD DEPARTMENT	225
COURT ADMINISTRATOR ASSISTANT	227	TAX ASSESSOR *	239
DEPUTY CLERK/DEPUTY REGISTRAR	224	TAX COLLECTOR *	228
DOG LICENSING	221	ZONING OFFICER *	231

POLICE - EMERGENCY	911	POLICE NON-EMERGENT	973-383-5544
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***PLEASE NOTE:** Hours for these departments vary due to part-time and/or shared services

PLEASE VISIT OUR WEBSITE: www.andovertwp.org And Facebook Pages

TOWN HALL HOLIDAY CLOSINGS

January: 1 (New Year's Day); 20 (Martin Luther King's Birthday)
February: 12 (Lincoln's Birthday); 17 (Presidents Day/Washington's BDay)
April: 10 (Good Friday)
May: 25 (Memorial Day)
July: 3 (Independence Day)
September: 7 (Labor Day)
October: 12 (Columbus Day);
November: 11 (Veterans' Day); 26 and 27 (Thanksgiving)
December: 24 and 25 (Christmas)

ATTENTION - SENIOR CITIZENS: The Greater Andover Senior Citizens are actively seeking new members. You must be 55 years of age or older. The Group meets on the first and third Monday of each month at the Senior Center on Lake Iliff Road in Andover Township.

Various important services are available!!!! For information and referral on programs and services for the elderly, call the Sussex County Office of the Aging at 973-579-0555.

<p>AFTER HOURS PAYMENT DROP BOX</p>	<p>As a convenience to our residents, we have an outdoor payment “drop box” on the pillar near the front entrance to the Municipal Building. This secure receptacle can be used at any time to leave payments or correspondence for any Andover Township Department. Payments left after 3:30 PM will be credited to the next business day.</p>
<p>FOOD PANTRY COLLECTION BOX</p>	<p>The Municipal Building has a box for donations to be made to the Bodhi Monastery Food Pantry. Township employees and residents are encouraged to donate what they can. <i>The food pantry is currently helping to supplement the needs of over 100 people on a weekly basis.</i></p>
<p>SNOW REMOVAL</p>	<p>Local Ordinance 10-23. Whenever snow has fallen and the accumulation is such that it covers the streets or highways, including town owned and operated parking lots, an emergency shall exist and no vehicle shall be parked on any street or highway or portion thereof. This parking prohibition shall remain in effect for an eight- hour period following the cessation of such snowfall.</p>
<p>FIRE HYDRANTS/ CISTERNS</p>	<p>Local Ordinance 155-15 – Duty to Remove. The owner, occupant or tenant of premises abutting or bordering on any street in the Township shall remove all snow and ice from the abutting sidewalks, fire hydrants and cisterns of such street or the abutting right-of-way actually used by the public, or in the event of ice which may be so frozen as to make removal impractical shall cause the same to be thoroughly covered with sand or ashes or other appropriate chemical, within 12 hours of daylight after the same falls or is formed thereon. There shall be a lien/tax assessed to the property owner for the cost of the removal if done by a township employee.</p>
<p>OBSTRUCTION TO STREETS</p>	<p>No person shall deposit, throw, spill or dump dirt, ashes or other material upon any street or highway in the Township. No person shall divert, obstruct or interfere with the normal flow of surface waters in any gutter, drain or ditch along any street or highway of the Township, nor in any way cause the normal flow of water to be stopped, diverted from or overflow the gutters, drains or ditches. The Department of Public Works appreciates your cooperation.</p>
<p>REVERSE 9-1-1</p>	<p>PLEASE NOTE: The provider for the Reverse 911 system has changed to Swift911. Information previously submitted to receive reverse 911’s will not automatically transfer to this new vendor. Therefore, it will be necessary to register your cell phones, emails and landline phones. Even if you have a landline phone through Verizon or CenturyLink, it is suggested to register the numbers. Link to register: http://www.sussexcountysheriff.com/commun.../community_alerts/</p>
<p>WASTE OIL DROP OFF DAYS</p>	<p>The last Friday of each month between the hours of 8AM and 10AM at the Municipal Garage (upper parking lot). The dates are only changed if a holiday falls on the last Friday.</p>
<p>BLUE REFLECTIVE ADDRESS SIGNS</p>	<p>The Andover Township Fire Department’s Junior Auxiliary is selling Blue Reflective Address Signs. The signs are 6 x 18 inches and can <i>easily</i> be mounted to your house or mailbox. It is a great way to make your house quick to find in case of an emergency. The signs are \$15 and are available at the Fire Department at 625 Limecrest Road the second and fourth Monday of each month between 7:30PM and 8:30PM. If you need further assistance, please contact Bob Reidmiller at 973-579-2694.</p>



LADIES EXERCISE

Held at Hillside Park Hall (The Barn) ~ Dates will be determined in 2020 and will be posted.



IMPORTANT DOG LICENSING INFORMATION: Renew/New License Fees are: \$12 spayed/neutered and \$15 non-spayed/neutered. LATE FEE on/after Feb 1: \$10 per dog. If you are licensing a new dog, the late fee does not apply.
Make Checks Payable to Andover Township.

WHO TO CALL

Cable Television	Service Electric Cable	(973) 729-7653 (800) 992-0132
Water Companies	Forest Lakes Water Company	(973) 786-6600
	Lake Lenape Water Company	(973) 579-7740
	Newton Water Company	(973) 383-2090
	United Water Company (Sussex Parks Homes)	(888) 770-6030
<i>The lights go out</i>	JCP&L	888-544-4877
<i>Report a pothole:</i>	County Road Andover Township	973-579-0430 973-383-4280 x225
<i>Report a gas leak:</i>	New Jersey Natural Gas Eastern Propane Regional Oil	800-427-5325 973-697-3111 973-366-3100
<i>School bus concerns:</i>	Andover Newton	973-383-8454 973-383-7392 x228
<i>Dispose of hazardous waste:</i>	Sussex County Municipal Utility Authority	973-579-6998
<i>Someone has ingested poison:</i>	Poison Control	800-222-1222
<i>Public assistance</i>	Division of Social Services	973-383-3600
<i>Report a wildlife problem:</i>	Wild Baby Rescue Center	908-362-9453
	State Parks & Forest	908-735-6938
	NJ Division of Fish & Wildlife	973-800-2420
	Antler Ridge	877-927-6337
<i>Landline phone goes out:</i>	Century Link Residential	800-788-3600
	Business	800-786-6272
<i>Get a new landline</i>	Phone and/or DSL	877-273-5419

Stormwater Management

A Guide to Healthy Habits for Cleaner Water

Pollution on streets, parking lots and lawns is washed by rain into storm drains, then directly to our drinking water supplies and the ocean and lakes our children play in. Fertilizer, oil, pesticides, detergents, pet waste, grass clippings: You name it and it ends up in our water.

Stormwater pollution is one of New Jersey's greatest threats to clean and plentiful water, and that's why we're all doing something about it.

By sharing the responsibility and making small, easy changes in our daily lives, we can keep common pollutants out of stormwater. It all adds up to cleaner water, and it saves the high cost of cleaning up once it's dirty.

As part of New Jersey's initiative to keep our water clean and plentiful and to meet federal requirements, many municipalities and other public agencies including colleges and military bases must adopt ordinances or other rules prohibiting various activities that contribute to stormwater pollution. Breaking these rules can result in fines or other penalties.

As a resident, business, or other member of the New Jersey community, it is important to know these easy things you can do every day to protect our water.

Limit your use of fertilizers and pesticides.

- Do a soil test to see if you need a fertilizer.
- Do not apply fertilizers if heavy rain is predicted.
- Look into alternatives for pesticides.
- Maintain a small lawn and keep the rest of your property or yard in a natural state with trees and other native vegetation that requires little or no fertilizer.
- If you use fertilizers and pesticides, follow the instructions on the label on how to correctly apply it.

Properly use and dispose of hazardous products

- Hazardous products include some household or commercial cleaning products, lawn and garden care products, motor oil, antifreeze, and paints.
- Do not pour any hazardous products down a storm drain because storm drains are usually connected to local bodies of water and the water is not treated.
- If you have hazardous products in your home or workplace, make sure you store or dispose of them properly. Read the label for guidance.
- Use natural or less toxic alternatives when possible.
- Recycle used motor oil.

Keep pollution out of storm drains

- Municipalities and many other public agencies are required to mark certain storm drain inlets with messages reminding people that storm drains are connected to local bodies of water.
- Do not let sewage or other wastes flow into a stormwater system.

Clean up after your pet

- Clean and plentiful water is important to our families, our environment, our economy and our quality of life. Did you know that animal waste from pets can pollute our waters? When left on the

ground, pet waste is washed by rain and melting snow and ice into storm drains that carry it to our rivers, lakes, bays, the ocean and drinking water. Animal waste contains a high concentration of nutrients as well as bacteria and disease-causing microorganisms that can cause problems.

- Pick up and properly dispose of pet waste dropped on public or people's property.
- Use newspaper, bags or pooper-scoopers to pick up wastes.
- Dispose of the wrapped pet waste in a toilet.
- Never discard pet waste in a storm drain.

Don't litter

- Place litter in trash receptacles.
- Participate in community cleanups.
- Recycle. Recycle. Recycle.

Dispose of yard waste properly

- Keep leaves and grass out of storm drains.
- Follow Andover Township's yard waste collection rules.
- Use leaves and grass clippings as a resource for compost.
- Use a mulching mower that recycles grass clippings into the lawn.